



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday, June 15, 2017**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Review draft of flyer for IPE student teams at clinical sites
- 3) Children's Museum partnership for HDVCH *Diagnosis: Fun exhibit* on August 3
  - IPE Service Learning workgroup participation in the development for Health Career Day May 2018
- 4) Capstone venues, service learning opportunities
- 5) IPE Manual update
- 6) Other (nomination for MIPERC awards, abstract submissions)



# Midwest Interprofessional Practice, Education, and Research Center

Creating Teams for Patient Centered Care

*Curriculum Workgroup  
Leader Brenda Pawl  
540 CHS*

**June 15, 2017  
Minutes**

**Attendance: Linda Witte (SKYPE), Tatiana Beaves, Brenda Pawl, Marissa Spica, Connie Swenty (SKYPE), Raymond Higbea (SKYPE), Mike Bouthiller, Jack O'Donald, Angie Busch, Cathy Harro**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Review draft of flyer for IPE student teams at clinical sites	There was discussion on combining the infographic and brochure to get a more cohesive flyer. Changes to the infographic include the addition of the term "multidisciplinary" where it says Benefits to Student Learners" and removing the contact information and replacing it with the link to the MIPERC	Angie will send quotes for the brochure to Brenda and contact marketing associate for input.

	<p>website. On the flyer, we need to eliminate the first sentence in the second paragraph because it is the same as the last sentence in the first paragraph.</p> <p>There was discussion around linking the MIPERC website to each individual partner and the degree of separation.</p>	<p>All attendees will attempt to get approval for use of university logo. Marissa will check the links on the MIPERC website to ensure they are all usable. Brenda needs to add Grand Rapids Community College as an organization member.</p>
3) Children's Museum Partnership for HDVCH Diagnosis: Fun exhibit	<p>The event is on August 3<sup>rd</sup>. There was discussion about a possible four day Health Career camp at the Children's Museum in the future (2018). Students will be responsible for finding equipment, but earn service learning hours toward their certificate.</p> <p>The day is divided into three sessions 1) 4 Year Olds 2) K-8 3) 5-7 Year Olds</p> <p>The Service Learning Workgroup members will meet with the GRCM today.</p>	<p>Angie/ Brenda will contact the Children's Museum for a flyer and/or pictures to create one.</p>
4) Capstone venues, service learning opportunities	<p>The venues discussed were the Colloquy, Health Expo, MIPERC Conference, and the IPE Certificate Open House. The capstone project could also be presented at a meeting or there could be a possible creation of a venue.</p>	<p>Angie will ask Alan about GRMEP research day.</p>
5) IPE Manual Update	<p>The IPE Manual needs to be updated. There was discussion about creating two sections, one for faculty and one for students.</p>	<p>Attendees will review the manual to discuss at the next meeting.</p>
6) Other (nomination for MIPERC awards, abstract submissions)	<p>There was a suggestion of possible speed dating at the November IPE Open House for Certificate enrollees/ recruitment or an orientation to the program to connect students. PIPES will now have student officers assuming leadership in the student organization. Nominations for the MIPERC Awards are strongly encouraged as are abstract submissions for podium/poster presentations.</p>	
7) Future meetings	<p>Future meeting date August 17, 2017. No July meeting.</p>	

Respectfully submitted: Marissa Spica



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday, August 17, 2017**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Review draft of flyer for IPE student teams at clinical sites
- 3) Children's Museum partnership for HDVCH *Diagnosis: Fun exhibit* on August 3
  - IPE Service Learning workgroup participation in the development for Health Career Day May 2018
- 4) IPE Manual update
- 5) Other



# Midwest Interprofessional Practice, Education, and Research Center

Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**August 17, 2017**  
**Minutes**

**Attendance: Carla Slabaugh (SKYPE), Janine Bartley, Julie Hall, Brenda Pawl, Raymond Higbea, Mike Bouthillier, Angie Busch, Cathy Harro**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Review draft of flyer for IPE student teams at clinical sites	Recommended edits to be changed on the flyer/infographics forms are to include the value of multiple learners in your office, benefits of collaborative learners in the office, adding to the promoting shared mission statement the two or more disciplines. Have quotes generic, the figures colored to show interprofessional diversity rather than uni-professional	

