

## Affiliate/Visiting Faculty Council Meeting

[Bylaws](#)

2025/2026

August 18, 2025

In Person: Kick-Off Meeting

Agenda and Minutes

Items	Discussion/Action
Members present today:	Lexi Oosting, Kim Kramer, Ashley Copperstone, Jeff Groesenbacher, Sarah Chase, John Lipford, Tony Warren, Chasity Bailey-Fakhoury, Haresh Dalvi, Jen Vanderground, Emily Bishop
Approval of Agenda	
Welcome and Introductions	<ol style="list-style-type: none"><li>Existing Member Intros<ol style="list-style-type: none"><li>Name, Years at GV, Department/Role</li></ol></li><li>New Member Welcome<ol style="list-style-type: none"><li>Name, Journey to GV (where were you before here?), Department/Role</li><li>What is one summer accomplishment you are proud of?</li></ol></li></ol>
2024/25 Affiliate/Visiting CECI Faculty	<a href="#">Linked</a> document of all AVC member names
Affiliate and Visiting Council	<p><b>2025/26 Affiliate and Visiting Faculty:</b></p> <p>This is the list of current and new members of our council:</p> <ul style="list-style-type: none"><li>John Lipford (year 2 of 3) *Also our rep on AFAC</li><li>Raul Ysasi (year 2 of 3) *Also our rep on CACC</li><li>Megan Freudigmann (year 3 of 3)*Chair AVC</li><li>Sheryl Vlietstra (year 3 of 3)</li><li>Haresh Dalvi (year 1 of 1)</li><li>Sarah Chase (year 1 of 3)</li><li>Chasity Bailey-Fakhoury (Ex-officio from the Dean's office)</li></ul>

	<p><b>*Future Voting will be via a Google Form within Visiting and Affiliate Faculty, not through CECI</b></p>
Recap of 2024/25	<ol style="list-style-type: none"> <li>1. Created New Blackboard site for CECI Affiliates/Visitors with the following items: <ol style="list-style-type: none"> <li>a. Resources related to the executive orders</li> <li>b. List of all CECI Affiliate/Visitor faculty</li> <li>c. Our governance bylaws</li> <li>d. Council agendas/minutes</li> <li>e. Handbooks</li> <li>f. Benefits</li> <li>g. Grant for scholarly activity</li> </ol> </li> <li>2. Chasity - course release update from Provost's office to pursue scholarly activity if given the grant. <ol style="list-style-type: none"> <li>a. Request for an infographic for Visiting/Affiliate Faculty for scholarships, grants, etc.</li> </ol> </li> <li>3. Raul now represents AVF on CACC</li> <li>4. Affiliates encouraged to include all of their work on their FWR, but still knowing it is their teaching that will determine their renewal <ol style="list-style-type: none"> <li>a. Visiting Faculty do NOT submit a FWR</li> <li>b. We cannot be precluded from submitting the "extra" work we do outside of teaching</li> <li>c. FWPlan - Oct. 1</li> <li>d. FWRreport - Feb. 1</li> </ol> </li> <li>5. Affiliate Benefits - **Provost Drake paused discussions on changes in Affiliate Benefits - "high priority" - applies to anyone hired before Jan 2014 (only benefit is retirement benefits/healthcare) - did this go to Academic Senate?? <ol style="list-style-type: none"> <li>a. **Sheryl did a little digging - benefits include - parking pass, library access, potential \$300 a year - if hired after 2014 "receive same retirement benefits")</li> <li>b. <a href="#">Retirement Benefits</a></li> </ol> </li> </ol>

	<p>c. From Provost Drake - Oct. 3 - Memo: "This is a follow-up to the March 1, 2024, preliminary response regarding the University Academic Senate's recommendation on retirement benefits for Affiliate Faculty hired prior to January 1, 2014. The recommendation will be considered as part of the fiscal year 2025 budget review cycle, with a final decision expected during Summer 2025. My office will keep you informed as we move toward a resolution."</p>
John Lipford-CECI Affiliate Representative on AFAC-Give Update	<ol style="list-style-type: none"> <li>1. Representation on committees. Proposing affiliates not be required nor prohibited</li> <li>2. Spent time discussing change in language "regular" vs "tenure track faculty" - <a href="#">continuing to look at language at University level</a></li> <li>3. Policy review</li> <li>4. Workload survey results. Currently analyzing. (workload issues are not necessarily in CECI)</li> <li>5. Additional meeting added to finish up work needed March 28th - Any updates?</li> <li>6. Need to get some of these areas established before moving forward with options for affiliate faculty to move into tenure-track roles</li> <li>7. <a href="#">Grievance Policy - working on this for Affiliates/Visiting</a></li> <li>8. <a href="#">New General Council - interested in hearing policy concerns; review dismissal procedures (tenure vs. at-will)</a></li> <li>9. <a href="#">Discussion on adding Instructor Level</a></li> <li>10. <a href="#">Revising tenure track conversion process</a></li> <li>11. <a href="#">First meeting Sept. 12th</a></li> </ol>

New Charge Ideas for THIS Year (set in Spring of 2025)	<ul style="list-style-type: none"> <li>• Nebulous onboarding for new faculty - especially mid-year</li> <li>• Work to establish a clear pathway of support with resources, college &amp; university processes, etc.</li> <li>• Develop a FAQ (our first charge as AVC for 2025/26)</li> <li>• Continue to pursue Affiliate Benefits (retirement, etc) through Provost's Office</li> </ul>
Priorities for 2025/26	<ul style="list-style-type: none"> <li>• Make sure affiliate/visitor faculty feel supported (Bb site, etc)</li> <li>• Workload (definition states 12-15 credit range- (12 credits for CECI, University-wide is 15)</li> <li>• Course release if you apply for a grant and receive it (Chasity working on this)</li> <li>• Support AFAC work at our local level</li> <li>• Chasity will reach out to those up for renewal this year, along with their Unit Head <ul style="list-style-type: none"> <li>◦ <a href="#">Renewal Information</a></li> </ul> </li> </ul>
Interests noted for our committees this year (College & University) during our opening meeting	<ul style="list-style-type: none"> <li>•</li> </ul>
GVSU Affiliate & Visitor Benefits	<a href="#">Website</a> for Affiliate Faculty Benefits <a href="#">Website</a> for Visiting Faculty Benefits  <a href="#">Affiliate Faculty Handbook</a> <a href="#">Visiting/Adjunct Policies</a>  \$3,000 <a href="#">grant now available</a> to affiliates for research and scholarship
All have access to our Bb site- email all Visiting and Affiliate Faculty	Agenda and minutes for the Affiliate/Visiting Committee meetings will be on the CECI site. <a href="http://www.gvsu.edu/ceci">www.gvsu.edu/ceci</a> Link is under FACULTY, then College Governance, then Affiliate/Visitor Committee

