

BACK BY POPULAR DEMAND



GRAND VALLEY
STATE UNIVERSITY
ART GALLERY

Vienna in December

...Mit Schlag!



NOVEMBER 28 – DECEMBER 7, 2016

Directed by Henry Matthews
Director of Galleries and Collections



P

lease join the GVSU Art Gallery for another magical week in Vienna! We'll immerse ourselves in all that this rich, elegant city has to offer...Christmas markets with their enticing aromas, sparkling lights and unique wares; sumptuous architecture; the incomparable Vienna Boys Choir; legendary Lipizzaner horses; inviting cafés; fabulous museums; and a variety of musical performances. 'Mit Schlag' means with whipped cream—that's the way the world-famous Sachertorte is served and an excellent allegory for our stay.

One extraordinary highlight of our tour is an intimate all-Mozart concert with GVSU music faculty and international Classical Music Award Nominees Arthur Campbell and Helen Marlais in the 75-seat Bösendorfer Recital Hall at the Mozarthaus where the composer lived from 1784 to 1787. Stereo Magazine raves, "Campbell's and Marlais' playing is always exact, elegant, without excess. The beauty of this genuinely joint playing is so engaging that it seems to lack for nothing." This very special event is made possible by Bösendorfer Pianos, Inc.

Our day begins each morning at the centrally located Hotel Wandl, just minutes from most important sites. Every day you will enjoy a carefully arranged program and have additional options to explore on your own. We encourage you to sign up early—our week in Vienna will be limited to 17 lucky travelers!

Henry Matthews
GVSU Director of Galleries and Collections



PRICING AND REGISTRATION

The Tour:

\$5,364 per person double occupancy,
with flights from Grand Rapids.
Single Supplement \$830

The Extension:

\$2,434 per person double occupancy,
Single Supplement \$760

The tour cost includes economy-class flights round-trip from Grand Rapids to Vienna. The extension flights are from Grand Rapids to Vienna and returning to Grand Rapids from Munich.

Witte Travel will be happy to assist those who wish to fly business class, depart from other cities and/or extend their stays in Europe.

Register for the tour online at

www.regonline.com/112816MATT

Or complete and return the printed registration form in this brochure.



Your Tour Director

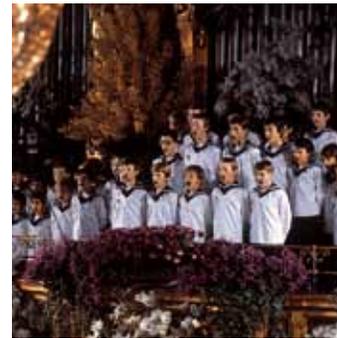


Henry Matthews manages GVSU's extensive art collections and he organizes exhibitions and a variety of related educational programs. He also seeks ways to connect the university to art communities around the world. Henry was formerly the Director of the Muskegon Museum of Art, on the staff of the Detroit Institute of Art and instructor at numerous colleges and universities. A passionate believer in the inestimable value of travel, Henry has been conducting distinctive tours to destinations around the globe for more than 30 years.



Your time in Vienna includes:

- Round-trip flights from Grand Rapids to Vienna.
- Airport transfers.
- Accommodations at the four-star Hotel Wandl, located in the heart of the city.
- Full breakfast daily, welcome dinner, farewell dinner, and two additional dinners.
- Performance at the Mozarthaus by Arthur Campbell and Helen Marlais.
- Two or three musical events at renowned venues such as the Staatsoper, the Volksoper and the Musikverein.
- Vienna Cards good for unlimited use of public transportation plus discounts to museums, cafés, restaurants and entertainment venues.
- Full-time English-speaking tour manager assisted by local and site guides as needed.
- All tipping and taxes.
- A \$300 donation to the GVSU art collection.



The Hotel in Vienna

Your address in Vienna will be 9 Petersplatz, the charming, family-owned Hotel Wandl. For more than 150 years guests have been enjoying the Wandl's traditional Viennese charm and superb location—just steps from St. Stephan's Cathedral and within walking distance of the Hofburg, the Mozarthaus, Old Town museums, Christmas markets, the best shopping streets, restaurants, cafés and evening entertainment. It's also close to subway, bus and tram stops. Lean more about the hotel and take a photo tour at www.hotel-wandl.com. The cost of the tour includes deluxe rooms.

