

Grand Valley State University
General Education Committee Meeting

167 Lake Ontario Hall
 Minutes of 10/5/2015

PRESENT: Kirk Anderson, Chair; Hsiao-Ping Chen; Emily Frigo; Paola Leon; Kimberly McKee; Melba Velez Ortiz; LeShell Palmer; Linda Pickett; Huihui Qi; Eric Ramsson; Susan Strouse; David Vessey

ALSO PRESENT: C. "Griff" Griffin, Director, General Education; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Gabriele Gottlieb; Haiying Kong; Paul Sicilian*; Patrick Thorpe; Jeremy Turnbull;

*Participating via email despite conflict with meetings

Agenda Items	Discussion	Action Taken
Approval of current Agenda	No discussion	Approved per consensus
Approval of 9/28/2015 Minutes	No discussion	Approved per consensus
CAR Reviews <ul style="list-style-type: none"> ○ BIO 311 ○ CJ 101 	<p>Chair stated that we want to keep our replies positive and thank assessors for taking the time to assess the courses and complete the CAR. If there are issues we offer them constructive criticism.</p> <p>The CARs for BIO 311 and CJ 101 were reviewed as a committee.</p>	<p>Chair will write reply letters and share with the committee.</p>
Simplifying the skills rubrics	<p>Regarding the concern that assessors wouldn't realize that a 4 is a possible score once the description is removed, the chair stated that we need to present the rubrics with accompanying instructions so assessors know they can give scores from 0-4.</p> <p>Member said it would be helpful to know why we are reducing words. Stated that the longer version gives more understanding to the expectations for a particular score. Chair stated maybe we are reacting to faculty perception to student reactions to the rubrics. Chair asked if we should keep the description for 2 or get rid of it and only have descriptions for 1 and 3. Member stated that the middle ground is the hardest to determine with student work. You can see when students are doing really well and really poor. The middle is the toughest.</p>	

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	<p>Member asked to keep the words for column 2, stating that there needs to be an explanation, a definition for the differences between the middle areas. Member stated that we should keep the text in column 2. After some discussion, the committee agreed by consensus to keep the definitions of level 2.</p> <p>Member asked what the deadline is for revising these rubrics. Chair stated that the committee is making good progress and the hope is by the end of the Fall semester. This way we can use them for the people assessing in the Winter semester. Chair asked for someone to simplify a rubric and then let the committee discuss it before everyone simplifies their rubrics. This way we are all in agreement on what needs to be done. Susan, Paola, and LeShell volunteer for Problem Solving. We will review it as a committee next week, along with a few more volunteered revised rubrics.</p>	
Chair's Report	No report	
Director's Report	<p>FTLC sent out the survey about skills goals workshops. We got a 30% response rate. It was sent to all faculty teaching GE courses. The number one goal faculty would like to see a workshop about is Critical and Creative Thinking. Member suggested Director record her assessment presentation for faculty to play back and remind themselves of things. Are we ready to ask FTLC to run some of these workshops this semester? We should do them all as they will be taped and made available for all faculty to use as a resource. Chair asked about doing them as a webinar. Member asked if these presentations will be available to only Gen Ed faculty or all faculty since other courses teach these goals. Director stated they could be available to all faculty.</p>	
Adjournment		4:32pm