3) Children's Museum Partnership for HDVCH Diagnosis: Fun exhibit	The event was on August 3 <sup>rd</sup> , debriefing and planning on August 18 with GRCM and IPE service learning members. Next event May 11, 2018 with anticipated attendance of 500 GRPS students	
4) IPE Manual Update	The IPE Manual reviewed. Verify the disciplinary definitions of each mentioned defined group in the Interdisciplinary Education Perception scale section. Add Children's Museum as service venue. Add National Research Priorities to Appendix A. On page 9, replace "possible" with "known".	Brenda to contact IPE advisory champions to see if interested in serving through 2017-18 academic year
5) Future meetings	Future meeting date September 14; October 19; November 16; December 14 all at 7:30-8:30am in CHS	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday October 19, 2017**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Review revised draft of flyer for IPE student teams at clinical sites
- 3) MIPERC/Children's Museum partnership event on May 11, 2018
- 4) IPE student certificate open house in November (speed dating, participation of PIPES officers)
- 5) IPE Manual update
- 6) Clinical Toolkit- review of IPE Facilitation module
- 7) Other



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**October 19, 2017**  
**Minutes**

**Attendance: Janine Bartley, Julie Hall, Brenda Pawl, Raymond Higbea (skype), Mike Bouthillier (skype), Linda Witte (skype), Angie Busch, Cathy Harro, Tatyana Beaves**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Review draft of flyer for IPE student teams at clinical sites	Recommended edits to be incorporated on flyer: Remove the IP Team Care heading. On Infographics have either 3 stick people in different colors or hands clasping in unity.	Mike and Angie to get additional short quotes from pharmacy, RN, Social worker



3) Children's Museum Partnership for HDVCH Diagnosis: Fun exhibit	Next event May 11, 2018 with anticipated attendance of 500 GRPS students in grades 3-4. Service Learning workgroup has developed the objectives and flyer.	Brenda to have a flyer promoting this at the IPE student open house in November
4) IPE Manual Update	The IPE Manual reviewed, discussion on whether we want to have different survey tools in the appendix (IEPS and ELIQ currently). Consideration to have C-ICE, IPAS, ICCAS for evaluating student interprofessional teams and IPEC competencies	Brenda to contact IPE advisory champions to see if interested in serving through 2017-18 academic year
5) IPE Advisory Champions	Need to update IPE Student certificate Advisory Champions listing	Brenda will send out IPE student open house flyer to current champions and request that they confirm their participation as advisors and attendance at the open house
6) IPE Student Certificate open house	Reviewed the materials and format that we had last year. Tentatively scheduled for November 15 (1 <sup>st</sup> choice) or November 7 (2 <sup>nd</sup> choice). We will collapse the six stations to four 1) IP conference/forum/ education modules 2) PIPES/simulation 3) Service learning 4) Capstone/champion advisor/checklist	Brenda to secure room, update materials, quotes/pictures on screen, poster example, food, registration table, schedule of advisory champion participation
7) Future meetings	Future meeting dates November 16; December 14 at 7:30-8:30am in CHS	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

**Agenda for IPE Curriculum workgroup**

**Thursday November 16, 2017**

**CHS 540**

**Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

**Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

**Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) IPE Student Certificate Open House
- 3) Review revised draft of flyer for IPE student teams at clinical sites with new student quotes
- 4) Clinical Toolkit- review of draft IPE Facilitation module as developed by Professional Development workgroup
- 5) Other



# Midwest Interprofessional Practice, Education, and Research Center

Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**November 16, 2017**  
**Minutes**

**Attendance: Janine Bartley, Brenda Pawl, Mike Bouthillier (skype), Linda Witte (skype), Cathy Harro**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Review draft of flyer for IPE student teams at clinical sites	Need additional quote from a practice manager for bifold flyer, infographics flyer is ready for printing	Will ask Angie to see if can obtain a quote from a practice manager

3) Review of Foundational Concepts for IPE Facilitation module	A few recommendations were noted on slides making sure to include active learning content	
4) Review of IPE draft service learning venues	The workgroup suggested we continue with the Covenant House Health Career exploration day	Brenda will contact Covenant House principal
5) IPE Student Certificate open house	We had 60-70 health professions students stop in to the open house for information and pizza.	Thank you to Elaine VanDoren, Janine Bartley, Cathy Harro, Lisa Naymick, Ranelle Brew for working the open house
6) Future meetings	December 14 at 7:30-8:30am in CHS	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

**Agenda for IPE Curriculum workgroup**

**Thursday December 14, 2017**

**CHS 540**

**Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

**Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

**Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Brainstorming for Clinical Toolkit for student teams at clinical sites
- 3) Advisory Champion luncheon
- 4) MIPERC mini-grant awards
- 5) Tools for measuring IPE student team competency
- 6) Other



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**December 14, 2017**  
**Minutes**

