

Affiliate/Visiting Faculty Council Meeting

[Bylaws](#)

2025/2026

November 20, 2025

Agenda and Minutes

Items	Discussion/Action
Members present today:	Megan Freudigmann Sheryl Vlietstra Raul Ysasi Chasity Bailey-Fakhoury
Approval of Agenda	
Welcome	
2024/25 Affiliate/Visiting CECI Faculty	Linked document of all AVC member names
Affiliate and Visiting Council	2025/26 Affiliate and Visiting Faculty: This is the list of current and new members of our council: <ul style="list-style-type: none">• John Lipford (year 2 of 3) *Also our rep on AFAC<ul style="list-style-type: none">◦ Will be leaving Affiliate Council as Regular Faculty - will need to be replaced• Raul Ysasi (year 2 of 3) *Also our rep on CACC• Megan Freudigmann (year 3 of 3) *Chair AVC• Jeff Grossenbacher (year 1 of 3, mid-year start)• Haresh Dalvi (year 1 of 1)• Sarah Chase (year 1 of 3)• Chasity Bailey-Fakhoury (Ex-officio from the Dean's office) *Future Voting will be via a Google Form within Visiting and Affiliate Faculty, not through CECI

Dean's Office Updates

Welcome Chasity -

Affiliate Review Process:

Abbreviated for Senior - choose one person for team and unit head assigns other; one class observation; documents associated with class, lift evals for that class; go to review team - coordinate observation with review team; can do observation in Fall (would free Senior affiliate up to support non-senior in winter); no comments from faculty; QAS will be abbreviated

Standard process for Non-Senior (9 Affiliates) - teaching comments, observation (Fall or Winter - except for newly hired in August, they will be observed in Winter), debrief, review team drafts report, meet with affiliate, make revisions/comments, fill out QAS which will be

Chasity will make the online observation form available for anyone who teaches asynchronously

It is ok this year ONLY to ask newly hired affiliates to be a part of your review team, but it is not common practice.

Policy says - review occurs in 2nd year of a 3 year renewal, so things will be staggered after 2026 again

Thursday, Oct. 16th Notes -

- I. Budget - ask Chasity to attend November meeting if what we learn at the budget meetings in Oct/Nov leads to more questions/concerns. Some questions that were posed during October meeting are:
 - a. How are we promoting the fact that faculty are experts but the discussions about budget are not allowing them to teach more than one or two summer courses before hiring adjuncts?
 - b. How do the budget conversations connect to the Reach Higher Goals?
 - c. Shouldn't we be leaning into our community at GV before reaching out to non-faculty/staff?
 - d. How is summer pay equitably used across programs?
 - e. Need clarity on budget differences - if we have higher enrollment, where is the money going? We need transparency from every level, department, and office.
 - f. What is the long-term plan for summer work (we know students want to take our classes, so we either need to discourage students from enrolling to keep numbers low OR demoralize faculty by not allowing their expertise to be used more than once during the summer and instead higher "cheaper" instructors)
 - g. Why doesn't the adjunct/summer pot of \$\$ increase as enrollment increases?
 - h. Affiliate/Visiting Faculty are on limited contracts - has there been discussion during the GV "budget exercise" to terminate 1-3 contract faculty as a part of the 5% challenge Deans and Unit Heads have been asked to consider?

	<ul style="list-style-type: none"> 2. Affiliate Handbook - collaborative brainstorm - council members will begin to link resources to a FAQ 3. Sarah will put together an FAQ during holiday break (will add links to already created resources) - add to Affiliate Bb site - Affiliate Council will meet in January to review rough draft <ul style="list-style-type: none"> a. John - share what AFAC has worked on already
<p>John Lipford-CECI Affiliate Representative on AFAC-Give Update</p>	<p>Open house upcoming Vote on ECS/UAS Re: Affiliate Service on Committees Benchmarking workload equity and termination</p>
<p>New Charge Ideas for THIS Year (set in Spring of 2025)</p>	<ul style="list-style-type: none"> • Work to establish a clear pathway of support with resources, college & university processes, etc. • Develop a FAQ (our first charge as AVC for 2025/26) <ul style="list-style-type: none"> ◦ Nebulous onboarding for new faculty - especially mid-year (see notes from Oct. 16th) • Continue to pursue Affiliate Benefits (retirement, etc) through Provost's Office (see notes under AFAC above)
<p>Priorities for 2025/26</p>	<ul style="list-style-type: none"> • Make sure affiliate/visitor faculty feel supported (Bb site, etc) • Workload (definition states 12-15 credit range- (12 credits for CECI, University-wide is 15) • Course release if you apply for a grant and receive it (Chasity working

	<p>on this)</p> <ul style="list-style-type: none"> ● Support AFAC work at our local level ● Chasity will reach out to those up for renewal this year, along with their Unit Head <ul style="list-style-type: none"> ○ Renewal Information
<p>GVSU Affiliate & Visitor Benefits</p>	<p>Website for Affiliate Faculty Benefits Website for Visiting Faculty Benefits</p> <p>Affiliate Faculty Handbook Visiting/Adjunct Policies</p> <p>\$3,000 grant now available to affiliates for research and scholarship</p>
<p>All have access to our Bb site- email all Visiting and Affiliate Faculty</p>	