

## Online Education and Microcredential Council (OEMC)

2020-2021

February 17, 2021

Meeting via Zoom (1pm - 2pm)

**Present:** Robert Adams, Bonnie Bowen, Kelli Damstra, Cheryl Dunn, Bradford Dykes, Erica Hamilton (chair), Barb Hoogenboom, Simone Jonaitis, Eric Kunnen, Rhonda Lubbers, Christine Rener, in absentia (ex-officio, FTLC), Ellen Schendel (ex-officio, Provost's Office), Mark Staves, Pam Wells

### Minutes (Meeting #19)

#### Continuing Business

- Review OEMC Charges from UCC (2020-2021) (all)
  - Report on and monitor the effectiveness of the pilot, including selection and rationale for the metrics used along with the results and final recommendations.
  - Revise SAIL forms/questions related to hybrid and online courses and programs in partnership with UCC.
  - Create a proposal form and process for review and approval of microcredentials in partnership with UCC.

#### New Business

- Revisit "Master Class" discussion (Super Group V2 (Bradford, Eric, Kim, & Robert); for reference:
  - [OEMC Super Group Working Draft](#)
  - From previous meetings:
    - [Master course definitions](#)
    - [Master Course: Key Difference in Educational Delivery Methods](#)
- *Notes from today's meeting:*
  - Revisit super group info on Master Class: Note document link to most current Google document, which has been looked over by Ed Aboufadel. Eric reviewed progress on the "Ready to Teach" document, including definition, guidelines and specific questions. This document, not intended to be overly prescriptive, and includes links to exemplars/examples. Kim reported that it is really helpful to have something like this in place to provide an example and a framework. Erica asked the group to identify individual faculty members across the University to offer feedback and serve as a method to inform faculty. Robert suggested some CIS faculty, Cheryl suggested Seidman, and Ellen suggested AHS faculty (for the degree completion program) as possible options.
  - Thanks to Krystal VandenBosch and Zach McCurdy for their assistance in the updating of the OEMC website. Word documents have been converted into fillable forms. (See Microcredential Prospectus Form [Part 1], and Detailed Microcredential Form [Part 2]. **Erica, Martin, and Ellen will be meeting tomorrow** re: the Badging process, how to get to these forms, language in SAIL to direct people, "punch list of things that remain to be done".
- Microcredential updates:
  - [Non-Profit Board Leadership microcredential proposal](#) (Leslie Staroneck and Tamela Spicer will join the OEMC meeting on 2/24 to discuss this proposal)

- **Course review**

|       |                                                  |     |      |         |
|-------|--------------------------------------------------|-----|------|---------|
| 11586 | Interprofessional Health Informatics Certificate | PCR | KCON | approve |
| 11542 | Embedded Systems Badge                           | NPP | PCEC | approve |
| 11576 | Information Systems Badge                        | PCR | PCEC | approve |