

CACC Agenda  
 October 12, 2022  
 10 am – 11 am  
 303 C DeVos

Time	Agenda Item	Decision(s)
10:00 - 10:05	September 14 <sup>th</sup> Minutes	Revise & approve
10:05 - 10:08	Introductions – All members  New Additions:  Wei Gu, T & L & Trey Wyrick, SSW	Affiliate faculty member?
10:08 - 10:11	Attendance & Meetings	What to do when someone can't come?
10:11 – 10:25	Oakhill Cemetery Event Debrief  Thank you to Alex for Signs  Thank you to whole committee for spreading the word, volunteering, and support!  Pros & Cons	Do next year?  What to do similar or different?
10:25 – 10:40	College Strategic Plan	What would we like in the strategic plan?
10:40 – 10:50	College Newsletter – Three Strengths & Three Areas of Opportunity	How can we support the newsletter?
10:50 – 10:55	Awards	Who will take lead on all college/university awards, who is handling them, how people are being notified/nominated, and whether we need to handle any?
10:55 – 11:00	Agenda/Action Items	Who will do what by Nov. 9 <sup>th</sup> ?  What needs to be on the agenda next time?

## Other Potential Agenda Items Related to Charges:

- assess and foster regular communication to inform units about awards, programs, opportunities, meetings, and events (e.g., e-newsletter, Discord, messaging).
  - Chartering and sponsoring other committees
  - Promote communication (university committee reps report out from their committees)
- identify gaps in the organization and function of the college and propose recommendations.
  - Ask units what has gotten lost or confusing through COVID and the merger
  - Ask units if they have ideas connecting across units or better communication
- work with the Dean's office and the standing committees to coordinate the biannual faculty/staff college meetings (e.g., agenda, location, food).
  - Winter Meeting
- make recommendations to the Dean and/or the standing committees upon its own initiative, or upon the request of the Dean or other standing committees.
- coordinate college **awards** by ensuring that the appropriate standing committee is involved to the extent possible.
  - Learn college awards/criteria [Rita]
  - Assign as appropriate
  - Oversee as appropriate
- identify and promote opportunities for community building within the college.
  - ~~Fall CECI Service Event October 7<sup>th</sup>~~
  - Fall social events
  - Winter event
- meet with officers of student organizations at least once per semester.
  - What are the college student organizations?
  - How do we invite officers?

## Revisit Mission Statement

*Acting as our CECI liaisons to find strategic opportunities for building a more collaborative, inclusive, and connected CECI (community)*

## Develop Internal Bylaws