**Grand Valley State University**

Affiliate Faculty Advisory Committee (AFAC)

AY 2019-2020

Meeting #2: Friday, October 11, 2019, 7:15 AM - 9:00 AM - LOH 167, Allendale

CHAIR – Eric Hoogstra AND VICE CHAIR -John Lipford

**Present:** Brandi Angelosanto, Affiliate (CLAS-Movement Science); David Centers, Senior Affiliate (SCB-Accounting); Jennifer Cymbola, Affiliate (CLAS-BIO); Philip Hittepole, Affiliate (PCEC- Engineering); Eric Hoogstra, Affiliate (SCB-Finance); John Lipford, Affiliate (CCPS—HTM); Diane Maodush-Pitzer, Senior Affiliate (BICS-Liberal Studies/Religious Studies); Jill Morris, Senior Affiliate (CLAS-CHEM); Wendy Reffeor, Regular (PCEC-Engineering); Geraldine Terry, Regular (KCON) *Secretary for AFAC*; Julie White, Senior Affiliate CLAS-Writing)

**Ex officio:** Ed Aboufadel, Assistant V.P. for Academic Affairs (Office of the Provost)

**Absent:** Dan Balfour (CCPS-SNPHA); Doug Busman, Regular (COE-Leadership & Learning); Kristi Cooper, Senior Affiliate (KCON-Health Sciences); Charlene Dubois, Affiliate (CHP-Dietetics); Azfar Hussain, Regular (BCIS-Liberal Studies); Molly Paulson, Regular (CHP-PA);Jason Yancey, Regular (CLAS-Modern Languages & Literature); Molly Paulson, Regular (CHP-PA); Raul Ysasi, Affiliate (COE-Education)

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| **Topic / Responsibilities of Committee** | **Status / Follow-Up / To do** |
| Agenda – call to order | Agenda approved. |
| 1. Discussion/Approval of Minutes from last meeting (Revisions made) | Minutes approved. |
| 2. Review of Status of 2018/2019 Proposals   * Complaints, Membership were approved by ECS/UAS * Mentoring is still pending FTLC input * Workload/Assignment Letter as minimum- E Aboufadel is working with the Deans about variance among units/colleges: some use FAPs; and some use FAPs & FARs | Follow-up at next AFAC meeting |
| 3. Review of Policies   * Chair updated Google Doc that identifies policy documents that need detailed reviews as the apply to Affiliate Faculty - Board of Trustees (BOT); Faculty Handbook; Shared Governance (SG); Senior Leadership Team (SLT) * Of particular interest: Dismissal with 7 days notice (timeline issues), Bereavement policy difference with Regular Faculty, Retirement eligibility | Follow-up at next AFAC meeting  P.Hittepole to create a new tracing Google Doc |
| 6. Other Affiliate Items for Discussion/Proposal for AY 2019-2020   * Representation on ECS/UAS - planning/barriers | Tabled to next year after policies reviewed. |
| 7. Adjourned @ 8:45AM | NEXT MEETING 11/08/19 @ 7:15-9:00AM @ LOH 167 |
| *(file: AFAC MINUTES\_10.13.19-terry)* |  |