The IDEA Center
Manhattan, KS 66502
800-255-2757 or 785-320-2400
E-mail: info@theideacenter.org
Fax: 785-320-2424
(Federal Identification No. 48-1242031)

www.theideacenter.org

IDEA Student Ratings of Instruction Fee Schedule

All volume rates are for materials ***ordered at the same time*** or ***processing received at the same time***. Costs for orders of Diagnostic or Short forms (materials and processing) are calculated ***separately***. Please **allow two to three weeks for delivery**. Once delivered, unused forms are **not returnable**. Ten (10) business days (not including shipping time) should be allowed for processing of materials that are received in a manner consistent with the instructions contained in *Guide to Shipping the IDEA Student Ratings of Instruction*. If those guidelines are not followed, it will take substantially longer to return your reports. To order forms, please go to http://www.theideacenter.org/content/order-idea-forms

PAPER DELIVERY

(Effective July 1, 2012 through June 30, 2013)

IDEA Forms

(all charges are plus shipping)

Diagnostic Form (burgundy)
Short Form (red)

Ordered in multiples of 50 forms

Under 1,000	30 cents each
1,000 – 4,950	27 cents each

Ordered in multiples of 500 forms

5,000 – 9,500	22 cents each
10,000 – 19,500	19 cents each
20,000 or more	15 cents each

Faculty Information Forms
No Charge

Processing Charges per Class

(all charges are plus shipping)

1 - 99 classes	$7.00 per class
100 - 249 classes	$6.00 per class
250 or more classes	$4.50 per class

Batch Charges*

Fewer than 10 classes processed in one batch	$25.00
10 to 999 classes processed in one batch	$10.00
1,000 or more classes	No Charge

*Set-up fee for each group of student ratings received for processing.

Additional Services

IDEA Group Summary Reports

Regular GSR	$20.00 per report
Class ID (from Listing Report)	$30.00 per report

For information about Group Summary Reports, please refer to http://www.theideacenter.org/GSRGenInfo

Data Files**

IDEA Aggregate Data File — $ 75.00 (ordered per term**) or $150.00 (ordered annually)

- Includes all calculated results and item frequencies in an Excel file.

IDEA Raw Data File — $ 25.00 (per term)

- Provides individual survey responses in ASCII text format.

**If processing is shipped in multiple batches across a term and Aggregate Data Disks are ordered for each batch, $75 will be charged for each batch. Therefore, we recommend ordering the Data File after all classes have been processed for the term.

Notice

This notice concerning use of materials and services from The IDEA Center, Inc. is assumed by the Center to have been accepted by the purchasing party when the purchasing party accepts delivery of Center materials and/or services.

1. The purchasing party assumes complete responsibility for personnel decisions made using data provided by the Center, and holds the Center harmless from any and all liability for injury or damages arising out of the purchasing party's use or non-use of data provided by the Center. The Center does not systematically review respondents' comments or use respondents' comments in its research activities.
2. The purchasing party will permit the Center to use data produced through this relationship for the purpose of establishing benchmark, peer, and national comparative data and conducting research, so long as the Center does not publish data identifying results for individual institutions or individuals at those institutions.
3. The purchasing party will refrain from designing or acquiring a computer program for producing IDEA reports, and will refrain from producing its own IDEA response forms.

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IDEA Student Ratings of Instruction Fee Schedule
(continued)

To register for ***IDEA Online*** Student Ratings of Instruction, contact The IDEA Center. Charges for ***IDEA Online*** Student Ratings of Instruction are incurred when the Center receives notification to begin processing. The IDEA Center encourages its clients to send processing for all classes using ***IDEA Online*** at the same time, as volume rates will be applied. Charges for Diagnostic and Short forms (forms and processing) are calculated ***separately***. Charges for IDEA Online are also calculated ***separately*** from standard IDEA (paper) usage. Once the Center receives notification to begin processing, reports will be printed and shipped within ten (10) business days.

ONLINE DELIVERY
(Effective July 1, 2012 through June 30, 2013)

IDEA Forms
(all charges are per student enrolled)

Diagnostic Form and Short Form

Under 1,000 students enrolled	30 cents each
1,000 – 4,999	27 cents each
5,000 – 9,999	22 cents each
10,000 – 19,999	19 cents each
20,000 or more	15 cents each

Processing Charges per Class

Diagnostic Form and Short Form
(all charges are plus shipping)

1 – 99 classes	$7.00 per class
100 – 249 classes	$6.00 per class
250 or more classes	$4.50 per class

Batch Charges*

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3. The purchasing party will refrain from designing or acquiring a computer program for producing IDEA reports, and will refrain from producing its own IDEA response forms.

Emails used in IDEA Online will be used solely for the purpose of survey administration.