The Markets in Vienna

Vienna is an enchanted city at any time of year—when it's all dressed up for Christmas, it is truly a magical place! From the middle of November to Christmas Eve, Vienna is the setting for more than a dozen of the finest Christmas Markets in Europe. With origins in the Middle Ages, the Christmas Markets of today offer delicious holiday treats and an array of traditional gifts, decorative items, and handcrafts.

There are 30 Christmas markets throughout the city, including several just minutes from the hotel's front door.

The Music in Vienna

Two or three music performances are included. Intended are an opera, ballet and symphony, but it's too soon to list these here, as they are not yet available for booking. In addition, a special concert by GVSU's own Arthur Campbell and Helen Marlais is scheduled for Wednesday or Thursday, followed by a festive group dinner.

Along with the Christmas Markets, you won't want to miss the International Advent Singing Festival featuring choirs from Austria and several other countries, and the Tower of Music created by numerous brass ensembles. Both of these events take place at the Rathaus and both are free.



November/December 2016

28, MONDAY

Depart

A late morning check-in at Grand Rapids' Gerald R. Ford International Airport and you're on your way to Vienna!

29, TUESDAY

Arrival, Kirche am Steinhof

Herzlich Willkommen in Wien!
After a change of planes in Amsterdam, continue to Vienna, arriving midday. Following customs formalities, you'll meet our tour manager. Then you head to the Hotel Wandl for check-in. The afternoon is yours to rest and relax after the long day of travel. Tonight you gather for a warm welcome dinner. Here, get an introduction to the city and the answers to any questions about museums, cafés and restaurants, Christmas Markets and other shopping options, the city's music scene, how to use public transportation and anything else you'd like to know about Vienna. (B, D)

30, WEDNESDAY

Schatzkammer: The Imperial Treasury; Hofburg: Imperial Silver Collection

After breakfast you head to the SCHATZKAMMER or Imperial Treasury for a private tour of one of the most impressive treasuries in the world. Breaking for an independent lunch, you meet the group again early afternoon at the HOFBURG, once the imperial palace and favorite residence of the Habsburgs, who ruled Austria from the late 13th to the early 20th century. The focus here will be on the Imperial Silver Collection with



its vast collection of Imari Porcelain. The rest of the afternoon is at leisure. One of the peak moments of the tour is a performance by Arthur Campbell and Helen Marlais. This performance will be either tonight or tomorrow at the Mozarthaus. Following their performance, there will be a festive group dinner. Whichever night, this will certainly be a glorious evening! (B, D)

1, THURSDAY

Karlskirche and City Museum

Sightseeing for the day starts with a guided tour of the KARLSKIRCHE. This church is considered one of the best examples of baroque architecture in Vienna. Then you head next door to the nearby CITY MUSEUM for a private highlights tour of its collections. The City Museum combines art and history as it displays work from the Neolithic Era through the mid-twentieth century. Following the tour, there is time to continue exploring the museum on your own as needed. Afternoon is free. (B)

2, FRIDAY

Upper Belvedere and Lower Belvedere

Built as a summer residence for Prince Eugene of Savoy, the two palaces of the Belvedere date from the early 18th century. Prince Eugene was admired for his military skills and for laying the foundation for the Hapsburg's power. The day will start at the UPPER BELVEDERE to tour the stunning collection of Klimt paintings along with a wide variety of Austrian artwork. Then head to the LOWER BELVEDERE to tour Prince Eugene's apartment and staterooms. After that, you'll go your separate ways for the afternoon. Possible evening attendance at an opera, ballet or classical concert. (B)



3, SATURDAY

Albertina: Historic Rooms and the Secession Building: Beethovenfries

On our agenda this morning is a tour through the historic rooms of the magnificent ALBERTINA PALACE'S MUSEUM. After that, you head out to the SECESSION BUILDING to see the recently renovated *Beethovenfries* by Klimt. Possible evening attendance at an opera, ballet or classical concert. There will be a group dinner this evening. (B, D)



