

General Education Committee Meeting

167 Lake Ontario Hall

Minutes of 8/27/2018

PRESENT: Brian Bowdle; Dori Danko; Shirley Fleischmann; Yasmin Gopal; Gabriele Gottlieb, Chair; David Laughlin; Kimberly Lohr; Kimberly McKee; Keith Oliver; Linda Pickett; Peter Riemersma; Lindy Scripps-Hoekstra; Amy Stolley; Patrick Thorpe

ALSO PRESENT: C. "Griff" Griffin, Director, General Education; Ellen Schendel, AVP of Academic Affairs; Jennifer Cathey, General Education Office Coordinator

NOT PRESENT: Dawn DeVries; Mark Gleason

Consent Agenda

- Approval of today's agenda
- Approval of minutes 4/2 and 4/16

New Business

- Discussion of Charges from ECS (not finalized yet)
Chair presented and discussed the ECS charges.
- Suspension of Skills Assessment for Fall 2018 and Winter 2019
Action Taken: P. Thorpe moved to suspend the assessment of Skills SLOs. K. McKee 2nd. Motion carries 10-0.
- Approve 2013-2016 Report on Assessment
Action Taken: P. Thorpe moved to approve the 2013-2016 Report on Assessment. P. Riemersma 2nd. Motion carries 12-0.
- Approve the Changes for 2016-2019 report (sent out to committee on 8/20 and attached to email)
Action Taken: K. McKee moved to approve the document. K. Lohr 2nd. Motion carries 12-0.
- Approve the 4 page report summarizing student learning from 2013-2016
Members reviewed the 4-page report and discussed changes. GE Director will make the changes and send out to the committee for further suggestions. Committee should make edits by Thursday at p.m.
- Revision of Mission Statement
Members reviewed the proposed mission statement and made changes.
New Mission:
The General Education Program prepares students for informed citizenship, leading to responsible participation in local, national, and global communities.
Action Taken: P. Thorpe moved to approve the mission statement as discussed. B. Bowdle 2nd. Motion carries 12-0.

- Assessment
 - Discussion of Knowledge Rubric – should Level 4 be rare if we are shooting for Level 3? Members discussed Level 4 and think we should not discourage it. That sentence will be removed from the assessment directions.
 - Should targets be included as an attachment in CAR Feedback letters?
Action Taken: GE Office will prepare the target results for the courses assessed in Winter 2018 that did not receive them. They will be sent with the CAR Feedback along with a sentence in the letter describing the targets.

Chair's Report – Members need to write the CAR feedback letters and get them to the Chair in a timely manner.

Director's Report – None.

Adjournment – 4:18 p.m.