



## Faculty Personnel Policy Committee

### Minutes

September 6, 2017

2012 JHZ

3:00-5:00 PM

Present: B. Baker (recorder), E. Aboufadel, G. Cline, D. Butler, M. Mckendall (chair), N. Schoofs, S. Schlicker, K. Ellenberger, B. Swets, G. Pozzi, D. Morrow

1. Approval of agenda  
Agenda was approved by consensus.
2. Chair's Report
  - Three of the charges we worked on last year were approved by governance but turned down by administration.
  - These charges include the one addressing shared positions, the one addressing teaching schedule and the one addressing affiliate faculty.
3. Charges for 2017-2018
  - Twelve charges assigned to this committee for this year.
  - Charges #3 and #11 will be led by other committees.
  - We will start with charges #5, #8 and #10 because Tom Butcher needs to be involved in developing.
  - After these charges are addressed, charges on scholarship, teaching and collegiality will be addressed.
4. Contract Renewal Charge
  - Charge came from UPRC.
  - Purpose of contract renewal: formal evaluation of progress toward tenure, formative feedback.
  - Three Outcomes: 1. Continue toward tenure (3 year renewal), 2. problems identified (1-2 year renewal) or #3. Unsatisfactory (dismissal in 1 year).
  - Teaching: must demonstrate sufficient progress toward tenure
  - Scholarship: must demonstrate sufficient progress toward department criteria for tenure.
  - Service: must demonstrate reasonable progress, at least participation
  - Procedure: defined in previous document
5. Affiliate Faculty of Practice Charge  
Discussion started. Ed needs to look at old work and consolidate.