4, SUNDAY

Vienna Boys Choir, Spanish Riding School

The morning starts with Mass at the HOFKAPPELLE, where the Vienna Boys Choir will enrich the worship and perform a motet at the end of the service. From there, head to the IMPERIAL PALACE where the Spanish Riding School and the famous LIPIZZANER HORSES reside. In the palace's beautiful baroque riding hall you'll watch the white stallions dance their ballet. The afternoon will be at your leisure. (B)

5, MONDAY

Kunsthistorisches Museum: Painting Collection

After breakfast, make your way to the KUNSTHISTORISCHES MUSEUM, the repository of the Habsburgs' vast art collections. Here, start with a guided tour of the painting collection and stay as long as you'd like to explore the rest of the museum. The afternoon is at leisure. Possible evening attendance at an opera, ballet or classical concert. (B)

6, TUESDAY

Kirche Am Steinhof

Start the day with a possible private tour of the KIRCHE AM STEINHOF. This is a spectacular example of Art Nouveau architecture, and the copper dome is certainly iconic. Located on the grounds of the Psychiatric Hospital of Vienna, the interior was built to accommodate the handicapped parishioners who attend the service. Tours of the church are only conducted once a week, so this private tour is certainly worthwhile. The rest of the day is free; you are on your own to walk through another of the fabulous Christmas Markets, visit the Ringstrasse, see another of Vienna's museums or sip coffee at another spectacular café. The day is yours to do what you would like. Tonight you gather for an enjoyable farewell dinner. (B, D)

7, WEDNESDAY

Return

This morning you'll transfer to the airport to check in for the return flights back to Grand Rapids. (B)



See More of Austria! | DECEMBER 7-10, 2016



The Hotel in Salzburg

While in Salzburg your home away from home is the fabled Goldener Hirsch Hotel. For over 600 years guests have been enjoying the traditional Alpine-style decor and central location—right in the Old Town of Salzburg, near Mozart's birthplace and Mirabelle Castle. Learn more about the hotel at <http://www.goldenerhirsch.com/en>. The cost of the tour includes classic rooms.



The Markets in Salzburg

Lights, smells of hot roasted chestnuts, gingerbread and hot apples, and the sounds of the holidays are all around Salzburg, as this town, too, is blanketed with Christmas Markets. Going back to the 15th century, the market at Cathedral and Residenz Square is one of the oldest in town. If you're feeling adventurous, you can travel just outside of town to the market in front of the Silent Night Chapel, named for the Christmas carol.



The Music in Salzburg

As the December performance schedule becomes available, one or two music performances will be added to your itinerary.



The Sights in Salzburg

Your days are open for exploration on your own. Things to see include Mozart's birth house (located just a few minutes from the hotel), Prinz-Bishop Palace Museum complex, the Cathedral, the Castle, Museum of Modern Art, DomQuartier Museum, St. Peter's Monastery and Cemetery.



EXTENSION ITINERARY

7, WEDNESDAY

Vienna to Salzburg

Say goodbye to the group, then board the motorcoach for the drive to Salzburg. Once in Salzburg, enjoy a welcome lunch. The rest of the day is at leisure. (B, L)

8, THURSDAY

Salzburg

The time in Salzburg is open for you to schedule as you please. Possible evening attendance at an opera, ballet or classical concert. (B)

9, FRIDAY

Salzburg

Again the day is open. Tonight there is a festive farewell dinner. Possible evening attendance at an opera, ballet or classical concert. (B, D)

10, SATURDAY

Return

This morning, transfer to Munich airport for the return flights to Grand Rapids. (B)

TERMS AND CONDITIONS

The cost of your tour includes:

Air transportation roundtrip from Grand Rapids to Vienna for the tour only, and Grand Rapids to Vienna, returning to Grand Rapids from Munich for the tour plus extension, with any regularly scheduled air carrier, based on a nonrefundable/nonchangeable fare, which requires a minimum of 10 passengers traveling round trip together. The identity of the carrier, which may include the carrier's code-share partner, will be assigned and disclosed in your final documents. Tickets are issued 45 days prior to departure. All current airlines taxes, security fees and fuel surcharges are included. Note that these items cannot be guaranteed until tickets are issued.

