

CACC Monthly Meeting Agenda

Wednesday, September 17, 11 a.m.– 12 p.m.

DEV 303C or Zoom: [Embedded Link](#)

Join Zoom Meeting

<https://gvsu-edu.zoom.us/j/99351180128?pwd=V09ImFJrt62CsFPQCADob8NeDbZYK.1>

Meeting ID: 993 5118 0128

Passcode: 013195

Invited: Jade Bowman, Paul Bylsma, Rita Cooper, Raymond Higbea, Mark Hoffman, Jamie Langlois, Kelly Lormand, Mei Mah, Melanie Rabine-Johnson, Rui Niu-Cooper, Courtney Topic, Raul Ysasi

Present:

Absent:

Agenda Items

CECI Give-Back Event (Friday, September 19, 12-3 p.m.)

- CACC Roles:
 - Organize carpooling in the parking lot
 - Help distribute box lunches on site
 - Thank you gifts
 - Anything else?
- Thanks to all for their work and involvement! A few specific call-outs to...
 - **Melanie:** Designing a flier and slide on such short notice
 - **Rita:** Coordinating with Blandford, organizing the huge lunch order, and sequestering thank-you-gifts
 - **Jamie:** Creating thank-you cards and general involvement

University Faculty Awards - [Full List Available Here](#)

- Encourage conversations within your units about recommending colleagues for university awards this year. Unit heads were notified of the award process via email and meeting last week, but we can reinforce the process.
- Timeline for university awards:
 - Unit heads notify Shawn Evans (Dean's Office) of award nominees in their units by September 30.
 - Unit heads and ADCs work with nominees to compile materials for nomination packets.
 - Nomination packet materials for Provost's University Awards and Pew Awards for Excellence due to Shawn Evans in the Dean's Office by October 27.
 - Nomination packet materials for CSCE awards submitted online by unit heads by November 1.

CECI Quick-Talks (November 20 from 1-2 p.m.)

- Organized by Mary Bair (LEFT)
- CACC members can assist in recruiting two members from each unit to participate, and can help promote the event.

Entrance Display Case

- Time to change what's in it?
- Honors Societies, Student Scholarships, different student org?

Collaboration with Orchestra (November 19)

- Clarify CECI's role and CACC's role in promoting? organizing? funding? the event.
- How is Replenish involved, and how can CACC be involved?

Rubric for Liaising Between Units and Dean's Office?

- How do we want to streamline communication among and between units in the college?
 - Should we work off of a list to solicit unit highlights that the dean's office could promote. E.g., faculty/staff highlights/celebrations, student highlights/celebrations, unit news/highlights/events/opportunities for collaboration. *Does this conflict with ongoing CECI Connections processes?*
 - Do we need to solicit areas for improvement in the college, and/or questions for the dean's office during unit meets?
 - Each CACC meeting should end with an agenda of things to report back to our units

Reporting back:

- 1) Go to the CECI Give-Back Event
- 2) Consider nominations for faculty awards (if relevant to unit)
- 3) Consider presenting at, or at least attending, CECI Quick-Talks
- 4) Consider attending orchestra performance / Replenish fundraiser
- 5) Solicit news to share with the dean's office and/or college at large