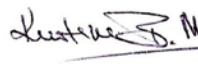




University Academic Senate  
Executive Committee of the Senate  
Kristine Mullendore, Chair 2010-11  
Nancy Levenburg, Vice Chair 2010-11

## Memorandum

**TO:** D. Robert Adams, Chair, University Curriculum Committee

**FROM:** Kristine Botsford Mullendore, Chair, ECS/UAS 

**SUBJECT:** Agenda for 2010-2011

**DATE:** August 20, 2010

**CC:** Gayle R. Davis, Provost and Vice President for Academic Affairs  
ECS Members  
UCC Members  
GES Members

At its retreat on August 19, 2010, the Executive Committee of UAS agreed that we should continue to offer some guidance to the standing committees as they embark upon another academic year. This assistance is intended to support the ongoing work of the members of each committee as they identify and prioritize agenda items for the upcoming academic year.

Attached for your reference is the section from the Faculty Handbook which outlines the regular responsibilities of your standing committee. In attending to these regular duties, ECS would like you, as time permits, to address the following matters in no particular order:

- 1) Work with all departments/units to review the time-to-graduation of students in their programs and report on these findings to UAS. This review should specifically include:
  - a) Working in consultation with the respective units complete the examination of the University degree requirements started in the 2009-10 academic year. Specifically, examine the purpose, goals, assessment, and future of the SWS and BS/BA cognate requirements and consider such things as enrollment data, peer and aspirant institutional practices, and the goals and objectives of General Education at Grand Valley.
  - b) Work with academic units and programs to identify possible curricular issues that may increase time-to-graduation.
  - c) Review, in coordination with the Academic Standards and Policies Committee, whether Grand Valley's current course repeat policy has a disparate impact on time-to-graduations for any academic programs such as Biomedical Science, Chemistry, and Mathematics.
- 2) Oversee the online curriculum system to ensure it is up-to-date and stable, including the implementation of the new policies for the electronic submissions of Prospecti and New program/Academic Unit Proposals.
- 3) Part of the review of the remedial (097, 098, and 099) courses requirements in consultation with the respective units and considering such things as enrollment data, peer and aspirant institutional practices, and the goals and objectives of General Education at Grand Valley might warrant reconsideration of their original purpose. It is unclear as to how course outcomes and goals are currently assessed. The UCC is respectfully requested to provide guidance regarding these issues.
- 4) Work with Graduate Council to develop policies and procedures for dual-listed courses (400/500 and 400/600).

Thanks for all the work you do on this important committee.

**i. University Curriculum Committee (UCC)**

- i. Faculty Membership: Faculty membership of the UCC consists of seven members from the College of Liberal Arts and Sciences, one from each of the remaining colleges, one from the University Libraries, and one from the General Education Subcommittee. The term of membership is two years. Terms of those from colleges with two or more members are staggered.
- ii. Student Membership: One student representative selected by the Student Senate for a term of one year.
- iii. Administration Membership: One representative from the Graduate Council ex officio, non-voting and the Provost or designee ex officio, non-voting.
- iv. Responsibilities: The UCC is responsible for a wide range of curriculum matters at GVSU; its responsibilities include, but are not limited to, the following:
  - a) to review and recommend to the ECS/UAS on all degree requirements and on all new program proposals;
  - b) review and recommend on all proposals involving academic credit, including continuing education;
  - c) to conduct periodic program evaluations;
  - d) to review the courses recommended by the colleges to fulfill the General Education requirements;
  - e) to ensure that the purposes of General Education are fulfilled in all elements and aspects of the program;
  - f) to review the work of the International Studies Advisory Board;
  - g) to review the Honors courses and seminars which will take the place of General Education and Basic Skills requirements in the Honors Program;
  - h) to review the proposals of the colleges for programs to be offered off-campus and to recommend to ECS/UAS on matters of purpose and function of off-campus and summer programs.
  - i) to review and recommend to the ECS/UAS on all proposals for the initial accreditation and subsequent reaccreditation of programs and units.
- v. In addition to reporting to the ECS, the UCC may make recommendations directly to individual academic units.