Secure flight information. The requirement to collect date of birth, gender, and full name are federally mandated by the Transportation Security Administration's (TSA) Secure Flight Program. While disclosure of this information is voluntary, if it is not provided, participants may be denied boarding. For TSA's policy and more information, visit <http://www.tsa.gov> and search on Secure Flight. Witte Travel & Tours (Witte) takes all reasonable steps to safeguard the privacy of all information collected from its clients.

Frequent flyer points are not guaranteed in connection with group airfares. Some airlines may limit group airfare credits to 25% to 50% of the frequent flyer points that apply to individuals while others do not offer any credits for group airfares.

Hazardous Materials. Federal law forbids the carriage of hazardous materials aboard aircraft in your luggage or on your person. A violation can result in five years' imprisonment and penalties of \$250,000 or more (49 U.S.C. 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials. For more information, examples and special exceptions, visit: <http://www.tsa.gov/traveler-information/prohibited-items>.

Land transportation. A deluxe air-conditioned motorcoach is used for transfers and travel between cities. Daily transportation will be by public transportation.

Accommodations based on two persons sharing a deluxe room at Hotel Wandl with private facilities. On the extension accommodations are based on two persons sharing standard rooms at Hotel Goldner Hirsh. **The supplement for single accommodations is \$830 for the tour only. The single supplement for the extension is \$760.** If you register alone but want a roommate, we will do our best to assign one. If a single room must be assigned to any member of the group for any reason, even if it is at the last minute or while on tour, we will need to charge the single supplement. Changes in rooming arrangements requested by the participant 45 or fewer days prior to departure may result in additional charges.

Meals. Breakfast daily, lunches and dinners as indicated in the itinerary. Dinners include beverages.

A multi-lingual tour manager to accompany the group from arrival in Vienna until departure from Munich. The tour manager may be assisted by local guides as needed.

Sightseeing and admission fees in accordance with the itinerary.

Tipping and taxes are included for all services, including the tip for the tour manager and motorcoach driver.

The tour cost does not include passports, airline luggage fees if charged, portage of luggage, optional travel protection plan including luggage and trip cancellation coverage, optional excursions, independent meals, and any other items not mentioned as included.

Luggage allowance. You may take one suitcase with a maximum size of 62 linear inches (height plus width plus depth) and weight of 50 lbs. You may also carry a purse, a camera and one piece of hand luggage with a maximum size of 45 linear inches and weight of 15 lbs. These size and weight restrictions conform to most airlines' requirements. Hand luggage does not fit in the overhead bins on the motorcoach. There may be room for it in the storage compartment under the coach or by an empty seat on board. If not, it will need to be placed on the floor in front of your feet. Portage of luggage is not provided. Participants will be responsible for carrying their own luggage throughout the tour. If you are physically unable to carry your luggage, ask your tour personnel to arrange for assistance.

Insecticide Disclosure. Some countries require that aircraft be treated with insecticides prior to flight or while occupied. For a list of the countries with insecticide requirements, go to <http://airconsumer.dot.gov/spray.htm>.

Optional travel protection. Witte recommends that you purchase a travel protection plan. For your convenience, Witte Travel offers a travel protection plan designed by Travelex Insurance Services. This travel protection can be purchased at any time prior to making the final payment for your tour. The pre-existing medical conditions exclusion will be waived if you purchase the protection plan within 14 days of the initial trip deposit, provided you are medically fit to travel at the time of purchase. Tours over 30 days are not eligible for coverage. The plan cost for the travel protection plan that applies to your tour will be noted in your brochure and on the registration form. It may be necessary to increase the trip cost insured on the travel protection plan if you purchase additional services and/or upgrade any arrangements. This could increase the plan cost of the travel protection plan. The plan cost for this travel protection plan is non-refundable after a 10 day review period.

