



# POSITION ANNOUNCEMENT

## Living Center Director

**Qualifications:** Bachelor's degree required and experience working with students in a college setting. Master's in Student Affairs preferred and one year experience working in a university residential setting. Prefer experience in supervision, budget oversight, leadership of an assigned living area, supporting students academically, planning and implementing programs for students, working with facilities management and strong computer skills.

**Responsibilities:** Supervision and management of residential area housing consisting of 500-700 co-ed residents with multiple Resident Assistants and Graduate Assistant staff. Position includes: Advising, Academic Support, Budgeting, Counseling, Discipline, Educational Programming, Administrative duties and Facilities Management. This position will include on-call duty responsibility, collaboration with Campus Partners and Department Committee participation. We seek individuals who demonstrate critical thinking skills, have an interest in engaging and educating students and are able to balance personal and work life. Below you will find the Office of Housing and Residence Life's Mission, Vision and Values at Grand Valley State University:

**Mission:**

"Collaborating to provide opportunities for student learning and success through inclusive residential communities and experiences."

**Vision:**

Model and provide a safe and inclusive learning environment which challenges and supports students through opportunities for engagement and development.

**Values:**

The Office of Housing and Residential Life values the education and success of students and staff, through the following:

- Liberal education through student development in critical thinking, self-awareness and active citizenship
- Intercultural competency by providing inclusive and supportive environments where diverse voices and experiences are celebrated and personal growth is encouraged
- Triple bottom line Sustainability, including 1) economic (fiscal responsibility) 2) environmental (physical surroundings) and 3) social equity (employee hiring and development)

**Salary:** Competitive annual salary, furnished apartment, meal plan and full university benefits.

**Department/Division:** Division of Student Services

**How to Apply:**

Apply on line at <https://www.gvsu.edu/gvsujobs>. Please include cover letter and resume. For assistance, contact Human Resources at 616-331-2215.

**For Filing Applications:** Review of resumes begins immediately and continues until position is filled.

Allendale, Michigan 49401

For more information about Grand Valley, see our website at [www.gvsu.edu](http://www.gvsu.edu)

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TDD Callers: Call Michigan Relay Center at 1-800-649-3777