Share a File using Google Drive

1. Go to Google.com and click on the grid icon in the top right corner.
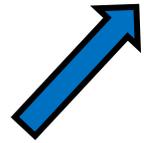
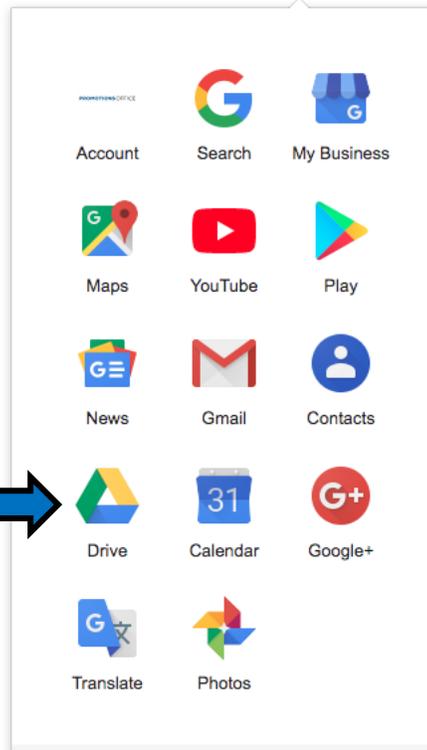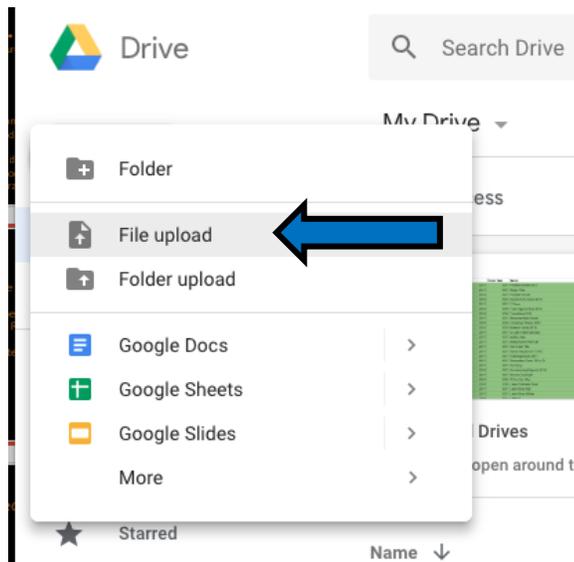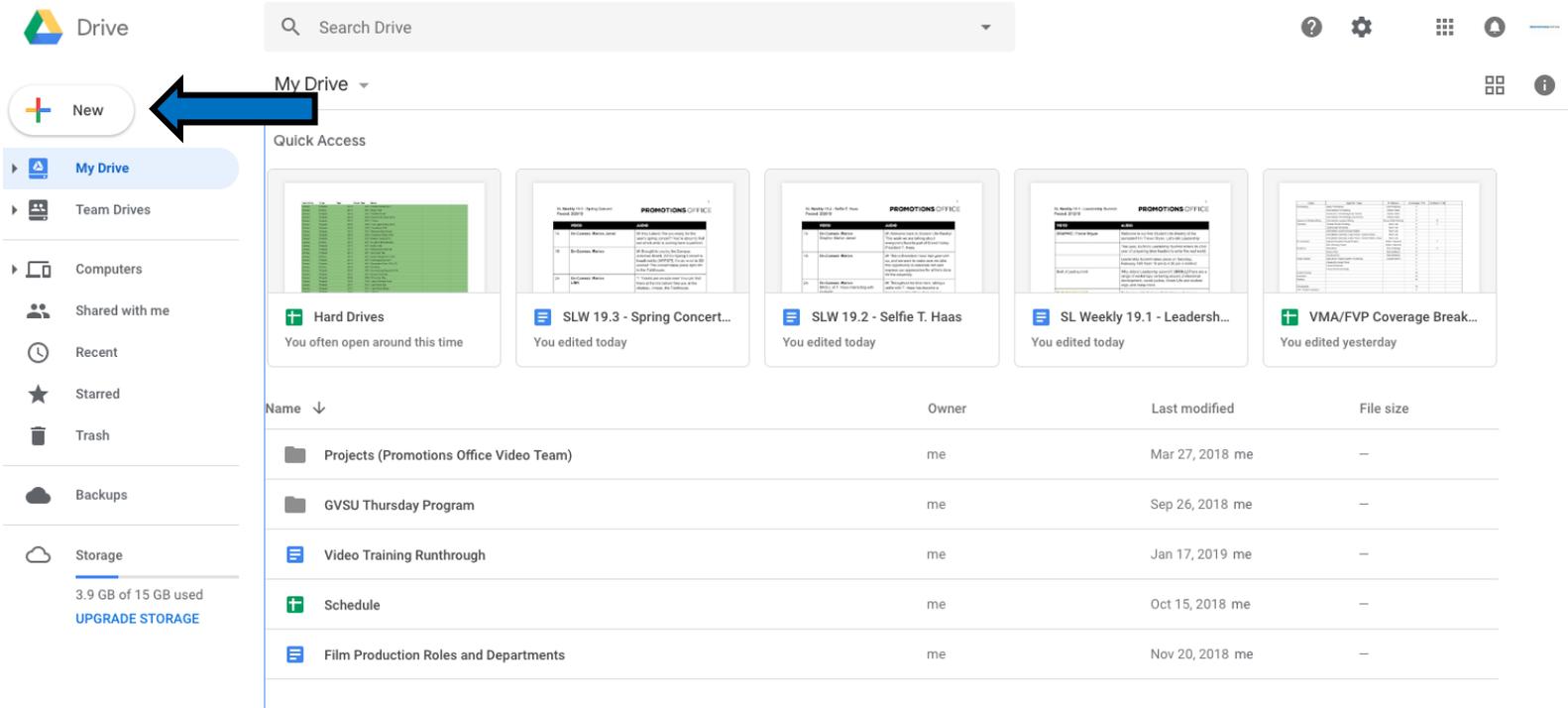2. From the menu that drops down, click on the Drive icon.