Schedule of Coverages

Maximum Benefit Amount

(up to the limits shown below)

Trip Cancellation.....	100% of Insured Trip Cost
Trip Interruption.....	150% of Insured Trip Cost
Trip Delay	\$750 (\$150/day)
Missed Cruise Connection	\$750
Baggage & Personal Effects	\$2,000
Baggage Delay	\$250
Emergency Medical Expense.....	\$50,000
Emergency Dental Expense	\$750
Emergency Evacuation and Repatriation.....	\$250,000
24 Hour Accidental Death & Dismemberment.....	\$25,000
Travel Assistance & Concierge Services*	Included

Prior to purchasing, you may request a copy of the Description of Coverage, which includes a summary of the plan details on benefits, coverages, limitations and exclusions of the protection plan. The Description of Coverage will be included in the confirmation packet of those travelers who purchase this travel protection.

*Travel Assistance & Concierge Services are provided by the designated provider listed in the Description of Coverage. Maximum trip length allowed is 30 days. Rates are subject to change. Travel Insurance is underwritten by Transamerica Casualty Insurance Company, Columbus, Ohio; NAIC#10952 1355603.

Documentation: U.S. citizens are required to have a valid passport. If you already have a passport, check its expiration date now since the country visited on this tour requires passports to be valid for at least six months beyond the traveler's intended return date. If your passport is due to expire earlier, you will need to obtain a new one. If you do not have a passport or need a new one, apply as soon as possible. If you plan to visit other countries on your own, contact Witte for any special requirements. All non-U.S. citizens should contact Witte for their special requirements. We will check the requirements for non-U.S. citizens at the time they register and again approximately 45 days prior to departure. Witte is not responsible for any changes in requirements for non-U.S. citizens that occur after our final check.

Minor children traveling internationally without both parents are encouraged to carry a notarized note signed by both parents stating that they have permission to travel without one or both of them. Although this is not a requirement, it will save time if questions arise while clearing customs.

Tour cost. The tour cost is based on a group of 18 passengers, current tariffs for air and land arrangements.

Please note that these travel arrangements are subject to possible price increases due to additional charges imposed by a supplier or government. You may be charged additional sums by Witte to offset increased fees, fuel surcharges, taxes, fluctuations in foreign exchange markets, and/or smaller group size. Before passing on an increase, Witte will use its best efforts to minimize the amount. If it is necessary to increase the tour cost, participants will be advised at final billing and provided with a summary of the contributing factors. Your signature below indicates consent to any post-purchase price increases.

Reservations and payments. To make reservations on this tour, complete the Registration Form and return it as indicated. Reservations cannot be accepted over the telephone. Payments are due as follows:

Deposit of \$750 per person with Registration Form. Reservations may be accepted after this date, provided space is still available. Early registration is encouraged.

Payment of \$1,500 per person by May 1

Payment of \$1,500 per person by July 1

Balance due on receipt of final invoice sent approximately 30 to 45 days prior to departure.

If you are registering for the tour after one of the above payment dates, increase your deposit amount accordingly so your account will be up to date. **Please note that checks returned due to insufficient funds are subject to a \$30 service fee.**

Credit card payments. Visa, MasterCard, Discover or American Express credit cards are accepted for the deposit and scheduled payments. The deposit charge is processed shortly after receipt of your registration form. Subsequent payments are charged per the payment schedule.

Cancellations and refunds. Witte must receive notice of cancellation in writing. Penalties are per person and will be based on the date of receipt, as follows:

More than 90 days before departure\$200
Between 90 and 46 days before departure\$400
Between 45 and 31 days before departure\$1,665
30 or fewer days before departureNo refund

The service fee noted under “Special Flight Arrangements,” the nonrefundable portion of any special arrangements made on behalf of the canceling participant and the cost of travel protection will also be added to the above penalties. Cancellation insurance is available. Allow four to six weeks for processing of refunds. Note that payments made by check are refunded by check to the person or organization that made the payments, and payments charged to a credit card are credited back to the same credit card.

Membership. Witte reserves the right to accept or reject any person as a member of the tour and to expel from the tour any participant whose conduct or condition is incompatible with the interest of the group.

