

Grand Valley State University
General Education Committee Meeting

303C DeVos
 Minutes of 4/10/2017

PRESENT: Carly Aller; Kirk Anderson, Chair; Hsiao-Ping Chen; Dori Danko; Gabriele Gottlieb; Kimberly McKee; Linda Pickett; Jeremy Robinson; Lindy Scripps-Hoekstra; Robin Smith-Colton; Susan Strouse; Melba Velez Ortiz; David Vessey

ALSO PRESENT: C. “Griff” Griffin, Director, General Education; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Dawn DeVries; Haiying Kong; Huihui Qi; Eric Ramsson; Patrick Thorpe

Agenda Items	Discussion	Action Taken
Approval of current Agenda	No discussion.	Approved per consensus
Approval of 4/3/2017 Minutes	No discussion.	Approved per consensus
Curriculum items for consideration --Log 8867: Course change – ART 321 (would change to 271), Digital Hand [returning proposal – first considered winter 2015] To count for Foundations- Arts (skills are CCT and OC).	<p>Member stated that it wasn’t clear if the students were going to be evaluated on a final project for oral communication. It lists project – individual for an assessment method but it is not clear what is entailed. Members do not understand the title change as it might not mean much to the non-art student. Member stated that the explanation for how they will teach the skills is unclear. Member stated that it is unclear how the instructor will teach the skills through the critique process.</p> <p>Amendment – Provide more details on the instructor role for oral communication, critical thinking and on teaching students to critique. Explain project-individual under assessment methods for oral communication. Explain the reasoning for group critique instead of individual critique. May want to consider a new title so that a non-art student may be persuaded to take the course. Under Sample Sources of Information in the SoR, list specific articles or take out “course pack”.</p>	<p>M. Velez Ortiz moved to ask for amendment per discussion. G. Gottlieb 2nd. Motion carries 9-0.</p> <p>Amendment to be returned to committee.</p>

Agenda Items	Discussion	Action Taken
Revision to recertification policy	<p>Members reviewed the updated recertification policy and made changes as necessary. One change was to invoke 5a of the recertification policy (see below) if complete content or skill data is missing from the submission.</p> <p>5a: If a CAR does not meet the GEC's minimum completeness and accuracy standards, the Unit will have 15 days after being notified, to resubmit the data and/or the CAR. If the data and/or CAR is not received within 15 days the Unit Head will be notified that the course is on probation. The Unit must then collect data the next semester the course is offered (including the spring/summer), and submit a CAR by the deadline then Section 5c will be used.</p> <p>5c: After two unsatisfactory CAR submissions, a meeting between the Unit Head, the CAR author(s), the GEC Chair, and the GE Director is required to assess the suitability of the course in meeting the GE student learning outcomes. The outcome of this meeting will be reported to the Dean, Unit Head, and GEC. The outcome of this meeting is that</p> <ol style="list-style-type: none"> 1. The course will be removed from the GE Program, or 2. The GEC will give the Unit one final chance to submit an acceptable CAR. The Unit must collect assessment data the next semester the course is offered (including the spring/summer) by the due date or the course will be removed from the GE Program. 	<p>G. Gottlieb moved to approve the revised policy. J. Robinson 2nd. Motion carries 12-0.</p>
End-of-year report / UAS charges --Analysis of assessment data (charge 2b) --Interdisciplinary category (charge 5)	<p>The End of Year Report is due on Friday. The analysis of assessment data was done through the Quality Initiative. The extensive rollout of the data will be in the Fall. GE will disseminate the information in small pieces as well as one large report. We will separate the Student Learning Outcomes to explain each one individually. Will have a campus conversation on all pieces of data to inform and get feedback.</p> <p>We discussed the Foundations category and about adding an interdisciplinary category. We can make this a priority for next year when the assessment data is presented to the campus community. Director will compile information over the summer about GE Programs at our peer institutions.</p> <p>There is demand for online Issues courses and faculty feel there should be incentive to teach online. Member feels we should have FTLC present information about teaching GE skills goals in online courses.</p>	
CAR Replies	Member discussed any significant concerns with CARs they reviewed.	
Chair's Report	Watch email for information on the End of Year Report.	

Agenda Items	Discussion	Action Taken
Director's Report	None.	
Adjournment		4:31pm