

Purpose	This grant supports research and creative activity with a modest subsidy at critical times. It defrays the cost of travel, supplies, and other materials necessary to conduct the project. Funds may also be used for page charges, color illustrations, and other costs associated with publishing.
Eligibility	Tenured or tenure-track faculty members on continuing appointment are eligible.
Funding Limitations	<ul style="list-style-type: none">• One grant per faculty member per year.• Funds are not to be used to supplement any current funding or conference travel.• Grants may not be used to purchase general computer equipment that can be funded through other sources on campus (i.e. life-cycle funding, school/department funding)• Maximum of \$500. (effective Jan. 1, 2020)
Funding Cycles and Deadlines	Accepted any time during the academic year. Apply online through "My Apps" (www.gvsu.edu/csce/grants).
Reimbursement Requirements	<p>Funds are held within the Center for Scholarly and Creative Excellence (CSCE) and disbursed through a reimbursement process with your department. Once the expense is encumbered by your department, your department support staff will submit a request for reimbursement from the CSCE using the OnBase system.</p> <p>Any services performed (editing, page publication, transcription, etc.) MUST be paid directly by your department via an invoice or using your department p-card. Purchase of services using personal credit cards will not be reimbursed.</p> <p>Mini-Grant recipients are expected to prepare a synopsis of the scholarship at the completion of the project. No further funding will be given to the faculty member until the synopsis is received and accepted by the Center for Scholarly and Creative Excellence.</p>