

General Education Committee Meeting

303C DeVos

Minutes of 4/17/2023

PRESENT: Heather Chappell; Hsiao-Ping Chen; Dori Danko; Gabriele Gottlieb; Firas Hindeleh; Maya Hobscheid; Laurence José; Dennis Malaret; Robert Rozema; Amy Stolley, Chair; Chad Sutcliffe; Patrick Thorpe; David Vessey

ALSO PRESENT: C. "Griff" Griffin, Director, General Education; Erica Hamilton, AVP of Academic Affairs; Jennifer Cathey, General Education Office Coordinator, Amarak Huey

NOT PRESENT: Phyllis Curtiss; James Johnson IV; Emily Nichols; Rajvardhan Patil

Consent Agenda

- Approval of today's agenda
- Approval of minutes 4/10/23

Chair's Report – This is our last meeting of the semester.

Director's Report – The new GE Handbooks have been received. The university moved to the common app and an open enrollment process. This means the university has accepted more students than in previous years. It is still unknown if this will increase enrollment for next year. If it does, it will be mainly first year students and we will need to ensure we have seats in courses for all students.

Provost Office Report – The Provost appreciates everyone's service to the committee this year. She also thanked the committee for having her at the meeting last week. The Change Management Strategy will be shared with ECS and UAC soon and then with the rest of the university once it is fully developed.

Old Business

- Discuss revisions to GE Course Recertification Policy
Action Taken: P. Thorpe moved to change Revised with Questions and/or Concerns to Recertified with Concerns and Suggestions. H. Chappel 2nd. Motion carries 10-0. P. Thorpe moved to revise the information about Warning stating that it is for 2-section courses only and the Dean does not need to be notified. F. Hindeleh 2nd. Motion carries 10-0.
- Discuss draft of instructor guides and next steps
Member asked if we should request this as a charge for next year. We can ask but we can still complete the task without an ECS charge.

New Business

- Election of GEC Chair (2023-2024)
Action Taken: P. Thorpe nominated D. Vessey to serve as Chair for 23-24. G. Gottlieb 2nd. D. Vessey accepted the nomination. Motion to elect D. Vessey as Chair carries 10-0.
- Discuss draft of GEC Year-End Report to ECS
Action Taken: P. Thorpe moved to approve with suggested revisions. G. Gottlieb 2nd. Motion carries 10-0.

- Discuss Procedures for Training New GEC Members
Action Taken: P. Thorpe moved to approve the document. G. Gottlieb 2nd. Motion carries 10-0.
- Website Revision
Members L. Jose and R. Rozema worked on a revision to the GE website. L. Jose presented the new design of the website. Members like the new layout and are appreciative to L. Jose and R. Rozema for all their hard work.

Adjournment – 4:00 p.m.