

Memorandum



TO:	Kris Mullendore, ECS Chair
CC:	Lisa Haight, Provost's Office
FROM:	Robert Adams, OEC Chair
SUBJECT:	Online Education Council 10-11 End of Year Report
DATE:	April 15, 2011

Since the Online Education Council (OEC) was created during the Fall 2010, it did not receive specific charges from UAS/ECS. Therefore, we are reporting on the Council's responsibilities as listed the Faculty Handbook.

- a) participate in a FTLC faculty development workshop for online/hybrid pedagogy in order to best facilitate OEC recommendations to the faculty;

The current membership of OEC has either completed the FTLC fundamentals workshop or has prior experience with online and hybrid course delivery.

- b) develop university pedagogy and oversight standards for online and hybrid programming consistent with traditional course offerings;

This is currently in progress. OEC has developed draft oversight standards and has begun to evaluate their effectiveness in curricular review.

- c) evaluate online and hybrid offerings (the recommendation of OEC will be appended to the online curricular system, analogous to current recommendations by IT and University Libraries);

By the end of the academic year OEC will have reviewed approximately 29 course proposals.

- d) create recommendations for faculty development of faculty who teach online and hybrid offerings;

OEC has made recommendations to help improve FTLC's Foundations of Online/Hybrid Course Development workshop. We are currently discussing further improvements.

- e) review and make changes to curricular forms that address online and hybrid pedagogy issues when appropriate

OEC has updated the Course Change and New Course Proposal forms with questions specific to online/hybrid courses.

- f) request changes to Syllabus of Record in cases of substantial change to existing course due to online/hybrid delivery mode

OEC has made no changes to the Syllabus of Record. Rather, just the opposite. OEC's currently believes that the Syllabus of Record should be the same for all course offerings, regardless of delivery format. Differences in content delivery and methods of evaluation will occur on specific course syllabi.

- g) in consultation with FTLC, develop student evaluation instrument to be used in all online and hybrid courses that include questions particular to online/hybrid pedagogy as determined by best practices

In consultation with FTLC, OEC developed five questions to be appended to student course evaluations for online and hybrid courses. These questions were shared with each College.

- h) create communication plan of online and hybrid course offerings in these programs to internal offices (e.g. Admissions, University Libraries)

Not addressed this semester.

- i) develop recommendations of consistent workload guidelines with regard to online and hybrid curriculum, in consultation with other faculty governance committees

Not addressed this semester.

- j) develop assessment tools for online and hybrid courses, in consultation with FTLC and UAC.

Not addressed this semester.