**Attendance: Janine Bartley, Brenda Pawl, Mike Bouthillier (skype), Linda Witte (skype), Julie Hall, Raymond Higbea (skype), Tatyana Beaves**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Brainstorming for Clinical Toolkit for student team placement at clinical sites	Janine suggested that we have a page of links to each disciplinary program describing how it supports interprofessional education and collaborative practice.	
3) Advisory champion luncheon	Workgroup members support annual luncheon in February. Agenda and format to stay the same.	Brenda to send out doodle poll dates for

		advisory champions to indicate their availability
4) MIPERC mini-grant awards	Encouraged workgroup members to apply, deadline December 20. Guidelines are attached to today's meeting documents	
5) Tools for Measuring IPE student team competency	Reviewed some tools on the National Center website. Of special interest may be the ICCAS (interprofessional collaborative competency attainment survey) and Creighton C-ICE (Creighton Inteprofessional Collaborative Evaluation	
6) Future meetings		Brenda will send out skype invitations to workgroup members

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday January 18, 2018**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) IPE Champion Advisory Luncheon and Open House on February 14, 11:30am-1:00pm in CHS 540
  - *Survey Monkey questions*
    - Question #1: What strategies do you use to inform and recruit students to the IPE Certificate Program and to retain their active engagement for completion of program?
    - Question #2: What are the things you have found challenging?
    - Question #3: What are the things you have found successful?
    - Question #4: What key questions do you have working with your mentee(s)?
    - Question #5: Share different ways that students have achieved the requirements?
  - *Materials and agenda*
    - IPE Certificate Application
    - IPE Certificate Checklist
    - Preceptor Quick Start Guide
- 3) Other





# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**January 18, 2018**  
**Minutes**

**Attendance: Cathy Harro, Janine Bartley, Brenda Pawl, Carla Floyd-Slabaugh, Gerry Terry**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) IPE Champion Advisory Luncheon/Open House on February 14	Reviewed survey monkey questions. Recommendation to rework question #1 into two questions (total of 6) and send out to all champion advisors. <ul style="list-style-type: none"><li>• Create slides with quotes from final summative papers and evaluations of completers and pictures of students receiving awards</li><li>• Include # of certificate completers and programs</li><li>• Include # of certificate current enrollees and programs represented</li></ul>	Brenda will have GA send out survey monkey questionnaire

	<ul style="list-style-type: none"> <li>• Include the venues for service learning that completers have used</li> <li>• Provide copy of brochure and infographics, IPE certificate application, IPE certificate checklist, Preceptor Quick Start Guide</li> </ul>	
3) IPE products	Workgroup members would like IPE certificate application, IPE certificate checklist sent electronically	Brenda to do
4) IPE Manual	To put in Bb under resources	Brenda to do
5) Future meetings	February 14 (IPE Advisory Champion luncheon/open house) March 15, April 19, May 17, June 21, August 16 from 7:30-8:30am in CHS 540	Brenda will send out skype invitations to workgroup members

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday March 15, 2018**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) IPE Champion Advisory Luncheon and Open House on February 14

See pp slides.

- IP conference: add Gerontology/Aging conference
- IPE capstone: add GVSU Graduate Showcase

Discussion: Propose IPE workshop with students at pre-conference

Link fellow IPE enrollees via social media/Facebook

Connect PIPES to student certificate

Building skills across the competencies (roles/responsibilities, teamwork, ethical care)

Brainstorming: Encourage students to document efforts, year 2 students working with year 1 students; IPE

Check-in q 2 weeks.

- 3) Facilitating IPE in the Clinical Setting toolkit



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*

**March 15, 2018**  
**Minutes**

**Attendance: Cathy Harro, Janine Bartley, Brenda Pawl, Carla Floyd-Slabaugh (SKYPE), Gerry Terry, Julie Hall, Mike Bouthillier (SKYPE), Raymond Higbea (call-in)**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) IPE Champion Advisory Luncheon/Open House on February 14	Group discussion recommendations were to host three champion advisor meetings (September, November, and February). It was requested that the September date be at mid-day. Also would be good time to re-up commitment to being a champion advisor. September meeting would include practical information such as 15" structured learning "facilitating IPE"	

	<p>Other suggestions include- PIPES meeting have a sticker placed on name tag if the student is enrolled in IPE certificate.</p> <p>-Champion advisors sharing service learning opportunities that would be able to accommodate other disciplinary type learners.</p>	
3) Future meetings	April 19, May 17, June 21, August 16 from 7:30-8:30am in CHS 540	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

