

Grand Valley State University
 Affiliate Faculty Advisory Committee (AFAC)
 AY 2019-2020

Meeting #3: Friday, November 08, 2019, 7:15 AM - 8:45 AM - LOH 167, Allendale
 CHAIR – Eric Hoogstra AND VICE CHAIR -John Lipford

Present: Brandi Angelosanto, Affiliate (CLAS-Movement Science); Doug Busman, Regular (COE-Leadership & Learning)); Kristi Cooper, Senior Affiliate (KCON-Health Sciences); Philip Hittepole, Affiliate (PCEC- Engineering); Eric Hoogstra, Affiliate (SCB-Finance); John Lipford, Affiliate (CCPS—HTM); Diane Maodush-Pitzer, Senior Affiliate (BICS-Liberal Studies/Religious Studies); Jennifer Mason-Reed (CCPS-CJ); Jill Morris, Senior Affiliate (CLAS-CHEM); Wendy Reffeor, Regular (PCEC-Engineering); Geraldine Terry, Regular (KCON) *Secretary for AFAC*; Julie White, Senior Affiliate CLAS-Writing); Jason Yancey, Regular (CLAS-Modern Languages & Literature); Raul Ysasi, Affiliate (COE-Education)

Ex officio:

Absent: Ed Aboufadel, Assistant V.P. for Academic Affairs (Office of the Provost); David Centers, Senior Affiliate (SCB-Accounting); Jennifer Cymbola, Affiliate (CLAS-BIO); Charlene Dubois, Affiliate (CHP-Dietetics); Azfar Hussain, Regular (BCIS-Liberal Studies); Molly Paulson, Regular (CHP-PA)

Guest: Christine Rener (Vice Provost for Instructional Development and Innovation, Director of Robert and Mary Pew Faculty Teaching and Learning Center, Professor of Chemistry)

Topic / Responsibilities of Committee	Status / Follow-Up / To do
1. Agenda/Discussion & Approval of Minutes from last meeting.	Agenda & Minutes approved.
2.Meeting with Christine Rener concerning Mentoring Proposal - Here to discuss the present FTLC Faculty Orientation, Mentoring and Peer Learning Programs (see FTLC website https://www.gvsu.edu/ftlc/). The ECS Charge was reviewed. More specifically she described the 3 levels of Mentoring that occurs at GVSU • <u>New Faculty Orientation</u> - Offered by FTLC that occurs annually in August and January - comprising Teaching effectiveness, one-on-one meetings, <u>New Faculty Orientation</u>, <u>Digital New Faculty Resource Notebook (the later 2 have links to FTLC Website)</u>. This does not include orientation to Digital Measures which is done at the Unit/Program level since not all units/programs utilize it. • <u>University Mentoring</u> - Offered by FTLC through First Year Mentoring Communities - this is open to All New Faculty (regardless of title or rank). • <u>Unit Mentoring</u> - There is a policy being developed by FPPC that makes this mandatory for all units/programs for ALL New Tenure/Tenure Track Faculty beginning 2020; however, this policy is not going to include ALL New Faculty as recommended by C Rener & AFAC. C Rener gave the example of best practices as developed in CLAS (that was developed by AFAC member J White). Provost Policy was also referenced, but it applies to Tenure Track/Tenure New Faculty (but not to Affiliates; the term, <i>untentured faculty</i> was clarified to mean Tenure Track not Affiliates) https://www.gvsu.edu/provost/mentorship-at-grand-valley-state-university-152.htm [AND SG 3.01.E as a referenced link within] • Effectiveness survey for FTLC Mentoring programs for Tenure/Tenure Track is planned for later this fall.	• J Lipford to EDIT Provost Policy [SG3.01.E) for Affiliates for NEXT MEETING, Jan 2020 • C Rener to return to AFAC with Effectiveness Survey results for Feb 2020 meeting
3.Additional Salary Information-Where to send? • J White was acknowledged for her work examining GVSU Salary reports as well as those from peer institutions. She acknowledged the difficulty establishing equivalencies and titles used by other institutions and need for E Aboufadel's examination. She emphasized the need for transparency.	• Follow-up at next AFAC meeting
4. Review of Policies • Chair reviewed planned work at 2 levels: 1) Survey all polices as the apply to Affiliate Faculty including Board of Trustees (BOT), Faculty Handbook, Shared Governance (SG), Provost policies, and Senior Leadership Team (SLT); and 2) Subgroups of AFAC to write/EDIT policies that need more detailed updates for Affiliates. • Chair emphasized the urgency to get these done to get approvals at the University this AY 2019-2020.	• Follow-up at next AFAC meeting • Google documents and folders to be created by Chair or designee.

5. Adjourned @ 8:45AM	- December 2019 meeting cancelled - NEXT MEETING 01/08/19 @ 7:15-9:00AM @ Seidman, Pew Campus 3001
(file: AFAC MINUTES_11.08.19-terry)	