

Grand Valley State University
General Education Committee Meeting

167 Lake Ontario Hall
 Minutes of 9/26/2016

PRESENT: Kirk Anderson, Chair; Hsiao-Ping Chen; Dori Danko; Gabriele Gottlieb; Kimberly McKee; Melba Velez Ortiz; Linda Pickett; Huihui Qi; Eric Ramsson; Jeremy Robinson; Lindy Scripps-Hoekstra; Susan Strouse; Patrick Thorpe; Jeremy Turnbull; David Vessey

ALSO PRESENT: Scott Berlin, Interim Director, General Education; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Dawn DeVries; Haiying Kong; Robin Smith-Colton;

Agenda Items	Discussion	Action Taken
Approval of current Agenda	None.	Approved per consensus
Approval of 8/29/16 and 9/12/2016 Minutes	No discussion on 8-29-16 minutes. In the 9-12-16 minutes omit the strike through word "just".	Approved per consensus
<p>--Time for groups to discuss their reply letters for their three assigned CARs</p> <ul style="list-style-type: none"> • Significant concerns may be brought up for the committee to discuss 	<p>Most of the 15 CARs under consideration today did not require committee discussion. One CAR was noted as inadequate and there was discussion about previous rejected CARs for this course. A decision will be made about an appropriate response at a future GEC meeting.</p> <p>Another CAR was for two courses, and it was clear that only one of the instructors worked on the report. A request will be made to have the other instructor fill in the blanks.</p> <p>An assessor had requested that the cross-listed courses be combined to get a better picture of how students are performing. The GE Office does create graphs with the sections combined. We will work with IT to see if it is possible to get cross-listed courses in one spreadsheet for assessors.</p> <p>One 200-level course had a high level of distinguished scores which was noted. There was also a model CAR that was noted and could be used as an example. Member asked if we could offer model CARs for others to use. Member stated that we would need to select model CARs over all of the colleges since they will be quite different. Member stated that we should only need a couple of CARs and explain why they are good and what specifically we are looking for. Chair asked if we should find a model CAR from every discipline or could we take bits and pieces from multiple good CARs and just talk about why they are good responses. Member asked if the committee could talk</p>	

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	<p>about common problems and what to do and not do. Members agreed to do a tips sheet for the website with some examples. This would be a fairly substantial task for us, and while it is not explicitly a charge from UAS, it is certainly in the spirit of improving/clarifying the Gen Ed assessment process.</p> <p>Member asked if we could send the assessment directions at the end of the semester as well so they faculty members have a refresher.</p> <p>Committee wants a checkbox on the first page of the CAR to state if it is online, hybrid, etc. GE Office will add that.</p>	
Chair's Report	There is some curriculum in SAIL for the committee to review next week as well as more CARs to review.	
Director's Report	<p>Maria and Christine will take four GEC Members to an AAC&U conference in Phoenix in February which is on Design Thinking in General Education. The members who go must plan to be on the committee next year and also want to incorporate design thinking into their curriculum. If interested, members should email Scott. Assessment workshops are going well. There have been 20 or so people to attend and two more workshops will happen in October. We can add more if necessary. We added a note to the website telling people if they cannot attend the workshops to call and we can do more workshops or some one-on-one trainings.</p>	
Adjournment		4:24pm