

Grand Valley State University Executive Committee of the Senate

Minutes of September 16, 2016

Present: Shawn Bultsma, Wendy Burns-Ardolino, Ella Fritzemeier (Student Senate President), Jonathan Hodge, Karen Gipson (Chair), Salvador Lopez-Arias, Nancy Levenburg, George Lundskow, Felix Ngassa (Vice Chair), Mary O’Kelly, Tonya Parker, Chuck Pazdernik, Samhita Rhodes, James Sanford, Dan Vaughn, Joy Washburn, Deana Weibel

Ex Officio: Ed Aboufadel, Kathy Gulembo

Guests: Sue Korzinek, Marie McKendall, Paul Plotkowski

The meeting was called to order at 3:00 pm

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The Agenda of September 16, 2016 was reviewed	The Agenda of September 16, 2016 was approved.
2. Approval of Minutes	The Minutes of September 9, 2016 were reviewed.	The Minutes of September 9, 2016 were approved.
3. Report from Chair	The Chair reported that she received a revised Faculty Qualifications document to be distributed to UAS, for publication in the Faculty Handbook and Provost website if approved. She reported on two prospecti reviewed at New Program Council, and presented an update on upcoming agenda items and expected presentations.	
4. Report from Provost	Provost Davis is traveling and unable to attend the meeting. Kathy Gulembo reported enrollment data, noting that total enrollment is 25,460 with a record number of students of color. She further reported that additional information can be found on the Institutional Analysis website at www.gvsu.edu/ia . Ed Aboufadel reported on highlights of Blackboard use and results of a survey. Questions were addressed from the floor.	
5. Report from Student Senate	Student Senate President Fritzemeier reported that planning is underway for Battle of the Valleys and she welcomes ideas on fundraising. She also reported that Student Senate has had many applicants for its open seats.	

	<p>She further reported on planning underway in the Diversity Affairs Committee, and she will forward the Chair a schedule of upcoming events. The “It’s On Us” campaign is continuing, with an emphasis on social media. She also reported that a mobile Secretary of State unit will be on campus September 27, 2016 to aid in voter registration.</p>	
<p>6. Old Business</p>	<p>a. Sue Korzinek presented cyber security challenges faced at the university, and identified ways the university is addressing it, including: new software (FireAMP), social media sites (Yammer), a cybersecurity website, and security training modules. She also provided tips on how to identify fake emails or links and urged faculty to send any suspicious emails to the HelpDesk or her office. She also reported that a Malware /Virus policy has been approved by Administration and can be found in the GV Manual at www.gvsu.edu/gvmanual. Questions were addressed from the floor.</p> <p>b. The FPPC memo on accountability from the previous meeting was untabled by consensus. The chair presented an overview of the progress from the last meeting. Marie McKendall addressed questions raised from the floor regarding the recommendations.</p> <p>A <u>Motion was made and seconded</u> to support the FPPC recommendations to change <i>Faculty Handbook</i> language and to add recommendation 6 to the Faculty Handbook at an appropriate location.</p> <p>A separate <u>Motion was made and seconded</u> to split the motion.</p> <p>Further discussion was heard on the <i>Faculty Handbook</i> language changes as recommended by FPPC.</p> <p>A <u>Motion was made and seconded</u> to amend the suggested changes to the Faculty Handbook language (section 3.01.D) by striking “<i>It is</i></p>	<p>MOTION: The Executive Committee of the Senate splits the initial motion. APPROVED with 1 Abstention</p> <p>MOTION: The Executive Committee of the Senate amends the suggested change to the Faculty Handbook language (section 3.01.D) by striking “<i>It is undertaken in addition to</i></p>

	<p><i>undertaken in addition to normal unit/ university expectations in those three areas,”</i> replace that language with: “Every faculty member is expected to perform teaching, scholarship and service as part of a normal workload as articulated by unit guidelines. In addition, each faculty member must select an area of significant focus.” Discussion.</p> <p>A <u>Motion was made and seconded</u> to amend the suggested Faculty Handbook language (section 3.01.D) by replacing “normal unit/university expectations” with “expectations established by the unit.”</p> <p>A <u>Motion was made and seconded</u> to approve the Faculty Handbook language regarding Significant Focus in the FPPC memo as revised.</p> <p>A <u>Motion was made and seconded</u> to “, and Significant Focus to Section 3.06.A.6.a .</p> <p>A <u>Motion was made and seconded</u> to support the recommendations.</p>	<p><i>normal unit/ university expectations in those three areas”</i> and replacing it with: “Every faculty member is expected to perform teaching, scholarship and service as part of a normal workload as articulated by unit guidelines. In addition, each faculty member must select an area of significant focus”.</p> <p>MOTION Failed</p> <p>MOTION: The Executive Committee of the Senate amends the suggested Faculty Handbook language (section 3.01.D) by replacing “normal unit/university expectations” with “expectations established by the unit.” APPROVED Yes 9; No 5</p> <p>MOTION: The Executive Committee of the Senate approves the Faculty Handbook Language regarding Significant Focus as revised. APPROVED with 4 Abstentions</p> <p>MOTION: The Executive Committee of the Senate adds “, and Significant Focus” to Section 3.06.A.6.a. APPROVED Unanimously</p> <p>MOTION: The Executive Committee of the Senate supports the recommendations as amended at the meeting. APPROVED Unanimously</p>
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	<p><u>A Motion was made and seconded</u> for the Chair to send an email from ECS to the Provost to include language about significant focus in Digital Measures.</p> <p>A <u>Motion was made and seconded</u> to support the Faculty Handbook regarding Reassigned Time (as presented in blue).</p> <p>A <u>Motion was made and seconded</u> to support the recommendations with a change to exempt the University Libraries from Recommendation number 1.</p> <p>c. There was discussion regarding Overload Teaching that was distributed earlier.</p> <p>A <u>Motion was made and seconded</u> to support the recommendations on Overload Teaching and forward to UAS with a recommendation to support. Discussion.</p>	<p>MOTION: The Executive Committee of the Senate asks that the Chair send an email from ECS to the Provost to include language about significant focus in Digital Measures. APPROVED Unanimously</p> <p>MOTION: The Executive Committee of the Senate supports the Faculty Handbook language regarding Reassigned Time as presented (in blue) at the meeting. APPROVED Unanimously</p> <p>MOTION: The Executive Committee of the Senate supports the recommendations with a change to exempt the University Libraries from recommendation number 1. APPROVED Unanimously</p> <p>MOTION: The Executive Committee of the Senate supports the recommendations on Overload Teaching and forwards to UAS with a recommendation to support. APPROVED Unanimously.</p>
7. New Business	<p>a. Update on implementation of medical leave policy – <i>No Discussion</i></p> <p>b. Length of half-year sabbatical for 12-month faculty – <i>No Discussion</i></p> <p>c. Possible discussions- <i>No Discussion</i></p> <ul style="list-style-type: none"> i. Senate responsibility for university committees ii. Meaning of Senate endorsement iii. Role of Senate in Provost Search 	

8. Open Comments	<p>There was a question regarding how to provide support /solidarity for political activity or expression. Ed read a policy from the Grand Valley Manual that addresses this.</p> <p>Karen was publically acknowledged for her vision in starting the West Michigan Chapter of the Association for Women in Science.</p>	
9. Adjournment	The meeting adjourned at 5:07 pm.	