

Date/Time: Wednesday, October 16, 2024 from 9:00 - 10:00am

Location: [Zoom Link](#)

- **Old Business**

- Update [Faculty Council charges](#) to remove overlap with standing CECI Committees
 - Kathryn taking the lead on updating; Emily and Karyn will support as needed
 - Use language of charges and include track changes; bring to November FC meeting
 - Full faculty will need to vote on changes along with the bylaws changes from CACC
- Updated [Committee Liaison list](#)
 - If on the FC committee last year, liaison to the same committees
 - New reps take on the committees of their units prior rep
 - Liaison will be the one updating the slideshow; Emily will update the instructions on the liaison list

- **New Business**

- Streamline university and college committee election process
 - Emily and Jina will take the lead
 - Transition to our committee with Dean's Office on support for sending out the ballots; create timeline
- Formalize process for raising faculty concerns
 - Karyn and Terry will take the lead
 - Will try to mirror university process
- Continue to strengthen communication between FC and standing CECI committees, UAS, and Dean's office
 - Elizabeth and Patty will take the lead
 - Current mechanisms:
 - University committee slideshow
 - FC chairs planning to meet with chairs of college committee chairs
 - Suggestion to also have a slideshow for college committees
 - Suggestion to have the college committees to include CECI Connections
 - Question about whether there needs to be a consistent mechanism for college committees to report to units
 - Question about whether it is FC's responsibility to oversee this process
 - CECI Connections is more of a general overview
 - Suggestion to make sure college committee websites are up-to-date
 - CPC is the only committee that does not currently have a webpage

- Discussion about whether FC oversees college committees and how this connects to communication about faculty concerns
 - If we are overseeing, may need to have communication about best practices
 - Question about whether there needs to be consistency in how college work is communicated across units?
 - Noted how each unit and committee has their own culture that can shape how communication occurs
 - Discussed how to ensure there are equally applied practices
 - Noted that it is the role of FC committee to check in on what is happening regarding how communication occurs and to ensure if there needs to be some consistency
 - Noted how this connects to our attempts to update communication about concerns and question about creating a process
 - If there is a question, where does it go?
 - May need a outline where you go to with specific concerns (eg. unit head, FC committee, Dean's Office, etc.)
 - Suggestion to create some space in the Winter semester to have discussions with CCC and CPC about processes
 - Question about whether some of those conversations and trainings should be coming from the university committees; however, there might not be trainings available
 - Noted how commenting and communication on proposals and personnel may need to be changed due to how this can impact climate
 - Important to consider the language that is used and how that may impact faculty receiving feedback
 - Question regarding conversations with unit heads about how college committee updates are communicated to units
 - Suggestion for the Dean's Office to work with unit heads
 - Question about what should go to FC vs. what should go to the Dean's Office
 - Example: If there is an individual concern (e.g. individual salary) or what to know how decisions are made, that would go to the Dean's Office

- **Future Meetings**

- November 20, 9-10am [ZOOM Link](#)
- December 4, 9-10am [ZOOM Link](#)