



University Academic Senate
Executive Committee of the Senate
Kristine Mullendore, Chair 2009-10
Lawrence Burns, Vice Chair 2009-10

Memorandum

TO: Blair Miller, Chair, Faculty Facilities Planning Advisory Committee

FROM: Kristine Mullendore, Chair, ECS/UAS

SUBJECT: Agenda for 2009-10

DATE: August 28, 2009

CC: Gayle R. Davis, Provost
ECS Members
FFPAC Members
Chair UCC & FSBC

At its retreat in May the Executive Committee of UAS agreed that we should continue to offer some guidance to the standing committees as they embark upon another academic year. This assistance is intended to support the ongoing work of the members of each committee as they identify and prioritize agenda items for the upcoming academic year.

The UAS is concerned that the committee has failed to accomplish any discernable improvement in communication/dialog with faculty over the past two years. Likewise, the FFPAC continues to report limited success in establishing a meaningful contributing role in the University's decision making process for facility/building decisions.

Attached for your reference is the section from the Faculty Handbook which outlines the regular responsibilities of your standing committee. In attending to these regular duties, ECS would like you, as time permits, to address the following matters:

1. Inform the UAS as to how it can most effectively assist the FFPAC in accomplishing its goals. Is the committee properly formulated, and are its resources sufficient?
2. Seek various means improving communication between Facilities Planning, academic units, faculty members, and other constituencies through the use of on-line surveys, and other information gathering techniques.
3. Improving faculty access and input to institutional policies and decisions regarding building priorities including non-classroom spaces.
4. Continue to evaluate when and where your committee can best provide useful input about on-going renovation and future design and renovation of teaching spaces.

Thanks for all the work you do on this important committee.

b. Faculty Facilities Planning Advisory Committee (FFPAC)

i. Faculty Membership: Faculty membership of the FFPAC consists of seven members from CLAS, two from the Seidman College of Business, one from each of the three remaining colleges, and one from the library. The term of office is three years beginning at the end of the winter semester. Terms of those from colleges with two or more members are staggered.

ii. Student Membership: One student representative selected by the Student Senate for a one-year term.

iii. Administration Membership: One Facilities Planning representative ex officio, non-voting and one Faculty Teaching & Learning Center representative ex officio, non-voting.

iv. Responsibilities: The role of this Advisory Committee is to provide recommendations to Facilities Planning on planning, remodeling, and building academic facilities at GVSU, with the goal of providing an optimal teaching and learning environment. Specific responsibilities include:

- a) Serve as a liaison between the GVSU academic community and Facilities Planning
- b) Inform and advise Facilities Planning on factors that affect teaching and learning; most importantly (but not limited to) classroom design.
- c) Maintain a collaborative relationship with the building project committees in order to facilitate faculty input into decision-making.
- d) Review current classroom space and make recommendations for future new and remodeled classrooms.