Grand Valley State University

*NOTES: General Education Committee*

Minutes of 4/8/2013

**PRESENT:** Kirk Anderson, Peter Anderson, Karen Burritt, Susan Carson, Alisha Davis, Gabriele Gottlieb, Melba Hoffer, Jagadeesh Nandigam, Paul Sicilian

**ALSO PRESENT:** C.“Griff” Griffin, Director, General Education, Sarah Kozminski, General Education Office Coordinator

**NOT PRESENT:** Emily Frigo, Gary Greer\*, Brian Kipp, Keith Rhodes, Chair

**ON SABBATICAL**: Roger Gilles, David Vessey

\* Participating in all work despite conflict with meetings

| Agenda Items | Discussion | Member |
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| **Approval of** 4-1-2013 **Minutes** |  | Approved per consensus |
| **Approval of Agenda** |  | Approved per consensus |
| **Approval of Chair** | Kirk Anderson was approved as Chair for the meeting | Approved per consensus |
| **CAP Reviews** | GEC reviewed the letter that would be sent to the CAP authors.  Notes to remove some of the wording related to ‘unpolished’ comment. There may be too much language in the letter. Perhaps mentioning that there were 150+ CAPs.  GEC member noted that he did not know that the comments made, while reviewing the CAPs, were intended for external readers. Members reviewed the draft of the letter(s) to CAP authors and made edits to the letter.  GEC Director noted changes and sent to the GEC Chair. |  |
| **Finalizing rubrics** | GEC reviewed the following rubrics for final edits:  Collaboration (“students will” was added to the top), Ethical Reasoning, Information Literacy, Integration, Oral Communication, Problem Solving, Written Communication, and Quantitative Literacy. Quantitative Literacy has a bit more to review and Critical and Creative Thinking will need to be reviewed. |  |
| **Chair nominations** | This will be discussed at the next meeting. |  |
| **Chair’s Report** | The Interim Chair was K. Anderson for this meeting. There was nothing to report. |  |
| **Director’s Report** | The Gen Ed video looks great.  Director indicated to the Deans that they will want to think about courses currently listed in the themes and moving them into issues as the themes courses will be phased out. |  |
| **Adjournment** |  | 4:31pm |