

General Education Committee Meeting

167 Lake Ontario Hall

Minutes of 10/13/2025

PRESENT: David Alvarez; Beomkyu Choi; Phyllis Curtiss; Dori Danko; Brian Drake; Firas Hindeleh; Dennis Malaret; Samantha Minnis; David Vessey, Chair; Janet Winter

ALSO PRESENT: C. “Griff” Griffin, Director, General Education; Felix Ngassa, AVP of Academic Affairs; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Kathryn Christopher; Rajvardhan Patil; Pat Thorpe (class commitment); Andrew Wicks (class commitment)

Consent Agenda

- Approval of today’s agenda
- Approval of minutes 9/29/25 – Add MGT 366 to the list of CARs that were tabled.

Chair’s Report – CIS 265 responded to their course proposal from last year and decided to pull it from General Education.

Director’s Report – The GE Graduate Assistant is still working on summarizing information related to GPA, method of instruction, and faculty rank. We will discuss information about Digital Literacy and a possible survey of faculty.

Provost Office Report – The Provost’s Office is working to redesign the UCC website. There is a lot of information that is missing. Some important components will be added, such as FAQs and exemplars, making it more user-friendly for faculty.

New Business

- Revisions to Recertification Policy
The GE Office rewrote and formatted the Recertification Policy.
Action Taken: B. Drake moved to approve. B. Choi 2nd. Motion carries 10-0.
- Digital Literacy Survey
Since GE is mentioned in the strategic plan, it makes sense for the GEC to survey GE Foundation courses to see what Digital Literacy activities are being done in each course. Please review the sample survey and list of digital skills in the Google Drive and provide feedback at the next meeting.
- Review and Discuss CARs
Members reviewed some Winter 2025 CARs and provided feedback.

Curriculum

- MUS 102: Concert Band (Log# 14075) – Add to Foundations-Arts if taken 3x
This is a unique proposal that would allow students to get GE credit if taking this one-credit course for 3 semesters. **Action Taken: S. Minnis moved to approve. J. Winter 2nd. Motion carries 10-0.**

Adjournment – 4:28 p.m.