Land-only participants. If you wish to make your own flight arrangements, contact Witte for the land-only cost at least 90 days prior to departure. Participants who make their own flight arrangements are strongly encouraged to coordinate their flight schedules with the group’s flight schedule and to use the same airports. The group’s airport transfers on the arrival and return days will be timed to the group’s flight schedule. Land-only participants may need to arrange for their own airport transfers. Contact Witte for information and costs on options for private transfers. Witte cannot be responsible for any inconveniences to land-only participants resulting from changes in the group’s flight schedule. Participants who change their status to land-only less than 90 days prior to departure may be subject to penalties imposed by the airlines.

Domestic flight connections. Note on your registration form if you would like to fly to and from the international departure city. You will be contacted with schedule options and costs. **Witte must receive requests for connecting flights at least 45 days prior to departure.**

Special flight arrangements. Note on your registration form if you would like to extend your stay and/or depart from and/or return to another city. The number of passengers who can deviate from the group’s flight schedule is restricted. You will be contacted to let you know if the arrangements you requested are possible and to advise you of schedule options and costs. Upon confirmation of your special arrangements, a nonrefundable service fee of \$75 per person will be added to your account along with any additional air or land costs that may apply. **In the event of cancellation, the service fee and any nonrefundable portion of special air or land arrangements made for you will be added to the penalties noted under “Cancellations and Refunds.” Witte must receive requests for special flight arrangements at least 45 days prior to departure.**

Special meal requests and food allergies. Note special meal requests and food allergies on your registration form. Witte cannot be responsible if special requests are not met but we will pass them on to the airlines, hotels and restaurants. If you have dietary restrictions or food allergies, be sure to carry your medications with you at all times. Also, discuss your special needs with your tour personnel and ask the wait staff about the foods you are served.

Mobility Concerns. Sightseeing on Witte tours almost always includes walking. Visits to historical places often mean climbing stairs and walking on uneven surfaces or cobblestones. Handicap accessibility is not always available. Witte tour personnel are not able to provide attendant services. Tour participants with special needs are strongly encouraged to travel with someone who can assist them. Consult your physician if you have any concerns about your ability to participate.

Time away from the tour. Advise Witte in writing at least 45 days before departure if you plan to spend some time away from the tour. Wherever possible, you will be credited for missed hotel nights.

Final tour documents—including itinerary, hotel list, passenger list, flight schedules with departure instructions, and luggage tags—are sent about 10 days prior to departure. Flight tickets are usually made available at the airport at check-in time.

Responsibility. As the tour operator, Witte Travel & Tours will be responsible for supplying the services and accommodations outlined in the brochure as constituting the tour, except to the extent that such services cannot be supplied, wholly or partially, owing to circumstances beyond its control. In such cases, Witte Travel & Tours will use its best efforts to supply alternative services and accommodations, and no refunds will be granted provided that the alternatives are comparable to the original services and accommodations included in the tour cost. Witte Travel & Tours, its agents, sponsors, organizers and employees shall not be responsible for any injury, loss, damage, accident, delay, irregularity or expense arising from strikes, weather, sickness, acts of war or terrorism, governmental restrictions or regulations or from any act or omission on the part of any individual or company furnishing transportation, accommodations or any other services to the tour participants; nor shall Witte Travel & Tours be responsible for any injuries, death, damages, loss or delay in any means of transportation or by reason of any event beyond its actual control. Witte Travel & Tours reserves the right to make changes in the tour dates or itinerary routing should circumstances make such necessary. In case of insufficient participation, Witte Travel & Tours may cancel the tour. In the event of cancellation of the tour by Witte Travel & Tours, its liability will be limited to a refund in full of all monies paid by the participants. If available, Witte Travel & Tours will offer an alternative trip, which the participants may accept or reject. California Passengers: Witte Travel & Tours is licensed under the California Seller of Travel Act—registration number 201-3304-40. Witte Travel & Tours is a member of the National Tour Association, the mark of excellence in the group tour industry.

Copyright policy. By signing the registration form for this tour, I give Witte permission to publish in print, electronic, or video format the likeness or image of me, any family members or legal wards, for any lawful purposes such as advertising Witte’s services. I release all claims against Witte with respect to copyright ownership, privacy, and publicity rights including any claim for compensation related to use of the materials for commercial purposes, including any images submitted by me to Witte or their vendors related to this tour.



