

Affiliate/Visiting Faculty Council Meeting

Bylaws

March 15th, 2024 10-11 am

Agenda and Minutes

Join Zoom Meeting

<https://gvsu-edu.zoom.us/j/9405471283?pwd=UWVKSnNORS9DL204UEkyQWJvMXdIUT09>

Items	Discussion/Action
Members present today: Jenn Vanderground, Dori Helder, Sheryl Vlietstra, Megan F., Haresh Dalvi	
Approval of Agenda	Sheryl Vlietstra approved

<p>Update on Affiliate Faculty Advising Sheryl Vlietstra</p>	<p>Advising: The Provost will be directing the future of advising. For now there are plans in place for more professional advisors this year who will serve mostly CLAS and Seidman. There is also a new requirement in the university that all freshmen this academic year are required to meet with a professional advisor before they can register for sophomore year. This expectation will roll out year-by-year until it's the norm for each academic year. We are still advisors for general questions about education and career path.</p> <p>TEC voted and the dean approved that faculty no longer need to complete the recommendation form before students enter their apprenticeship semester.</p>
<p>New topics</p>	<p>Towards the end of the Winter semester discuss and report: what support we need from the university and</p> <ul style="list-style-type: none"> a. Work accomplished b. Review bylaws c. Workload (what our work is and are we equipped) <p>a. Work accomplished</p> <ul style="list-style-type: none"> 1) Updated renewal policy is in line with University policy. 2) Advocated for advising policy changes and they were approved. 3) Clarified with Katie Humphrey Senior Affiliate status and compression adjustment pay as determined by HR/University <p>b. Review bylaws</p> <ul style="list-style-type: none"> 1) Haresh will review and let us know if he recommends any changes <p>c. Workload (what our work is and are we equipped)</p>

Electing new members-how do we want to go about this? Dori will send an email to Rita to go out to all A/V faculty in the hopes of getting names. We will then put together a Google Doc

- 1) We have been charged with supporting Affiliate/Visiting Faculty in CECI (Reviewing policy, making recommendations, listening to voices)
- 2) Are we equipped? We have been well supported by Dean Stansbie and having a committee member who is also a member of the University AFAC & UAS. These have key factors in our success.

Updates from AFAC (John Lipford)**Update on overall Affiliate Workload Plans- Provost****Update on Retirement and Health Care Benefits****March Questions:**

To better understand how our current retirement situation varies from tenured faculty and what (if any) improvements are on the horizon.

Update from Provost

[In PROVOST'S OFFICE](#)

PAST COMMITTEE NOTES -updates from John UAC and AFAC :

January 19, 2024 notes:

Voting rights- UAC

Retirement- currently in provost's office to review

Waiting for information on the history affiliate faculty number going up for tenure track positions

We are going from two affiliate faculty to one affiliate faculty on AFAC.- will need to decide who will leave.

Memo from the provost requesting each unit head for each Affiliate Workload plan from each affiliate faculty so we can determine workload faculty.

-Service components- clarify what is required for meetings, voting rights, etc.

-Affiliate faculty who have terminal degree- continued discussion

September Meeting:

(1) stipend increases are effective for next year promotions (summer 2024). My understanding is Provost will consider

adjusting for compression to keep other senior affiliates competitive with market value. This is all consistent with what Dean Stansbie said

(2) we will likely be getting 1 voting affiliate on ECS and likely 2 voting affiliates on UAS. They are looking at reorganization right now and doing this in conjunction with that. AFAC will choose these reps (chair of AFAC and we will vote on other)

(3) I'll be heading up a workgroup that will be looking at possible path for conversion of affiliates to TT roles. We need to do benchmarking at other institutions in Michigan.

October:

1) Other senior affiliates throughout the university are frustrated by not adjusting to those who are already approved before the increase came through.

2) We now have two seats/votes on UAS.

3) John is heading up the work group about equity concerns in the hiring process. How many searches have they actually hired the affiliate versus an outside hire? Looking into other university practices to see this works at other institutions.

November update: John Lipford

***AFAC action steps since last meeting:**

	<p>ECS and UAS- Board of Trustees met and approved re-organization of both these committees</p> <ul style="list-style-type: none"> ● Working on policy language ● Two voting members on these committees ● Working on modifying ECS bylaws as AFAC will become a part of ECS <p>*Conversion rates on senior affiliate faculty rates to regular faculty positions- approved to reach out to Bonnie B. and requested data collection on these rates. A follow up will come to us sometime in January.</p> <p>Sub-committee on advising- Recommending that CLAS and CECI will not need to write a final letter/worksheet of advising. Vote on this in January within departments.-Approved</p>
<p>Update on charges from Faculty Governance</p>	<p>October:</p> <p>-They have requested we share a short monthly update to be put in the CECI newsletter</p> <p>-Towards the end of the Winter semester discuss and report:what support we need from the university and a. Work accomplished b. Review bylaws c. Workload (what our work is and are we equipped)</p> <p>-Sheryl will check in with Annukka to see if she has been tasked with looking at affiliates being assigned numerous students to advise.</p>

Update on Advising Students	The TEC sub-committee is recommending we no longer have to complete a mandatory recommendation letter for students entering into their TA semester-Approved
All have access to our Bb site- email all Visiting and Affiliate Faculty	Agenda and minutes for the Affiliate/Visiting Committee meetings will be on the CECI site. www.gvsu.edu/ceci Link is under FACULTY
Next Date for Affiliate/Visiting Faculty Committee Meeting	<p>March:</p> <p>Discussion around the whole affiliate/visiting faculty meeting. When is our final CECI meeting? Is there time around this meeting?</p> <p>Discussion around the whole affiliate/visiting faculty meeting. Is there time around this meeting?</p> <p>April 15 - Winter Year-End Meeting - Tentatively 9:00 a.m. - 1:00 p.m. - Seidman Center, Room 1008</p> <p>Meeting 11am-12 noon, Rita securing a room for us</p> <p>We will meet for a meeting at the same time as Faculty governance.</p> <p>Electing new members-how do we want to go about this?</p>