

CACC Meeting Agenda
Tuesday, October 6, 11 a.m.–noon
DEV303C or Teams Meeting (Monthly Meetings Channel)

Invited: Zohra Asad, Berkley Bretschneider, Paul Bylsma, Rita Cooper, Abby Dixon, Christopher French, Bill Herbst, Raymond Higbea, Mark Hoffman, Jamie Langlois, Kelly Lormand, Mei Mah, Rui Niu-Cooper, Shelly Page, Karyn Rabourn, Simon Reeves, Courtney Topic, Raul Ysasi

Tentative:

Present:

Absent: Zohra Asad

Teams:

- 1. Introductions (name, pronouns, unit, and favorite fall activity)**
- 2. Approve Previous Meeting's Minutes.** Minutes are available in our Teams channel under the "Monthly Meetings" subchannel.
- 3. Debrief CECI Give-Back Event.** What went well? What should we keep for next year? What should we change for next year?
 - a. [Virtual thank-you card for attendees](#) (draft linked):
 - i. Should we add our signatures? Digital vs. Printed?
 - ii.  William Herbst : Can we use all of UComm's photos that they shared on our materials, or do we need permission? (KL sent email to Bill)
 - iii. Is this funded somehow?
 - iv. Has the newsletter writeup already been completed? KL will draft for 10/7. Collaborators welcome. Preference is to not use AI.
- 4. Fall Subcommittee Updates**
 - a. **University Awards Workshops:** Courtney and Raymond
 - i. Oct 9 and 23 sessions are set up!
 - b. **Rhett the Dinosaur:** Jamie and Christopher
 - i. Great pics from the Give-Back event—what's next?
 - c. **Entrance Display Case:** Mark and Paul
 - i. Should we swap out what we have for a Give-Back Event collage?
 - d. **Student Organization Event:** Simon and Christopher
 - i. Paul to restart this conversation. Combined service event?
- 5. Action Items to Take Back to Units**
 - a. Keep taking Rhett places
 - b. Submit to CECI Connections (email Victoria Stubbs).
 - c. Identify communication gaps and provide recommendations for improvement
- 6. Upcoming Meetings**
 - a. Tuesday, November 3 at 11-12 p.m.

- b.** Tuesday, December 1 at 11-12 p.m.
- c.** Tuesday, January 12 at 11-12 p.m.
- d.** Tuesday, February 2 at 11-12 p.m.
- e.** Tuesday, March 2 at 11-12 p.m.
- f.** Tuesday, April 6 at 11-12 p.m.