

Minutes
Academic Policy and Standards Committee
September 5, 2019

In attendance: Suzeanne Benet, Jeff Daniels (for Robert Beasecker), Nagnon Diarrassouba, Paul Fishback, Lori Koste, Kay Losey, Mike Messner, Samhita Rhodes (for Karl Brakora), Agnieszka Szarecka (Chair), Kristen Vu, Pam Wells, Mikhila Wildey

Meeting called to order at 9:00 am.

Introductions around the table. Replacements for absent members noted.

I. Review of the minutes of the minutes from the last meeting in AY 2018-19. April 2019.

Minutes were approved unanimously.

II. Update from the Chair

Status of AFP pilot phase II applications and summary of the review

Status is clear from spreadsheet.

32 students applied in Phase II

50 students have applied in both Phases I & II

Note revised charge from ECS for 2019-20

Complete pilot project by end of Fall 2019

Prepare 1-2-page mid-year progress report at end of Fall 2019

Discussion with representatives of ARC and Advising Centers (re: pilot phase II issues)

Issue 1) Need to determine if language courses are eligible in the switch from BA to BS

Issue 2) Need to determine if courses taken for a minor that are required for a major are eligible (e.g., AHS requires a minor)

Suggested fix for issue 2): change application documents to read: "with the exception that the minor is required for the major."

Concern raised that changing policy for exceptions might lead to legal issues and students in good standing will find it unfair. Suggestion made to avoid legal issues by limiting policy to at risk students only.

Issue 3) Issue re: students with no major declared, but clear intent from courses taken

Issue 4) Issue with a major declared and rescinded in one semester, because major doesn't appear on transcript

Suggestion made to limit policy to Jeopardy of Dismissal students for clarity of policy.

Issue 5) Exception was made for a student who was just a few points on GPA from graduation.

Issue 6) Transfer credits issue-- led to emergency email over summer.

Issue 7) Consider joining academic forgiveness application and readmission request, when appropriate. Makes ARC work more efficient.

Issue 8) May need to change the schedule of the ARC meetings to work better with the pilot dates.

Issue 9) Need to consider hidden pre-requisites or recommended classes in some majors. They will not be listed as "required."

Issue 10) Need to consider pre-majors, too.

Question to guests: Was there any pushback on the denials? Answer: No.

Issue 11) Common errors by incoming advisors because they did not know discarded major's requirements

Suggested fix for issue 11: Include the discarded major's requirements in application information

Suggested fix for issue 11: To avoid advising errors, return to Pilot I process of advising director signing off on applications

Issue 12) Curriculum changes make keeping track of major requirements difficult

Issue 13) Advisors were not happy that we limited the GPA in Phase II to 2.7.

Question re: if Deans have made additional comments re: the AFP.

Answer: Nothing new. Grad School is not supportive, because they have a different AF policy. Engineering is in favor and wants to know how it will be promoted.

Issue 14) ARC wants to know if undeclared students can/will be included.

Suggestion: to speed progress on charge, committee could separate the students in Group 4 of policy from current policy and discuss their issues and policy separately at a later time.

III. **Setting up work plan for AY 2019-20**

Chair asks committee if we should continue the pilot.

Recommendation to close pilot after August 20 date.

Recommendation to continue pilot, as we don't have a clear policy.

Recommendation to take 1-2-page report to ECS to learn what their concerns might be

Recommendation to track those who have been readmitted because of the pilot.

Question: Has ARC and advising found all possible scenarios?

Answer from ARC: We not sure we have found them all.

Motion to continue Pilot Phase II (Vu)

Seconded (Diarrassouba)

Motion passes.

Vote: 9 in favor; 1 opposed

It is noted that if we are change some policies in the pilot, we need to name it Phase III.

Motion to continue Pilot Phase II amended. (Vu)

Motion to close Pilot Phase II and open Pilot Phase III through Fall 2019. (Vu)

Seconded (Diarrassouba)

Motion passes.

Vote: 9 in favor; 1 opposed.

Motion to change in Pilot Phase III from a earned credit cap for application to a minimum of 30 credits to complete before graduation (some of which they can be enrolled in) (Wildey)

Seconded (Vu)

Motion passes.

Vote: 9 in favor; 1 opposed.

Suggestion is made to eliminate student Group 4 for Phase III.

Discussion re: group 4 inclusion. No change in policy re: Group 4 for Phase III.

Motion to keep GPA cap at 2.7 for Phase III (Fishback)

Seconded (?)

Motion passes.

Vote: 9 in favor; 1 opposed.

Suggestion to lower course grades accepted from C- to D through F for
Phase III

Maximum grade for Phase III remains C-

IV. On-going discussion of the pilot parameters

Discussion regarding inclusion of undeclared as a category for policy. No related policy change made for Phase III.

Motion to add requirement to application form: include print-out of the course requirements for the abandoned major and mark on the print-out the courses student is requesting forgiveness for. (Vu)

Seconded (Fishback)

Motion passes.

Vote: 9 in favor; 1 opposed.

Motion to add message on application form that students who have been dismissed should make petition for readmission simultaneously.

(Szarecka?)

Seconded (Vu)

Motion passes.

Vote: 9 in favor; 1 opposed.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,
Kay Losey