



Present: Jade Bowman (OCA), Paul Bylsma (ELC), Rita Cooper (CECI Dean's Office), Mark Hoffman (CECI Dean's Office), Christopher French (CECI Undergrad Student), Raymond Higbea (SCLD), Jamie Langlois (SSW), Kelly Lormand (T&L), Mei Mah (CEP), Rui Niu-Cooper (LEFT), Simon Reeves (CECI Grad Student), Courtney Topić (SCCJLS), and Raul Ysasi (T&L)

Absent: Melanie Rabine-Johnson (CECI UAC)

1. Minutes

- The February minutes were reviewed. A motion was made to approve the minutes, seconded, and unanimously approved.

2. CECI Awards Process

- We had a significant increase in award nominations this year with at least one nomination for each award category. A total of 46 nominations.
- Paul asked committee members if they were available to attend the Awards Selection Meeting happening on March 18 from 12-2 p.m. in 303C DEV.

Action item:

- Paul will follow up with committee members on their attendance for the Awards Selection Meeting.
- Rita will arrange for lunch, maybe Two Beards.

3. Kids' Food Basket

- Final tallies were not available at this time.

4. Collaborating with Bill Herbst

- The committee agreed to extend an open invitation to Bill as a guest for all meetings.
- The chair will forward the minutes and other shared communications to Bill.

5. Winter Meeting

- We discussed different options on the presentation of the unit highlights (3-in-3)– by CACC members, unit heads, or both. The committee agreed on the unit head to share the highlights during the meeting and on the rotating PPT presentation.
- Highlights can include any unit successes, grants received, presentations, or similar achievements.
- Possibly included a bonus word such as “celebrated” or “precedented” to go along with a theme.
- Paul reviewed the agenda from last year's meeting and asked members if there were topics they would like to discuss or address. Topic suggestions were:
 - ✓ Budgetary concerns at the college level
 - ✓ Retirement issue
 - ✓ Summer teaching
 - ✓ Reach Higher goals

- ✓ Blue Dot
- Raymond mentioned his role on the [Shared Leadership Steering Committee](#) which is a committee refashioned from the COACHE Steering Committee.
- He suggested having Ed Aboufadel, Senior Associate Vice President of Academic Affairs, and/or Robert Shorty, Vice President for People, Equity, and Culture as possible speakers to address some of these concerns.

Action item:

- Paul will connect with unit heads on their 3-in-3 highlights from this past year.
- Paul will discuss these concerns with Bill Herbst to see if he has insights into speakers.

6. Rescheduling our April Meeting

- Our April meeting has been changed to April 1 at 11 a.m. to give us time to finalize plans for the CECI Winter Meeting and accommodate those who participate in the K-12 spring break.
- All new CACC members will be invited to this meeting.
- Election for a new chair for 2027 will take place
 - ✓ Paul asked members for nominations at the end of the meeting.

Action item:

- Paul will reach out to those nominated to confirm their nomination.

7. Orchestra Collaboration

- Tabled for another meeting.
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Reporting Back to our Units

- Help unit head develop highlights for the winter meeting.
- Submit to CECI Connections! Consider different celebrations: fun campus events (e.g., Wellness and Vibrancy), presentations, publications, student research projects, notable internships, awards, etc. This isn't bragging or drawing attention to ourselves...it's answering a common request from colleagues to the Dean's Office to hear more about what the college is doing.

Upcoming Meetings:

Wednesday, March 18 at 12:00 p.m. in 303C DEV (Awards Selection Meeting) – Lunch provided

Wednesday, April 1 at 11:00 a.m. in 502C DEV