3250 28th Street SE, Grand Rapids, MI 49512
616.957.8113 | 800 GO WITTE
groups@wittetravel.com | wittetours.com



REGISTRATION FORM

VIENNA IN DECEMBER

November 28 – December 7, 2016

\$5,364 per person from Grand Rapids, based on double occupancy

Optional Post-Tour Holiday in Salzburg

December 7 – December 10, 2016

\$2,434 per person, based on double occupancy

For office use only



Return this form with your deposit of \$750 to Witte Travel & Tours
3250 28th Street SE
Grand Rapids, MI 49512

or
Register online at
www.regonline.com/112816MATT

PLEASE CHOSE ONE:

- We/I wish to participate in the Vienna in December tour only. \$5,364 per person
- We/I wish to participate in both the Vienna in December and Post-Tour Holiday in Salzburg. \$5,364 + \$2,434 per person

PASSENGER #1 **Print Clearly** EXACTLY AS IT APPEARS ON YOUR PASSPORT

Last _____ First _____ Full Middle I do not have a middle name

Male Female Birthdate mm ____ / dd ____ / yyyy ____ Preferred first name _____

Citizenship: U.S. Other _____

Home Phone _____ / _____

Work Phone _____ / _____

Cell Phone _____ / _____

E-mail _____

Dietary Needs:

- Vegan Low Sodium Gluten free
- Vegetarian Diabetic Other _____

Food allergies: _____

Mobility concerns: _____

Witte tour personnel are not able to provide attendant services. Tour participants with special needs are strongly encouraged to travel with someone who can assist them.

PASSENGER #2 **Print Clearly** EXACTLY AS IT APPEARS ON YOUR PASSPORT

Last _____ First _____ Full Middle I do not have a middle name

Male Female Birthdate mm ____ / dd ____ / yyyy ____ Preferred first name _____

Citizenship: U.S. Other _____

Home Phone _____ / _____

Work Phone _____ / _____

Cell Phone _____ / _____

E-mail _____

Dietary Needs:

- Vegan Low Sodium Gluten free
- Vegetarian Diabetic Other _____

Food allergies: _____

Mobility concerns: _____

Witte tour personnel are not able to provide attendant services. Tour participants with special needs are strongly encouraged to travel with someone who can assist them.

MAILING ADDRESS NOTE: All mailings pertaining to this registration will be sent to the address below.

Street Address _____ PO Box _____

City _____ State _____ Zip _____

CONTINUED ON REVERSE

EMERGENCY CONTACT

NOT TRAVELING WITH YOU

Phone (_____) _____

ROOMMATE/ACCOMMODATIONS

I plan to have a roommate (name if not listed on Registration Form):

Roommate not yet known I need assistance finding a roommate.

I understand that if a roommate is not available, I will be responsible for the cost of single occupancy.

Instead of double occupancy; I prefer single occupancy on the tour (+ \$830 per person)

I prefer single occupancy on the extension (+\$760 per person)

OPTIONAL TRAVEL PROTECTION

Travel Protection Information:

- You can enroll in this plan when you register for the tour or at **any time prior to making final payment on the tour.**
- The policy exclusion for pre-existing conditions is waived if you enroll within 14 days of registering for the tour, provided you are not disabled from travel at the time you enroll.
- The travel protection premium is nonrefundable after the 10 day review period, provided you have not departed on your trip or filed a claim.
- For more information and an outline of the included benefits, see "Optional travel protection" in the Terms and Conditions of your tour brochure.

Witte Travel recommends that you purchase a travel protection plan to help protect you and your trip investment.

The per person premium for this travel protection is \$322.55.*

I/we wish to purchase the travel protection at this time. Full payment of the plan cost is included in my deposit check or Witte Travel is authorized to charge the full plan cost to my credit card

I/we wish to decline the travel protection at this time. I/we understand that travel protection can be purchased later, as long as it is done prior to making final payment on the tour.

