

Grand Valley State University
General Education Committee Meeting

303C DeVos
 Minutes of 1/22/2018

PRESENT: Brian Bowdle; Hsiao-Ping Chen; Dawn DeVries; Brian Drake; Gabriele Gottlieb, Chair; Kimberly McKee; Huihui Qi; Peter Riemersma; Patrick Thorpe
ALSO PRESENT: C. "Griff" Griffin, Director, General Education; Jennifer Cathey, General Education Office Coordinator
NOT PRESENT: Dori Danko; Mark Gleason; Kimberly Lohr; Dennis Malaret; Keith Oliver; Linda Pickett; Lindy Scripps-Hoekstra; David Vessey

Agenda Items	Discussion	Action Taken
Approval of current Agenda	No discussion.	Approved per consensus
Approval of 1/8/2018 Minutes	No discussion.	Approved per consensus
Visit by Chris Plouff (Office of the Provost)	<p>Taylor Boyd attended the meeting with Chris and introduced himself as a new person working with Chris on University assessment.</p> <p>Chris thanked the committee for their hard work on assessment and helping establish the institutional learning outcomes. The HLC wants the university to have institution outcomes and continuously improve learning based on those. There is an interest from the Board to continually report on the outcomes.</p> <p>Chair asked about the workload of the committee. Chris wanted to know how long the committee has been the size it is. UAC is having the same workload issue. We may need to add more members and subgroups to divide the workload.</p> <p>Director asked about the final assessment piece, closing the loop. What are the kinds of things we can consider as ways to close the loop in GE Assessment. Chris said they will be asking what we learned from assessment and what we are going to do with what we learned. Many of the things we are doing, such as improving the rubrics, offering workshops, etc. are all parts of closing the loop by improving the assessment process. When we identify an area that we have lower ratings, we need make a plan about how we can help faculty teach those outcomes more efficiently. Chris does not see GEC as the group to train faculty but rather find the resources that are needed. It is not up to</p>	

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	<p>GEC to help individuals, but rather what we can do to improve it university-wide. He is not sure what that might look like.</p> <p>Member asked if the GEC modifies the outcomes or rubrics, if the university will also adopt those modifications. Chris said that if we have a good reason and UAS sees it is a fit then it could be easily adopted. Director said that if we want to add a new SLO in GE they do not have to become university outcomes and vice versa.</p>	
<p>Assessment language changes</p>	<p>Members voted in a previous meeting to change Proficient to Satisfies and Distinguished to Exceeds.</p> <p>There is narrative on each of the Content (knowledge) rubric that explains the different levels. We previously voted on a new narrative but did not discuss using the name, (baseline, satisfies, etc.) for each level. If we want to be sure that Skills and Knowledge outcomes are treated differently than it might be wise to not define them like skills.</p> <p>Content (Knowledge) Outcomes: A student – regardless of major – demonstrates: 4-an advanced understanding 3-a basic understanding 2-substantial progress toward basic understanding 1-very limited understanding 0-no understanding</p> <p>Members looked at the skills rubrics and looked at the words that define Proficient and Baseline. Member suggested that the wording for Proficient should be “Most graduating seniors should be at this level” (instead of all graduating seniors). This is in line with our target of 70% of the students being at level 3 (Proficient/Satisfies).</p> <p>UCC approved dropping the 2nd knowledge outcome from Historical Perspectives. Director notified the two people assessing in Historical Perspectives this semester to not collect the assessment data..</p> <p>Members discussed the following rating terms for skills outcomes: 1-Baseline 2-Progressing</p>	<p>P. Thorpe moved to accept the rating descriptions as discussed. K. McKee 2nd. Motion carries 8-0.</p> <p>P. Thorpe moved to accept the minor change to the definition of Proficient on the skills rubric. P. Riemersma 2nd. Motion carries 8-0.</p> <p>P. Thorpe moved to approve the changes to the skills ratings as discussed. B. Drake 2nd. Motion carries 8-0.</p>

Agenda Items	Discussion	Action Taken
	3-Satisfies 4-Exceeds	
Faculty Handbook Changes	<p>Director and Chair are proposing changes to the Faculty Handbook related to GEC. It needs to be clear what GEC is expected and allowed to do. Currently, GEC does assessment as they are supposed to, but it not written in the Faculty Handbook.</p> <p>The committee discussed proposed revisions to the faculty handbook. Members went through each of the proposed changes to be sure it was a correct reflection of GE and the GEC. Members want to be sure that we are responsible for GE business and not all of the university outcomes. It must be clear that we are assessing GE outcomes and only reviewing GE assessment reports. When GEC is finished reviewing, we'll ask UCC and UAS for a letter of support (they were consulted in writing some of the draft language). Jen will send a copy of the revision to the committee for a vote next week.</p>	
CAR Reviews	Members reviewed CARs and discussed any issues that were found.	
Chair's Report	None.	
Director's Report	None.	
Adjournment	NOTE ADJOURNMENT TIME!!	4:30pm