**Agenda for IPE Curriculum workgroup**

**Thursday April 19, 2018**

**CHS 540**

**Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

**Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

**Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Structured Learning Facilitating IPE tips for champion advisor September meeting
- 3) Update on Grand Rapids Children's Museum health station planning event
- 4) Lunch & Learn series for academic year 2018-2019



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*  
**April 17, 2018**  
**Minutes**

**Attendance: Cathy Harro, Angie Busch, Janine Bartley, Brenda Pawl, Carla Floyd-Slabaugh, Gerry Terry, Julie Hall, Mike Bouthillier (SKYPE).**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) Structured Learning for Facilitating IPE	Discussion regarding development of a private webpage on MIPERC site with listing of resources (checklist, application, etc.) and to start capturing FAQ from students and advisory champions to be available as a document, IPE Manual, IPE student certificate checklist, application, other items to be identified such as listings for PIPES, L&L, IPE conferences, community events, champion role description, etc.	-Brenda will work on development of a private webpage for champion advisors -Brenda to update the MIPERC website content

	<p>Advisory champions would like to see their student progress on Bb.</p> <p>A curricular individualized plan with details of how the student would choose the specific activities to meet the IPE student certificate requirements over a period of time has been developed and used by Mike for pharmacy students.</p>	<p>regarding the IPE student certificate</p> <ul style="list-style-type: none"> <li>- Brenda will investigate different levels of "leader" participation on Bb and report back to workgroup members.</li> <li>-Brenda to enroll all advisory champions into Bb as participants</li> <li>-Mike will share the curricular map he developed</li> </ul>
3) Update on GRCM Diagnosis: Fun event	<p>Event is on May 11, 10 teams for a total of 61 participants. There is anticipated 400 elementary students scheduled for fieldtrips every 90 minutes. Stations will develop health literacy content appropriate for grades 1-4, building student pipeline and satisfying MI Health Education content standards.</p>	<p>-If interested in attending please let Brenda know</p>
4) Lunch & Learn (L&L) series	<p>The last two academic year's topics were reviewed. Suggestions as to time, days of week that might best be compatible with student schedules are Wednesdays and Thursdays from 12-1pm. Champion advisors to be encouraged at the quarterly meetings to disseminate the announcement.</p>	
5) Future meetings	<p>May 17, June 21, August 16 from 7:30-8:30am in CHS 540</p>	

*Respectfully submitted: Brenda Pawl*





# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday May 17, 2018**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
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#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) IPE Certificate Student Plan Template
- 3) IPE Advisory Champion role description
- 4) Finalize Champion Advisor quarterly meeting for September week of 9/3 or 9/10
  - Structured learning facilitating IPE tips (IPE Manual)
- 5) IPE Student Certificate Champion Advisor Portal  
<https://www.qvsu.edu/miperc/ipe-student-certificate-19.htm>
  - User name= IPE
  - Password= student certificate
- 6) Bb viewing access for IPE Advisory Champions



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*  
**May 17, 2018**  
**Minutes**

**Attendance: Mike Bouthillier, Cathy Harro, Brenda Pawl, Raymond Higbea (SKYPE), Linda Witte (SKYPE).**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) IPE Student Certificate mapping template	Mike shared his template that maps out a plan for the student interested in completing the certificate. Discussion regarding the usefulness in having a structured plan with mapped out activities and timeline dates	The template is uploaded on the Champion Advisor Portal
3) IPE Champion Advisor role description	A few minor edits made to the original description	Brenda to send to Mike who will edit the description

4) Champion Advisor quarterly meeting	Finalize date of Wednesday, September 12, from 12-1pm in CHS. Agenda items are 1) Structured learning facilitating IPE tips, 2) Review of role description, 3) Template, 4) walk-through of portal, 5) develop listing of FAQ that advisors receive	Brenda to reserve a room, lunch and provide packet of materials
5) IPE Champion Advisor Portal	<a href="http://www.gvsu.edu/miperc">www.gvsu.edu/miperc</a> , click IPE student certificate, link is under the picture to the right. User name: IPE Password: student certificate	
6) Future meetings	June 21, August 16 from 7:30-8:30am in CHS 540	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

### **Agenda for IPE Curriculum workgroup**

**Thursday June 21, 2018**

**CHS 540**

#### **Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
2. Development of an IPE informational brochure for clinical sites
3. Create a clinical toolkit for practices to incorporate teams of students in their environments

#### **Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

#### **Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Learner objectives for IPE student certificate
- 3) Review of Facilitating IPE in the Learning Environments module
- 4) Champion Advisor Luncheon 9/10
  - Structured learning facilitating IPE tips (IPE Manual), review of role description, template, walk-through portal, FAQ
- 5) IPE Student Certificate Champion Advisor Portal  
<https://www.gvsu.edu/miperc/ipe-student-certificate-19.htm>
- 6) Other items



