

**Present:** Paul Bylsma (ELC), Rita Cooper (CECI Dean’s Office), Mark Hoffman (CECI Dean’s Office), Christopher Kierkus (SCCJLS), Jamie Langlois (SSW), Kelly Lormand (T&L), Rui Niu-Cooper (LEFT), and Raul Ysasi (T&L)

**Absent:** Jade Bowman (OCA) and Mei Mah (CEP)

**1. Kelly made a motion to approve the 2/19/25 minutes. Seconded by Rui. Unanimously approved.**

**2. College Awards**

- Christopher reminded everyone to place their Apple Spice order if they hadn’t already.
- He thanked Jamie and Paul for all of their work on the award nomination process thus far.
- Jamie and Paul will create the review groups and divide the nominations accordingly. The nomination packets will be sent to committee members by Monday, March 24, along with the rubric. Be ready to discuss at our Awards Selection Meeting scheduled for Wednesday, March 26.
- Mark suggested substitutes for those committee members who are not able to attend.
- Melanie volunteered to write a condensed description of the award nomination for each awardee to be announced during the Winter Meeting. Christopher volunteered to make these award announcements.
- Rui suggested each review group write a short rationale for each award category to assist Melanie in this process.
- Jamie volunteered to create the postcard for everyone to complete asking colleagues what they’re proud of (or a success) from the past year and share what they are looking forward to in the upcoming year. Results will be shared at the Fall Kick-off Meeting held in August.
- Discussed different table activities and decided on Paul’s classroom activity which consists of random “questions about me” for table conversations. Each question will be on a slip of paper for a total of 16 per table.
- Rita will connect with the Faculty Council, Affiliate/Visitor Committee, and the Staff Committee about possible meetings after the Winter Meeting.
- All new hires, retirements, and transitions will be on the PPT.
- Announcements can be shared by the Dean’s Office (e.g. appreciation gift).
- Discussed possible topics for Dean Soman to share.
  - Contextualize today’s issues and how they relate to CECI and our specific programs
  - Guidance given from Dr. Shorty’s presentation during the Anit-racism meeting.
  - GV values and approach to the executive orders.

- Maintaining the commitment to GV's fundamental principles.
- Updates about the current political situation.
- Jamie shared the Gallery Walk process. She will share past emails and her Google form for Gallery Walk submissions with Christopher and Rita. Christopher will coordinate this effort and answer any questions relating to the walk.

**Action Items:**

- ✓ **Jamie and Paul will compile and send the nomination packets for review on Monday, March 24.**
- ✓ **Christopher will contact committee members about possible substitutes.**
- ✓ **Melanie to create condensed awardee descriptions.**
- ✓ **Jamie to create the postcard.**
- ✓ **Paul will prepare the table activity.**
- ✓ **Rita to contact the other committees.**
- ✓ **Rita will arrange PPT information for new hires, retirements, and transitions.**
- ✓ **Christopher will reach out to Dean Soman with our topic requests.**
- ✓ **Mark to inquire about any announcements from the Dean's Office.**
- ✓ **Jamie to share Gallery Walk emails and Google form.**
- ✓ **Christopher to coordinate Gallery Walk.**

**3. Other College Meetings**

- Paul shared that ELC would like to have more in-person college meetings to discuss current events and/or information to stay up to date with GV's communications. This was shared with Dean Soman during an ELC Department meeting.
- Mark mentioned his conversation with Mary Bair to bring back Ed Talks. A possible January event.

**Action Item:**

- ✓ **Tabled for another meeting.**

**4. Graduate/Undergraduate Representatives**

- Representatives are needed to serve on the CACC.

**Action Item:**

- ✓ **Submit any possible names to Christopher.**

**5. CACC Chair**

- Christopher reminded everyone that a chair should be nominated at the April meeting for the next academic year as his term is ending this year.
- New CACC members will be invited to attend the April meeting to place their vote for next year's chair.

**Action Item:**

- ✓ **Christopher will email the committee asking for members to consider this position.**

## 6. Kids' Food Basket

- This year's bag winner is SCLD, with ELC winning for monetary donations.
- SCLD will receive the GOAT award with bragging rights.
- ELC to receive recognition with a possible "cash cow" award.

### **Action Item:**

- ✓ **Winners will be announced during the CECI Year-End Winter Meeting.**

### Upcoming Meetings:

Wednesday, March 26 – 303C DEV for the CECI Award Selection Meeting (12:00-1:30 PM)

Wednesday, April 16 – 303C DEV