

**Online Education and Microcredential Council (OEMC)**  
**2020-2021**  
**January 12, 2022 - Meeting 20**  
**SYNCHRONOUS MEETING (via Zoom)**  
**1:00pm - 2:00pm**

**Present:** Krista Benson, Kelli Damstra, Cheryl Dunn, Bradford Dykes, Rick Geisel, Denise Goerisch, Barb Hoogenboom (Interim Chair), Simone Jonaitis (Vice-chair), Alisha Karabinus, Kim Kenward (IDel), Rhonda Lubberts, Christine Renner (FTLC), Ellen Schendel, Pam Wells

**Consent Agenda**

- Approval of Meeting #20 (12.8.2021) minutes; sent 12/8/21 by Erica!

**Continuing Business**

- Review OEMC Charges from UCC (2021-2022) (all)
  - **Pilot Microcredential Approval Process** - Report on and monitor the effectiveness of the pilot, including selection and rationale for the metrics used along with the results and final recommendations ([SHORE Log: 1185-2020](#))
  - **Microcredential Proposals** - Create a proposal form and process for review and approval of microcredentials in partnership with UCC ([SHORE Log: 1187-2020](#))
  - **OEMC Leadership** - Propose language to ensure that the applicable section of the [UAS Bylaws \(SG1.02\)](#) that charters the committee includes a subsection on Leadership, that describes the leadership positions and succession process. *MEMO submitted to ECS on 9/22/21. ECS and UAS approved Fall 2021.*

**New Business**

- Introductions: Welcome back Cheryl
- Updates:
  - Minor editorial changes to the online rationale section of the new and change course proposal SAIL forms were approved by UCC and updated in SAIL at the end of Fall '21 semester
  - Revisions to the Current Exemplar form were completed by Erica and Barb at end of Fall '21 semester
    - [Current Exemplar in Google Doc form](#)
  - Midyear report for ECS was sent to Felix Ngassa and Lisa Surman Haight on 12.15.21
- Discussion:
  - Brief discussion of OEMC course caps (development, history, etc); see Information from the OEMC's website
    - Meant as a guideline and recommended path and is based on research/literature reviews conducted, not meant as a hard rule; however there's some interpretation that creates a bit of tension between guidelines and student demand, resources and workload

- Related to definitions and modalities - room capacities are also involved in determining - all influencing how caps are set
- OEMC needs to be clear why we make this recommendation - supports excellence in teaching etc. and we, as OEMC need to be consistent in our collective message
- Alisha agreed to work on clarifying language and Christine will look for updated resources for the website.
- Modality definitions (e.g., hyflex, dual delivery, online, hybrid); see 12/8 agenda for more notes/information
  - *What is OEMC's role in contributing to definitions and the review process? Barb will have a conversation with UAS and ECS for input on our charge and potential contribution to this conversation*
  - Definitions- support voiced for this as needed/necessary, will await response from UAS/ECS
  - Course review/approval process(s) would be a potential next step for OEMC.
- Badge proposal exemplar (forms 1 and 2)
  - Volunteers solicited to create initial draft for form 1 exemplar (see OEMC proposal exemplar for model and format); once we have some approved through the SAIL system, we can also include exemplar proposals with log #s). Simone volunteered, Barb will ask Mark if he is willing.
- Badge proposals: None
- Course Review: None