

Affiliate/Visiting Faculty Council Meeting

[Bylaws](#)

2025/2026

Agenda and Minutes

Items	Discussion/Action
Members present today:	Sarah Chase, Raul Ysasi, CJ Mehall, Ashley Copperstone, Jen Vanderground, Lydia Saldivar, Megan Freudigmann, Dor Helder, Lexie Oosting, Tony Warren, Kim Kramer
Approval of Agenda	
Welcome	Introductions
Announcements	<p>NEW COUNCIL for 2026/27</p> <p>(Approved by Council)</p> <p>Co-Chairs - Raul Ysasi & Sarah Chase (1 year term)</p> <p>Council Members:</p> <ul style="list-style-type: none">● AFAC Representative - TBD● Raul Ysasi, T&L (3 of 3)● Sarah Chase, LEFT (2 of 3)● John Grossenbacher, LEFT (1 of 3)● Lydia Saldivar, T&L (1 of 3)● Tony Warren, SCLD (1 of 3)● Emily Bishop, LEFT (1 of 3)● Chasity Bailey-Fakhoury (Ex-officio from the Dean's office)
2024/25 Affiliate/Visiting CECI Faculty	<p>Linked document of all AVC member names</p> <p>**Rita has updated list for summer/fall; ask about affiliate/visitor themed swag :)</p>

<p>Affiliate and Visiting Council</p>	<p>2025/26 Affiliate and Visiting Faculty:</p> <p>This is the list of current and new members of our council:</p> <ul style="list-style-type: none"> ● John Lipford (year 2 of 3) *Also our rep on AFAC <ul style="list-style-type: none"> ○ Will be leaving Affiliate Council as Regular Faculty - will need to be replaced ● Raul Ysasi (year 2 of 3) *Also our rep on CACC ● Megan Freudigmann (year 3 of 3) *Chair AVC <ul style="list-style-type: none"> ○ Need to choose a new chair for 2026/27 ○ Need to replace Megan on council for 26/27 ● Jeff Grossenbacher (year 1 of 1 - mid-year start) ● Haresh Dalvi (year 1 of 1) ● Sarah Chase (year 1 of 3) ● Chasity Bailey-Fakhoury (Ex-officio from the Dean's office)
<p>Dean's Office Updates</p>	<p>Affiliate Review Process Notes for Chasity:</p> <ul style="list-style-type: none"> ● Make documents into Google Docs so they can be easily copied and modified for each review - ● The process was redundant with a paper copy and then copying into Qualtrics ● Some units had to be reviewed twice - Unit Head had to do the WPS (two systems) and also the Affiliate Review ● Can someone clarify the timing of the Affiliate Review? Who will be up for review again and when? ● The observation document did not always "fit" the teaching (eg. online vs. in person) - is there a way to modify the document? ● Hard to solicit comments from peers on teaching - comments can/should only be about teaching (not other things)

	<ul style="list-style-type: none"> ● Course Lift Evals are used heavily in T&L for review - question is if they are in other departments as well? ● Summer work is included in Merit (WPS) but not a part of contract renewal - need more clarification about this ● Chasity needs to retrain Unit Heads on the difference between Affiliate Renewal and WPS Merit meetings - need more consistency <ul style="list-style-type: none"> ○ Patterns in the comments are supposed to be used ○ Peer review ○ Personal reflection ○ Professional Development (LCs, Pew Faculty trainings, etc) ○ Need to create a baseline on what we need to include in Digital Measures to reflect the teaching we do ● Visitors make more merit than Affiliates - is this common practice?
Active Affiliate Work	<ol style="list-style-type: none"> 1. Affiliate Handbook - collaborative brainstorm - council members will begin to link resources to a FAQ 2. Sarah Chase put together an FAQ during holiday break (will add links to already created resources) - add to Affiliate Bb site - Affiliate Council will meet in January to review rough draft <ol style="list-style-type: none"> a. John - share what AFAC has worked on already 3. https://www.gvsu.edu/ceci/affiliatevisitor-committee-202.htm <ol style="list-style-type: none"> a. The Affiliate/Visitor Committee (AVC) will provide a professional forum for its members to support each other; b. AVC will identify and coordinate professional development related to current teaching strategies; c. AVC will identify themes among AVC faculty and work collectively to elevate

	<p>successes and address concerns; and</p> <p>d. AVC will discuss matters that impact their positions in the College of Education and Community Innovation (CECI) and propose solutions.</p>
<p>John Lipford-CECI Affiliate Representative on AFAC-Give Update</p>	<p>John any updates? Please add here:</p> <p>**Affiliate Open Houses - see image above</p> <p>NEW POLICY - AFAC & UAS Update SG 1.O5</p> <p>Affiliate Faculty are permitted to serve on any committees that contain faculty members, except for those involving the personnel process as described in BOT 4.2.10. Affiliate Faculty are not required to serve on any committees as a condition of employment unless this expectation is outlined in the faculty member's contract. All service done by an Affiliate Faculty member must be documented in the faculty member's workload plan for the semester(s) in which the service occurs</p> <p>**Chasity will send an email to Affiliates, Review teams, and Unit Heads (1/29/26)</p> <p>*Continued benchmarking - workload equity, termination of affiliates (is current policy equitable? - 7 day notice)</p> <p>*"How are we similarly situated with other institutions?" (Unionized at other institutions)</p> <p>*Revising Bylaws - add standing charge - keep going through University Policy "What policies only apply to Affiliates, tenure-stream faculty, and to all faculty?"</p> <p>*Mintues are forthcoming from January AFAC Meeting</p> <p>*Feb. 20th is next meeting</p>

<p>New Charge Ideas for THIS Year (set in Spring of 2025)</p>	<ul style="list-style-type: none"> ● Work to establish a clear pathway of support with resources, college & university processes, etc. ● Develop a FAQ (our first charge as AVC for 2025/26) <ul style="list-style-type: none"> ○ Nebulous onboarding for new faculty - especially mid-year (see notes from Oct. 16th) ● Continue to pursue Affiliate Benefits (retirement, etc) through Provost's Office (see notes under AFAC above)
<p>Priorities for 2025/26</p>	<ul style="list-style-type: none"> ● Make sure affiliate/visitor faculty feel supported (Bb site, etc) ● Workload (definition states 12-15 credit range- (12 credits for CECL, University-wide is 15) ● Course release if you apply for a grant and receive it (Chasity working on this) ● Support AFAC work at our local level ● Chasity will reach out to those up for renewal this year, along with their Unit Head <ul style="list-style-type: none"> ○ Renewal Information
<p>CVSU Affiliate & Visitor Benefits</p>	<p>**Annuity for those hired before 2014 - Questions???</p> <p>Website for Affiliate Faculty Benefits Website for Visiting Faculty Benefits</p> <p>Affiliate Faculty Handbook Visiting/Adjunct Policies</p> <p>\$3,000 grant now available to affiliates for research and scholarship</p>
<p>2026/27 Charges</p>	<ul style="list-style-type: none"> ● Training for Unit Heads / AVC - that renewal and WPS meetings are equitable / clear process ● Communication with AVC - Bb site, FAQ, Website