**Grand Valley State University**

Affiliate Faculty Advisory Committee (AFAC)

AY 2020-2021

Meeting #3: Friday, November 13, 2020, 7:15 AM - 9:00 AM, Synchronous ONLINE

CHAIR – John Lipford, Affiliate (CCPS—HTM)

VICE CHAIR – Jennifer Cymbola, Affiliate (CLAS-Biology)

Attendance noted at bottom of minutes

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| **Date** | **Topic / Responsibilities of Committee** | **Status / Follow-Up / To do** |
| 12/11/2020 | 1. Agenda, call to order, Approval of minutes
 | Minutes approved  |
|  | 1. Update and discussion – New “SG 3.10”- Affiliate Review/Renewal Procedures – (John L. / Jen C.)
	1. See Attachment B – Draft memo/proposal – Need to further discuss annual vs. contract renewal. J. Lipford: definition on Provost website not accurate, took definition from 4.3, added wording. No language addressing annual review, with input from C. Plouff made changes- see highlighted changes on Attachment B. Discussion: evaluations should be assigned weight consistent with regular faculty, rationale for changing application for senior affiliate process. C. Plouff: Clarification-can submit the same material for Annual/Contract Renewal and Senior AFF application.

There are issues with adjunct & visiting faculty, but this is outside the scope of AFAC.* 1. [SHORE Log: 1158-2020](https://intranet.gvsu.edu/shore/charge-edit.htm?chargeId=EA551B97-0842-5A6E-556D19C2E6F27383)
 | Any changes to proposals: submit to J. Lipford by 1/15/2021. J. Lipford will incorportate for January 22 meeting discussion. Plan to vote at 2/12/21 AFAC meeting. |
|  | 1. Update and Discussion: Affiliate Faculty representation on ECS/UAS (John L. / Jen C. / Dawn R.)
	1. See Attachments C (Original Intent) & D (Alternate Approach) – Draft memo to ECS

Discussion of both attachments. * 1. [SHORE Log: 1159-2020](https://intranet.gvsu.edu/shore/charge-edit.htm?chargeId=EA5A48D7-984D-1B82-E0668062ABBF37E2)
 | J. Lipford edit Attachment C & send to AFAC reps. Send any proposed changes to J. Lipford by 1/15/2021 for vote at January 22, 2021 AFAC meeting.  |
|  | 1. Update and Discussion - “Impact of budgetary actions resulting from Covid-19 on Affiliate Faculty” – UAS Program Review
	1. Inequities and AFF Survey (Kristi C.)- nothing new to report, still only 4 respondents to survey
	2. Program Review Updates – (Chris P. / Jen C. / Others?)

C. Plouff- Steering Team being created, 3 groups (NOTE- names may change): Data, unit engagement, recommendation. Purpose is to look at curricular or administrative (in)efficiencies. This is not the same as reduction in force.J. Cymbola: UAS meeting: the goal is not to reduce TT faculty but could decrease adjuncts & AFF. C. Plouff: Not advantageous to GV to decrease AFF. * 1. [SHORE Log: 1157-2020](https://intranet.gvsu.edu/shore/charge-edit.htm?chargeId=EA4E018B-DAA4-FE66-C2497AAC643B2FCC)
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|  | 1. Other items? (review and discussion of standing committee obligations)
	1. Reminder: BOT 4.3.3. – w/ BOT for consideration in 2/2021([SHORE Log: 1193-2020](https://intranet.gvsu.edu/shore/charge-view.htm?chargeId=1E1635F9-9501-04A3-30688B07D3D98D71))
 | J. Lipford- to complete mid-year report by 12/21/2020, he will copy AFAC members. |
|  | 1. Next Steps- Adjournment at 8:30
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Attendance

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| Chris Plouff; Senior AVP - ***Ex Officio*** | Office of the Provost | X |
| Brandi Angelosanto; Affiliate | CLAS-Movement Science | ABSENT |
| Todd Aschenbach; Regular | CLAS-BIO | ABSENT |
| Doug Busman; Regular | COE-Leadership & Learning | ABSENT |
| David Centers; Senior Affiliate | SCB-Accounting | X |
| Lola Coke; Regular | KCON-Health Sciences | X |
| Kristi Cooper; Senior Affiliate - **Secretary** | KCON-Health Sciences | X |
| Jennifer Cymbola; Affiliate - **Vice Chair** | CLAS-Biology | X |
| Mary Goehring; Affiliate | CHP-PA | X |
| Philip Hittepole; Affiliate | PCEC-Engineering | X |
| Eric Hoogstra; Affiliate | SCB-Finance | X |
| Jamie Langlois; Regular  | CCPS - Social Work | X |
| John Lipford; Affiliate - **Chair** | CCPS-Hospitality & Tourism Management | X |
| Diane Maodush-Pitzer; Senior Affiliate | BCIS-Liberal Studies | X |
| C.J. Mehall; Affiliate | COE  | X |
| Jill Morris; Senior Affiliate | CLAS-Chemistry | X |
| Wendy Reffeor; Regular | PCEC-Engineering | X |
| Jonathan Rose; Regular | CHP-PA | ABSENT |
| Dawn Rutecki; Regular | BCIS | X |
| Jason Yancey; Regular | CLAS-Modern Languages & Literature | X |
| Raul Ysasi; Affiliate | COE-Teaching & Learning | ABSENT |