

College of Education and Community Innovation (CECI)
Faculty Governance Committee
Meeting Minutes

Date/Time: Friday, September 09, 2022 from 10:30-11:30AM

Location: Zoom –

<https://gvsu-edu.zoom.us/j/92581695452?pwd=MFJlOQm5vZi8yVzVCMldTZlQd2xiQT09>

Present: Emily Nichols, Adrian Copeland, Kathryn Ohle, Priscilla Kimboko, Lisa Perhamus

Consent Agenda

- Add any additional items
 - Add discussion around our autonomy of the committee within the college
- Approval of the agenda

New Business

- *Discuss committee meeting rules and process*
 - Committee needs to learn how much autonomy we have in making decisions versus what comes from the Dean's office. What is the best way the committee can serve as a liaison between faculty and the Dean's Office? Suggestion to generate a list of questions we have as a committee about our role in the college and submit to the Dean's office
 - Lisa will email Sean Lancaster to send over materials generated from town hall meetings conducted last winter semester. Materials include results from the bylaws survey conducted and a Google Doc link generated by Jamie Langlois with rough notes from town hall meetings where faculty could share comments and concerns about the new college.
 - Committee will invite Sean Lancaster to our next meeting for him to share his perspective of what he envisioned for the faculty governance committee. Provide Sean with two meeting options: Friday, September 16th (10:00-11:00PM) or Friday, October 28th (10:30AM-11:30AM)
 - Committee will meet on Friday, September 16th regardless of Sean being able to attend. Committee members agreed to review documents from Sean before meet so we can discuss whether the feedback still seems accurate or whether the committee needs reach out again

- Committee decided against using Robert's Rules of Order. Committee meetings will be more informal and conversational in process. Emily will create a Google Drive for the committee to house documents.
- Discussion about whether to record meetings on Zoom to keep on record of what was discussed in meetings. Recording meetings would help with transparency and allow the committee to review exactly what was discussed during meetings. Recording may also be helpful if there is a larger group over the head of the committee. Concerns recording may result in the need to filter what we say and tamper down discussion. Committee made the decision to start out not recording our meetings this fall semester, but will revisit the idea of possibly recording meetings at the start of the winter semester when a full committee is available.
- Discussion about the need to be transparent and how the committee can best communicate and do outreach with faculty in the college. Suggestion to structure one monthly meeting with faculty about how things are going in the college and to possibly start these once we have a full committee so that we can share the workload of running those meetings. Believe these meetings may help with transparency and morale in the college.
- Discussion about how the committee can create cohesion among the whole college and what faculty in our college want out of a faculty governance committee. Need to improve communication, connection and synergy between the different units. Still finding out concerns about fairness between the old colleges (e.g., all formal CCPS units are schools, but former COE units are departments). This committee could help find common and positive threads, so we can get to know one another, build community, and become a collective unit.
- Discussion about whether the committee could be reaching out more systematically to the faculty in the college. Faculty in the college need to know the people how they are being represented. Committee agreed we need to do something to promote connection and commonality. Suggestion to send out a survey to build on the work already done last year and possibly recalibrate moving forward. Idea to send out a survey beginning of October or November and Faculty Forum at the end of October or November. The forum would involve discussing the survey results and having more nuanced issue discussions face-to-face.
- *Discuss process for including or updating CECI Administration*
 - Committee decided we will send Mark and Rita our minutes. Emily and Adrian will share minute taking responsibilities. Minutes will be posted by the following Monday night. Committee will have until Wednesday night to review and make any additions or edits. Emily will then send final minutes to Rita and Mark.
- *Discuss next steps for electing open committee seats*
 - Committee still needs representatives from LEFT and Education Leadership. Lisa and Kathryn will follow up with the units about representation.
 - Education Leadership responded during the meeting stating they have attempted to find a representation, but have not been able to find anyone.

- *Discuss next steps for college personnel standards and process*
 - Social work needs to develop a personnel draft. Questions about whether this would go to the Dean's office, the committee, or both.
 - Question about whether the committee has autonomy over the process or does the Dean's office make a decision about the process. What are the parameters of this committee regarding personnel issues? What are we responsible for in determining the standards versus the Dean's Office? See ourselves more as an advisory body, but still having a strong influence.
 - Discussion about whether our committee will vote by consensus or majority rule. Ideally, we would like to be consensus, but there may be times where we need to do majority rule.
- *Emily agreed to be interim chair of the committee for the 2022-23 academic year, but is open to the idea of a formal decision next year with the full committee present.*
- *Plan for meeting on Friday, September 16th at 10:00AM*
 - Invite Sean Lancaster to discuss data collected from last year and what he envisioned for the faculty governance committee.
 - Generate a list of questions for the Dean's office around our role in the college.
 - Committee will review materials from Jamie and Sean prior to our next meeting.