

# APPLICATION PROCESS

## RETURNING & TRANSFER STUDENTS

### VISIT OUR ON-CAMPUS APARTMENT SHOWROOMS OR VIEW OUR OPTIONS ONLINE

Visit [gvsu.edu/housing](http://gvsu.edu/housing) to view our on-campus housing options, learn what's included in the cost of housing, and the benefits of living on-campus.



The sooner you apply, the more likely you are to get your preferred style.

### STEP 2: HOUSING ASSIGNMENT

#### PRIORITY PLACEMENT (PRIOR TO NOVEMBER 1)

Apply online through your myBanner account. Read and sign your housing contract and submit an application. No sign up fees and your deposit carries over! Students that apply by November 1 will automatically be placed by housing staff.

OR

#### ROOM SELECTION (AFTER NOVEMBER 1)

If you apply after November 1, you will self select your room and roommates during Room Selection, which begins in mid-November and continues through March 31.



### MOVE-IN!

Move-in is in late August. Be sure to check your GVSU email for move-in details! View our packing list for what to bring online.



*Live with us again!*

**Apply for next year in early September!**



### STEP 1: HOUSING APPLICATION

#### HOW TO APPLY FOR HOUSING ONLINE

1. Login to your myBanner account.
2. Click on "Student"
3. Click on "myHousing"
4. At the top menu bar, click on the drop down menu that says "Apply | Cancel | Forms" and select the semester or academic year that you would like to apply for.
5. Follow the guided application and submit when finished. You will receive a confirmation email.

To change your personal information, click on "Personal Information" in the top menu bar, then select "Update Information"

#### HOW TO SEARCH FOR, ADD, OR CHANGE ROOMMATE(S)

1. Login to your myHousing portal
2. Update your personal information so others can search for you (optional)
3. Click on "Personal Information" in the top menu bar, then click on "Update Information".
4. To search for or add roommate requests, select "Room/Roommate Request" from the top menu bar and then select "Roommates/Suitemates."
5. You may search for roommates based on certain criteria.
6. Follow the steps to add a roommate request.

You may make changes at any time and cancel your housing until May 1. You may view important housing announcements at any time.

