

Grand Valley State University  
**General Education Committee Meeting**

303C DeVos  
 Minutes of 3/28/2016

**PRESENT:** Kirk Anderson, Chair; Hsiao-Ping Chen; Emily Frigo; Gabriele Gottlieb; Haiying Kong; Paola Leon; Kimberly McKee; Linda Pickett; Huihui Qi; Eric Ramsson; Paul Sicilian; Susan Strouse; Patrick Thorpe; David Vessey

**ALSO PRESENT:** C. "Griff" Griffin, Director, General Education; Jennifer Cathey, General Education Office Coordinator

**NOT PRESENT:** Melba Velez Ortiz; LeShell Palmer; Jeremy Robinson\*; Jeremy Turnbull;

\*Participating via email despite conflict with meetings

Agenda Items	Discussion	Action Taken
<b>Approval of current Agenda</b>	No discussion.	Approved per consensus
<b>Approval of 3/14/2016 Minutes</b>	No discussion.	Approved per consensus
<b>Rubric Revisions --PS, OC (if need) --CCT, QL</b>	<p>Problem Solving – The Writing Center reviewed it and the two groups responsible for it also reviewed it. The entire committee reviewed the rubric one last time and made additional changes. Will be sent on to UAC.</p> <p>Oral Communication – The Speech Lab reviewed it as well as the two groups responsible for it. The Speech Lab had some helpful suggestions that were incorporated. The entire committee reviewed the rubric one last time. Members changed all of the descriptions under the Content objective. Other minor changes were made. Will be sent on to Writing Center and UAC.</p>	<p>S. Strouse moved to approve the Problem Solving rubric with changes. D. Vessey 2<sup>nd</sup>. Motion carries 10-0.</p> <p>S. Strouse moved to approve the Oral Communication rubric with changes. G. Gottlieb 2<sup>nd</sup>. Motion carries 13-0.</p>

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	<p>Critical and Creative Thinking – Members feel that this rubric is not ready to be reviewed by whole committee. The group of P. Thorpe, L. Pickett and G. Gottlieb will review this rubric and the entire committee will review next week.</p> <p>Quantitative Literacy – The committee reviewed the changes together and made additional changes as needed. Will be sent on to Writing Center and UAC.</p> <p>All rubrics should have periods at the end of the objectives and descriptions.</p>	<p>S. Strouse moved to approve the Quantitative Literacy rubric with changes. G. Gottlieb 2<sup>nd</sup>. Motion carries 13-0.</p>
<p><b>Curriculum items for consideration</b></p> <p>--Log 9271: Course change – GPY 350, Geography of Russia and its Neighbors [returning proposal, resubmitted 3/19/2016] To count for Issues: Globalization.</p>	<p>Members agreed that the amended proposal looked good and there were no concerns.</p>	<p>P. Thorpe moved to approve. P. Sicilian 2<sup>nd</sup>. Motion carries 13-0.</p>
<p><b>CARs</b></p>	<p>Several CARs were discussed. General topics that came up:</p> <p>We have reminders out to faculty assessing this semester that if they are teaching a cross-listed course they must enter scores in both sections.</p> <p>Member asked about the content goals as one course used final grades for the content goal scores. Members stated that some of the CARs mentioned that final grades were used as a method of assigning scores. Director stated that we need to be very clear with the assessors that it is not allowed. They can use certain assignments that are tied to a specific skill or content goal but not the course grade.</p>	

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	<p>A CAR author asked if we could provide samples of distinguished vs. proficient student writings. Members agreed that we cannot provide that as student writings are discipline dependent. Member stated that they will suggest the department faculty work together to develop a standard of proficient writing in their department.</p>	
<b>Chair's Report</b>	<p>Scott Berlin will be at the April 11 meeting to learn about the GE committee before he takes over for Griff in the Fall. We will finish CAR Reviews and review more curriculum that is in the queue.</p>	
<b>Director's Report</b>	<p>Handbook has gone to print. The goal changes will not all be reflected in the handbook but we will make them available on our website.</p>	
<b>Adjournment</b>		4:31pm