**Grand Valley State University**

Affiliate Faculty Advisory Committee (AFAC)

AY 2020-2021

Meeting #1: Friday, September 11, 2020, 7:15 AM - 9:00 AM, Synchronous ONLINE

CHAIR – John Lipford, Affiliate (CCPS—HTM)

VICE CHAIR – Jennifer Cymbola, Senior Affiliate (CLAS-Biology)

**Present:** Chris Plouff, *Ex Officio* (Senior Associate Vice President for Academic Affairs, Office of the Provost); Brandi Angelosanto, Affiliate (CLAS-Movement Science); Kristi Cooper, Senior Affiliate (KCON); Jennifer Cymbola, Affiliate (CLAS-BIO); Phil Hittepole, Affiliate (PCEC-Engineering); Eric Hoogstra, Affiliate, *Chair for AFAC(*SCB-Finance); Diane Madush-Pitzer, Senior Affiliate (BICS-Liberal Studies); Jill Morris, Affiliate (CLAS-CHEM); Jason Yancey, Regular (CLAS-Modern Languages & Literature); Todd Aschenbach, Regular, (CLAS-BIO); Dawn Rutecki, Regular, (Brooks) Jonathan Rose, Regular, (CHP); C.J. Mehall, Affiliate, (College Ed.); Jamie Langlois, Regular, (CCPS); Lola Coke, Regular, (KCON), Wendy Reffeor, Regular (PCEC-Engineering)

**Absent:** John Lipford, Affiliate, *Chair,* (CCPS—HTM); David Centers, Senior Affiliate (SCB-Accounting); Meri Goehring, (CHP); Doug Busman, Regular (COE-Leadership & Learning); Raul Ysasi, Affiliate (COE-Teaching & Learning)

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| **Date** | **Topic / Responsibilities of Committee** | **Status / Follow-Up / To do** |
| 09/11/2020 | Agenda – call to order, introductions | Agenda approved. |
|  |  1. Discussion/Approval of Minutes | Minutes approved. |
|  | 2. Review of Status of 2019/2020 Proposals1. Policy comparison (TT vs Non-TT)- Charges deferred to 2021/2022
2. Faculty Evaluation Procedures (SG 3.07)
3. Non-TT Faculty Benefits (BOT 4.3.3)
	* 1. Tom Butcher has reviewed and proposed minor changes. Review of changes.
		2. Need to make it match to Regular Faculty for clarity and readability. Changed bereavement list of people to match Regular Faculty. Added LOA- T. Butcher recommended adding that affiliates can’t request a LOA longer than our contract period.
 | NEXT STEPS - * J. Lipford to send on to ECS

Motion to accept- T. Butcher’s changes Motion- J. Langlois; 2nd K. Cooper. ApprovedNEXT STEP –J. Cymbola will make changes as requested by Butcher. J. Lipford to send to ECS |
|  |  3. Charges deferred to 2021/2022 | NEXT STEP - forward to E. Aboufadel for Review before sending forward to UAS/ECS & BOT |
|  | 4. Review and discussion of Final Charges for 2020/2021* 1. Impact of budgetary actions resulting from Covid-19 on Affiliate Faculty- ongoing. May help to determine future compensation raises if affiliate compensation hit was disproportionate.
	2. Faculty Evaluation Procedures (SG 3.07) – Finalize recommendations- on hold
	3. Affiliate Faculty representation on ECS/UAS- Good to have representation but more service requirements for affiliates, consider workload. Sharing workload for representation would be difficult for continuity. Recommendation to share among 2-3 people. Could be a former rep of AFAC rather than current. Some colleges have a service requirement and get workload credit. Students have representation and voting rights. Some staff are appointed, not elected
	4. Creating Workgroups & NEXT STEPS FOR AFAC 2020-2021

 Recommendation to create workgroup to discuss UAS/ECS representation. Create pro/con list: D. Rutecki, J. Cymbola, J. Morris & E. Hoogstra. How to pick representative? | NEXT STEP: John Lipford to talk to Felix to clarify charges.Ensure that correct term end dates are correct on all websites. Governance website: https://www.gvsu.edu/facultygov/university-committee-rosters-207.htmUpdate AFAC description in faculty handbook- currently says 2 years, but it is 3 years.D. Rutecki to create Google doc for the workgroup to use. |
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|  | **Adjournment: 8:35** | Next meeting: Friday, October 9, 2020 @ 7:15 am via Zoom. |

*(file: AFAC MINUTES-9/11/2020)*