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*  
**May 17, 2018**  
**Minutes**

**Attendance: Mike Bouthillier, Cathy Harro, Brenda Pawl, Raymond Higbea (SKYPE), Linda Witte (SKYPE).**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved.	
2) IPE Student Certificate mapping template	Mike shared his template that maps out a plan for the student interested in completing the certificate. Discussion regarding the usefulness in having a structured plan with mapped out activities and timeline dates	The template is uploaded on the Champion Advisor Portal
3) IPE Champion Advisor role description	A few minor edits made to the original description	Brenda to send to Mike who will edit the description

4) Champion Advisor quarterly meeting	Finalize date of Wednesday, September 12, from 12-1pm in CHS. Agenda items are 1) Structured learning facilitating IPE tips, 2) Review of role description, 3) Template, 4) walk-through of portal, 5) develop listing of FAQ that advisors receive	Brenda to reserve a room, lunch and provide packet of materials
5) IPE Champion Advisor Portal	<a href="http://www.gvsu.edu/miperc">www.gvsu.edu/miperc</a> , click IPE student certificate, link is under the picture to the right. User name: IPE Password: student certificate	
6) Future meetings	June 21, August 16 from 7:30-8:30am in CHS 540	

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

## Creating Teams for Patient Centered Care

**Agenda for IPE Curriculum workgroup**

**Thursday August 16, 2018**

**CHS 540**

**Short-term goals:**

1. Full implementation and refinement of the IPE student certificate
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3. Create a clinical toolkit for practices to incorporate teams of students in their environments

**Long-term goals:**

1. The operationalization of IPE across the participating curriculums
2. Creating IPE for the current workforce
3. Examine/Identify how to align entry level programs for IPE

**Today's Agenda:**

- 1) Approval of Agenda and Minutes
- 2) Learner objectives for IPE student certificate
- 3) Champion Advisor Luncheon
  - Review of flyer
  - Review of packet materials
  - Instructions on using portal [www.gvsu.edu/mipercl/](http://www.gvsu.edu/mipercl/) click on IPE student certificate, then link is under the picture to the right. User name: IPE , Password: student certificate
- 4) Other items



# Midwest Interprofessional Practice, Education, and Research Center

Creating Teams for Patient Centered Care

*Curriculum Workgroup*  
*Co-Leaders Mike Bouthillier, Cathy Harro, Angie Busch*  
*540 CHS*  
**August 16, 2018**  
**Minutes**

**Attendance: Mike Bouthillier, Cathy Harro, Brenda Pawl, Gerry Terry, Tatyana Beaves, Linda Witte (SKYPE), Raymond Higbea**

Agenda Item	Discussion	Action
1) Approval of Agenda and Minutes	Meeting minutes were approved	
2) IPE Student Certificate	<ol style="list-style-type: none"><li>1. Integrates the four Interprofessional Education Collaborative (IPEC) core competencies into one's professional identity</li><li>2. Values interprofessional communication and team based collaboration in care delivery and professional practice</li></ol>	



	3. Plans future practice of interprofessional collaboration and teamwork to impact the health of patients, families and communities	
3) Review of Champion Advisor meeting agenda items	Packet materials will include both Appendix C and E, description of the role, student progress map, instruction sheet for portal	CHS 440 reserved for lunch Brenda to send out a flyer announcement to the advisory champions of the semi-annual luncheon meeting.
4) Other items	Cathy suggested we provide an update of workgroups as well as incorporating this into the newsletter. Brenda will add workgroup members to the MIPERC newsletter which is distributed electronically in November and March.	
5) Future meetings	Members agreed to the third Thursday of each month, no December or July meetings.	Brenda to schedule future meetings

*Respectfully submitted: Brenda Pawl*



# Midwest Interprofessional Practice, Education, and Research Center

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**Champion Advisor Luncheon**

**September 12, 2018**

**12:00-1:00pm**

**CHS 440**

**Facilitators: Mike Bouthillier, Angie Busch, Cathy Harro**

### **AGENDA**

12:00-12:15pm: Review of Champion Advisor role  
12:15-12:30pm: Tips for facilitating IPE structured learning  
12:30-12:45pm: IPE student certificate progress map  
12:45-12:55pm: FAQ listing  
12:55- 1:00pm: Walk-through the IPE Champion Advisor portal

Advisory Champion Packet materials

- Champion Advisor description
- Tips for Facilitating IPE
- IPE student certificate progress map template
- Instruction sheet for assessing portal