

MEMORANDUM

TO: Felix Ngassa, Chair of the Executive Committee of the University Academic Senate
CC: C. Griff Griffin, Director, General Education Program
FROM: General Education Committee—Gabriele Gottlieb, Chair
DATE: December 19, 2018
SUBJECT: General Education Committee Mid-Year Report

The General Education Committee (GEC) met 12 times this semester on Mondays from 2:30-4:30 p.m., and can report progress in the following areas.

Curriculum: We considered 18 course proposals, with several resubmissions. As of this writing, the GE Committee has approved eight courses and is awaiting revisions on eight more courses. The Committee rejected two courses for the GE Program after a lengthy discussion. Recently approved General Education courses can be found by visiting <http://www.gvsu.edu/gened/recent-changes-180.htm>.

Assessment: During the fall semester, we reviewed and replied to 48 Course Assessment Reports (CARs). For the review, we developed a rubric to provide feedback to faculty and their respective departments. We continue to address aspects such as what portions of their response we valued most highly and what additional information or improvements we would like to see in the future. The dedication to high quality instruction by faculty remains evident in the authors' thoughtful and in-depth reflections throughout the CAR reports. The GE Committee only deemed two CARs inadequate and we will have the units reassess each course to remain part of the GE Program.

While reviewing CARs, we also continuously improve the assessment process. For example, we also revised the CAR questions 11-13 to more accurately reflect what the GE Committee would like faculty to consider when addressing their course's assessment data. Additionally, we added a representation of the assessment data in tables so that faculty will be able to easily see whether and what percentage of students reach the target level. We believe that in the future this will allow faculty to reflect on their assessment data more in depth and will help them adjust their teaching and improve student learning of the GE Knowledge and Skills Student Learning Outcomes if necessary.

We also approved the 2013-2016 Report on Assessment, the Report Detailing Changes for the Years 2016-2019, which describes student learning of the Knowledge and Skills SLOs as well as changes GEC made to the assessment process, and a four-page report summarizing student learning during the assessment period 2013-2016, which was then distributed to all faculty members.

Accreditation: Several members of the GE Committee participated in various meeting during the HCL accreditation visit as representatives of the GE Committee.

UAS Charges, 2018-19:

1. Rubric revision
 - a. Revise the nine rubrics for the various general education skills, consulting with the appropriate stakeholders.
 - b. Convey revisions to faculty who teach general education courses and provide training as needed for their implementation.

The Committee has begun the discussion and revision of the rubric. We will conclude the revision by the end of the winter semester. As a result of the revision process, the GE Committee suspended the assessment of Skills Student Learning Outcomes for 2018-19.

2. Develop materials for faculty to assess the Gen Ed Skills and Knowledge Student Learning Outcomes.

As we are in the midst of revising the rubrics at the moment we have not begun to develop materials to assist faculty in assessing GE Knowledge and Skills Student Learning Outcomes.

3. Consult with UAC to agree on a format for the annual report on student performance of the general education knowledge and skills outcomes to faculty governance specified in responsibilities of GEC.

We have communicated with UAC but have not formalized an agreement but we are hoping the format of the 2016-19 report (described above) will meet their needs.

4. In an effort to engage more faculty in our shared governance system, prepare a mid-year progress report at the end of the Fall semester to be posted on the GEC website and disseminated to ECS/UAS and College Deans (a full report is expected as usual at the end of the year).

This report will be posted on the GE website.

Attendance: The GEC met twelve times. The number after the member's name represents how many meetings he/she attended during the fall semester.

College of Liberal Arts & Sciences: Abdullah Alrebh (8; joined later in semester); Brian Bowdle (4); Yasmin Gopal (11); Gabriele Gottlieb (12; chair); David Laughlin (10); Keith Oliver (12); Peter Riemersma (12); Amy Stolley (10); Patrick Thorpe (11); Seidman College of Business: Dori Danko (10); College of Community & Public Service: Mark Gleason (5); College of Education: Linda

Pickett (10); Padnos College of Engineering & Computing: Shirley Fleischmann (10); College of Health Professions: Dawn DeVries (5); Kirkhof College of Nursing: Kim Lohr (11); Brooks College of Interdisciplinary Studies: Kimberly McKee (8); University Libraries: Lindy Scripps-Hoekstra (9); Student Senate: Haley Sawatzki (6; joined committee later in the semester; different representatives of the Student Senate were present in two more meetings).

Gabriele Gottlieb - GEC Chair, College of Liberal Arts & Sciences
Abdullah Alrebh, College of Liberal Arts & Sciences
Brian Bowdle, College of Liberal Arts & Sciences
Yasmin Gopal, College of Liberal Arts & Sciences
Dori Danko, Seidman College of Business
Dawn DeVries, College of Health Professions
Shirley Fleischmann, Padnos College of Engineering & Computing
Mark Gleason, College of Community & Public Service
Dennis Malaret, College of Liberal Arts & Sciences
Kimberly McKee, Brooks College of Interdisciplinary Studies
David Laughlin, College of Liberal Arts & Sciences
Kim Lohr, Kirkhof College of Nursing
Keith Oliver, College of Liberal Arts & Sciences
Linda Pickett, College of Education
Peter Riemersma, College of Liberal Arts & Sciences
Haley Sawatzki, Student Senate
Lindy Scripps-Hoekstra, University Libraries
Patrick Thorpe, College of Liberal Arts & Sciences

Ex Officio Member: C. Griff Griffin, Director, General Education