

# GRAND VALLEY STATE UNIVERSITY

## College of Community and Public Service Outstanding Mentor Award

The guidelines for nomination and selection of candidates for this award are as follows:

- a. The Outstanding Mentor Award is for outstanding mentorship by CCPS nominee and is specifically separate from awards granted for outstanding teaching, research, service or other accomplishments.
- b. This award is based on the following criteria:
  - Faculty to faculty mentorship
  - Mentoring of students, academically, personal development and/or professional development
- c. The CCPS Faculty Advisory Committee will select the awardees and forward their names to the Dean by May 1.
- d. All full-time, tenure-track, tenured, visitors, affiliates, and A/P faculty are eligible for the Outstanding Mentor Award.
- e. There shall be a maximum of one award made each year, which consists of a plaque, recognition at the fall CCPS retreat, and a \$500 monetary award.
- f. Recipients may not receive the award more than once every five years.
- g. Nominations for the award may come from the University Community (students, faculty, and staff) or from the community at large (alumni, community members). Once the nomination is made, the unit head/director is responsible for working with the nominee to compile the necessary application materials.
- h. Self-nominations are not accepted.
- i. Nominations for the award are in effect for two years.
- j. A nomination form is needed to place a candidate's name into consideration. This form may be downloaded and printed from the CCPS website. The deadline for submission of this form and supporting materials is April 1.
- k. It is the responsibility of the nominator to assemble the following material in support of the nomination, and submit them to the CCPS College Advisory Committee by April 1.
  - i. A completed nomination form.
  - ii. Two letters of support from faculty/students/colleagues that have knowledge of the nominee's mentorship.
  - iii. A current curriculum vitae.
  - iv. Other relevant documentation to demonstrate how the nominee meets the above criteria