3. Once on Google Drive, click the "New" button and select "File upload".

4. Select your file and click "Open".

5. Once your file is on Drive, right-click on it and select "Share".

6. Click the drop-down menu and select "Anyone with the link can view".
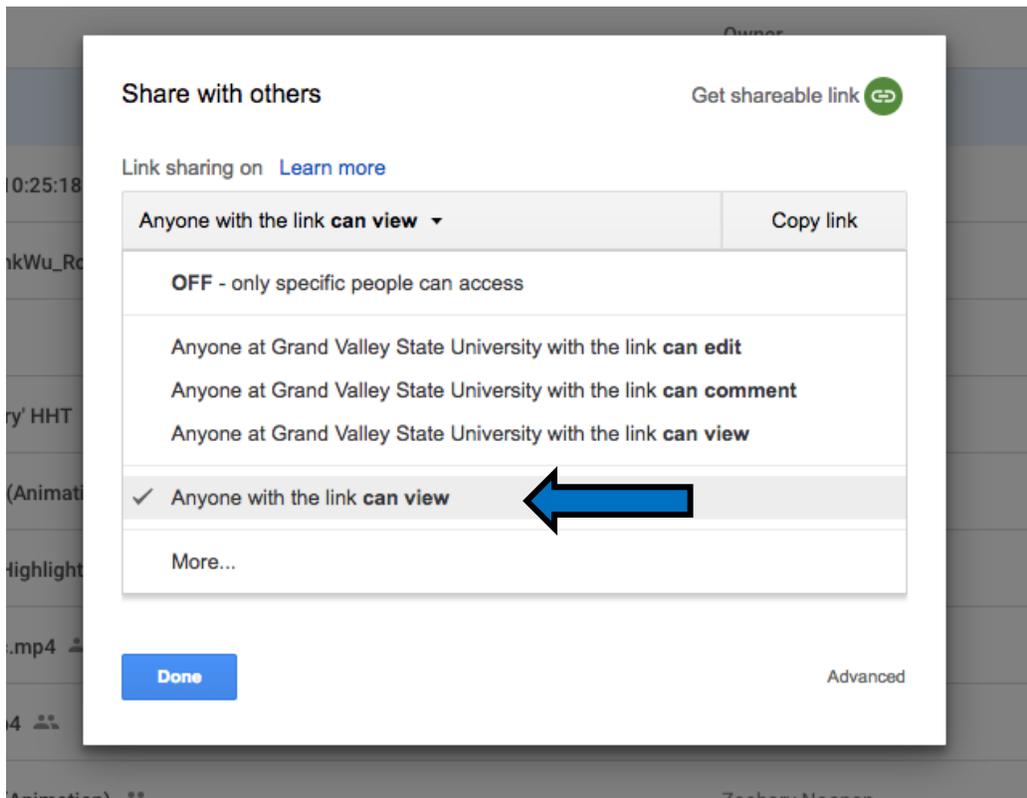
7. Finally, click "Copy Link" and send it to anyone that you want to view your file!