



## Faculty Personnel Policy Committee

### Minutes

September 6, 2017

2012 JHZ

3:00-5:00 PM

Present: B. Baker (recorder), E. Aboufadel, G. Cline, D. Butler, M. Mckendall (chair), N. Schoofs, S. Schlicker, K. Ellenberger, B. Swets, G. Pozzi, D. Morrow

#### 1. Approval of agenda

Agenda was approved by concensus.

#### 2. Chair's Report

- Three of the charges we worked on last year were approved by governance but turned down by administration.
- These charges include the one addressing shared positions, the one addressing teaching schedule and the one addressing affiliate faculty.

#### 3. Charges for 2017-2018

- Twelve charges assigned to this committee for this year.
- Charges #3 and #11 will be led by other committees.
- We will start with charges #5, #8 and #10 because Tom Butcher needs to be involved in developing.
- After these charges are addressed, charges on scholarship, teaching and collegiality will be addressed.

#### 4. Contract Renewal Charge

- Charge came from UPRC.
- Purpose of contract renewal: formal evaluation of progress toward tenure, formative feedback.
- Three Outcomes: 1. Continue toward tenure (3 year renewal), 2. problems identified (1-2 year renewal) or #3. Unsatisfactory (dismissal in 1 year).
- Teaching: must demonstrate sufficient progress toward tenure
- Scholarship: must demonstrate sufficient progress toward department criteria for tenure.
- Service: must demonstrate reasonable progress, at least participation
- Procedure: defined in previous document

#### 5. Affiliate Faculty of Practice Charge

Discussion started. Ed needs to look at old work and consolidate.