*It may be necessary to increase the trip cost insured on the travel protection plan for participants who require single accommodations, join the extension, and for those who purchase additional services and/or upgrade their arrangements. This could increase the plan cost.

For a summary of plan details on benefits, coverages, limitations and exclusions, please refer to the Description of Coverage. Travel Insurance is underwritten by Transamerica Casualty Insurance Company, Columbus, Ohio; NAIC #10952. 1355565

SPECIAL ARRANGEMENTS

Upon confirmation of your special arrangements, a nonrefundable service fee of \$75 per person will be added to your account along with any additional air or land costs that may apply.

Domestic Flight Connections from _____ to _____.

Special Air Arrangements:

To spend additional time in Europe, I/we would like to depart on _____ and return on _____.

To request special land arrangements (car rentals, hotels, rail, etc.), include a note and we'll contact you.

SIGNATURE

I/we have read, understand and accept the terms and conditions as outlined in the tour brochure. I/we acknowledge receipt of information about Witte's Travel Protection Plan as well as the Price Increase Rules.

1. _____ Date _____

2. _____ Date _____

Important Note – Payment reminders will be emailed the Passenger #1 email if provided. Others will receive payment reminders by regular mail.

Enclose your deposit of \$750 per person made payable to Witte Travel or complete the attached credit card payment form. If you are purchasing Optional Travel Protection add the full plan cost to your deposit.

PASSPORT INFORMATION

VIENNA IN DECEMBER

November 28 – December 7, 2016

\$5,364 per person from Grand Rapids,
based on double occupancy

Optional Post-Tour Holiday in Salzburg

December 7 – December 10, 2016

\$2,434 per person, based on double occupancy

For office use only



Passports are required for all international travel. **Your passport name must be an exact match to the name on your airline ticket. Incorrect information could result in airline penalties or denied boarding.**

PASSENGER #1

PASSPORT STATUS:

- Current
 I do not have a passport
 My passport has expired. I am in the process of renewing my passport.

LEGAL NAME ON PASSPORT: _____

ISSUING AUTHORITY: _____

PASSPORT NUMBER _____

DATE OF ISSUANCE: (DD/Month/YYYY) _____ DATE OF EXPIRATION: (DD/Month/YYYY) _____
Example: 15 Apr 2015 Example: 15 Apr 2015

PASSENGER #2

PASSPORT STATUS:

- Current
 I do not have a passport
 My passport has expired. I am in the process of renewing my passport.

LEGAL NAME ON PASSPORT: _____

ISSUING AUTHORITY: _____

PASSPORT NUMBER _____

DATE OF ISSUANCE: (DD/Month/YYYY) _____ DATE OF EXPIRATION: (DD/Month/YYYY) _____
Example: 15 Apr 2015 Example: 15 Apr 2015

PASSPORTS must be valid for at least six months beyond your intended return. See "Documentation" in the *Terms and Conditions* for more information.

CREDIT CARD PAYMENT FORM

VIENNA IN DECEMBER

November 28 – December 7, 2016

\$5,364 per person from Grand Rapids,
based on double occupancy

Optional Post-Tour Holiday in Salzburg

December 7 – December 10, 2016

\$2,434 per person, based on double occupancy

For office use only



Name of Passenger(s):

1. _____

2. _____

Type of card: Visa MasterCard Discover American Express

Credit card number _____

Expiration date _____ Security code _____

Name as it appears on card _____
(Please Print)

Billing address of credit card (if other than on application):

Street Address _____

City _____ State _____ Zip _____

Billing phone _____ / _____

I hereby authorize Witte Travel & Tours to charge this credit card for the deposit and full travel protection premium (if selected), as well as for all further payments for the passenger names listed above.

Cardholder's signature _____ Date _____

NOTE: If a payment is due on a Saturday, Sunday or holiday, it will be billed to your credit card on the next business day.

For office use only

Reservation ID _____

PAYMENT SCHEDULE:

- Deposit of \$750 per person with Registration Form
- Payment of \$1,500 per person by May 1
- Payment of \$1,500 per person by July 1
- Balance due approximately 30 to 45 days prior to departure