

Grand Valley State University
 Affiliate Faculty Advisory Committee (AFAC)
 AY 2019-2020

Meeting #1: Friday, September 13, 2019, 7:15 AM - 9:00 AM - Lake Ontario Hall
 CHAIR – Eric Hoogstra AND VICE CHAIR -John Lipford

Present: Brandi Angelosanto, Affiliate (CLAS-Movement Science); Balfour (CCPS-SNPHA); David Centers, Senior Affiliate (SCB-Accounting); Kristi Cooper, Senior Affiliate (KCON-Health Sciences); Jennifer Cymbola, Affiliate (CLAS-BIO); ; Philip Hittetpole, Affiliate (PCEC- Engineering); Eric Hoogstra, Affiliate (SCB-Finance); Diane Maodush-Pitzer, Senior Affiliate (BICS-Liberal Studies/Religious Studies); Jill Morris, Senior Affiliate (CLAS-CHEM); Molly Paulson, Regular (CHP-PA); Wendy Reffeor, Regular (PCEC-Engineering); Geraldine Terry, Regular (KCON) *Scribe for AFAC*; Julie White, Senior Affiliate CLAS-Writing); Raul Ysasi, Affiliate (COE-Education)

Ex officio: Ed Aboufadel, Assistant V.P. for Academic Affairs (Office of the Provost)

Absent: Doug Busman, Regular (COE-Leadership & Learning); Charlene Dubois, Affiliate (CHP-Dietetics); Azfar Hussain, Regular (BCIS-Liberal Studies); John Lipford, Affiliate (CCPS—HTM); Jason Yancey, Regular (CLAS-Modern Languages & Literature); Molly Paulson, Regular (CHP-PA)

Topic / Responsibilities of Committee	Status / Follow-Up / To do
Agenda – call to order	Agenda approved.
1. Discussion/Approval of Minutes from last meeting (Revisions made)	Minutes approved.
2. Review of Committee [AFAC] Purpose <ul style="list-style-type: none"> Chair reviewed - See Faculty Handbook - SG 1.03>>2.iii @ link https://www.gvsu.edu/policies/policy.htm?policyId=3E3DC2A3-9BBC-7CA0-C9B6669963ADA2E7&search= 	
3. Review of Status of 2018/2019 Proposals <ul style="list-style-type: none"> Discussed need for AFAC to continue work concerning workload, evaluations, mentorship, and complaint/grievances. Discussed briefly the FTLC flyer on effective meetings [scanned document] 	<ul style="list-style-type: none"> See Agenda items 4, 5 & 6. No further action on FTLC document.
4. Discussion of Mentorship Proposal <ul style="list-style-type: none"> See Charge from ECS concerning need to create a process. [scanned document] FTLC feedback suggests that orientation of new Affiliates is adequate. Meanwhile, AFAC suggests that new affiliates may come as experienced adjuncts or Visiting Professor may be changing roles and their needs would be different. Additional discussion suggested variation and inconsistency. There were queries about who should be a mentor - Senior Affilites; From home college or greater University. 	See attached file with these minutes.
5. Review of 2019/2020 Charges & Committee Assignments <ul style="list-style-type: none"> See Charges from ECS/UAS concerning review of non-tenure policies as they apply to Affiliates as well as maintain progress reports for mid-year and end of year [scanned document] Chair developed a grid to map facilitate this review - AFAC members sign-ed up and shared document created. 	Follow-up at next AFAC meeting
6. Other Affiliate Items for Discussion/Proposal for the year <ul style="list-style-type: none"> Benefits - salaries in comparison to peer institutions Representation from AFAC on ECS/UAS 	Follow-up at next AFAC meeting
7. Adjourned @ 8:45AM	NEXT MEETING 10/11/19
(file: AFAC MINUTES_09.13.19-terry)	