

2025 CACC Summer Retreat Agenda
May 13, 2025, 10 a.m.–1 p.m.
CHS290

- 1) **Set FA25 and WN26 meeting dates.** Survey revealed the following possibilities:
 - a) Tuesday, 10–11 a.m.
 - b) Tuesday, 11 a.m. – noon
 - c) Wednesday, 10–11 a.m.
 - d) Wednesday, 11 a.m. – noon
 - e) Thursday, 10–11 a.m.
 - f) Thursday, 11 a.m. – noon
 - g) Thursday, 12–1 p.m.

- 2) **A Modest Proposal: Anchoring CACC Work.** Higgins and McTighe’s (2005) “Understanding by Design” framework recommends that, when developing curriculum, educators begin by developing learning objectives that serve as the curriculum’s ultimate goal and guide. The next step is to develop assessments that offer students an opportunity to demonstrate the extent to which they have met the learning objectives. The last step is to develop content and material that prepares students to demonstrate that they have met the learning materials. Though the metaphor eventually breaks down, the general principle is still worth considering to anchor CACC’s work.
 - a) **Identify:** Identify CACC’s objectives (i.e., the committee’s charge, [which is linked here](#)). What verbs should guide our committee’s work? The charge suggests “Assess,” “Coordinate,” and “Identify,” for starters.
 - b) **Evaluate:** How will we know the extent to which we have met our objectives, i.e., met our charge? What standards for success should we seek to measure?
 - c) **Provide:** What existing work is vital to the committee meeting our charge, and what existing work should we consider putting on pause (see sample list below)?
 - i) Newsletter contributions
 - ii) Summer concerts
 - iii) CECI kickoff
 - iv) CECI giveback event
 - v) Replenish food drive
 - vi) University awards communication
 - vii) Global Awareness Collaborative Colloquium
 - viii) KFB bag decoration and donation drive
 - ix) College awards coordination
 - x) What other ways can we ensure that we meet our charge?
 - (1) New events? E.g., “Ed Talks,” pre-commencement social hour, make better use of the YMCA for coordinated exercise clubs, common space for casual interaction
 - (2) New communication? Newsletter is great, anything else? Can we collaborate with Faculty Council and/or other college committees to enhance college communication’s form and content?

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3) CECI Kickoff - Monday, August 18, 8 a.m.–3 p.m.

- a) Timeline:
 - i) Professional headshots available from 8–8:45 a.m.
 - ii) Light breakfast served between 8–9 a.m.
 - iii) Dean Soman will welcome everyone at 9 a.m.
 - iv) President Mantella and Provost Drake will give remarks until 9:45 a.m.
 - (1) Should we solicit questions ahead of time?
 - v) CACC-tivity or other ideas
 - vi) Time for other college committees/resources (e.g., Faculty Council, library liaisons)?
- b) Do we want to hear from General Counsel or a Gov't Relations representative, depending on how federal actions unfold over the summer?
- c) CACC's role before and during the event?

4) Petition to add Anti-Racist Social Justice Committee as a standing college committee. Excerpt from an email from Assoc. Dean Chasity Bailey-Fakhoury: “On behalf of the members of the ARSJ Committee, I write to petition CACC to support ARSJ in becoming a standing committee of CECI. Over this academic year the ARSJ Committee has worked to craft bylaws for our committee... We believe that ARSJ becoming a standing committee addresses a gap in the organization and functioning of the college. As an active member of the ARSJ Committee, Dean Soman fully supports a recommendation for ARSJ to become a CECI standing committee.”

5) Day of Service

- a) Does this event align with our charge? How can we document evidence that this event helps us meet our charge?
- b) If we move ahead with this event, Rita has a connection with Blandford Nature Center. We could also consider working with GRPS, Michigan Cares for Tourism, various GR city offices, or other non-profits in the area (e.g., AYA Youth Collective, Home Repair Services of West Michigan)

6) University Awards communication ([previous years' emails](#)) to unit heads, dean's office, and college. Begins in the second week of September.

- a) Communicate awards and expectations
- b) Support for nomination packages? Have former University Awards winners from CECI talk about their nomination package process?
- c) Celebrating nominees and award winners from the college

7) Student committee members. We are supposed to include one graduate and one undergraduate student on our committee. Can we each identify one candidate for each position to invite to join the committee?

8) Closing Thoughts

- a) Action items
- b) Anything for the good of the order?