**Grand Valley State University**

Affiliate Faculty Advisory Committee (AFAC)

AY 2017-2018

Meeting 4: Friday, December, 08, 2017, 7:15 AM - 9:00 AM, Seidman 3001/Conference Room

CHAIR – Eric Hoogstra, Affiliate (SCB-Finance)

VICE CHAIR - Julie White, Senior Affiliate (CLAS-Writing)

**Present:** Brandi Angelosanto (CLAS-Movement Science); Jennifer Cymbola Affiliate (CLAS-BIO); Mandy German, Affiliate, (CHP-PAS); Eric Hoogstra, Affiliate (SCB-Finance); John Lipford, Affiliate (CCPS—HTM); Salavador Lopez-Arias (CCPS-Social Work); Rodd Lowell, Affiliate (PCEC-CIS); Aaron Lowen, Regular,( (SCB-ECON); Denise Ludwig, Regular (CHP-SLP); Diane Moadush-Pitzer, Senior Affiliate (BICS-Liberal Studies/Religious Studies); Jill Morris, Affiliate (CLAS-CHEM); Linda Pickett, Regular (COE-Leadership & Learning); Wendy Reffeor Regular (PCEC-Engineering); Terry Stockton, Affiliate (COE-Spec.Ed, Foundations of Learning); Geraldine Terry, Regular, *Scribe for AFAC* (KCON)

**Ex officio:** l, Assistant V.P. for Academic Affairs (Office of the Provost)

**Absent:** Ingrid Johnson, Regular (CLAS-Movement Science); Rachel Peterson, Affiliate (BICS-Liberal Studies); Julie White, Senior Affiliate CLAS-Writing), Mary Ziomkowski, Affiliate (KCON)

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| **Date** | **Topic / Responsibilities of Committee** | **Status / Follow-Up / To do** |
| 12/08/17 | 1) Agenda/Approval of minutes - Discussion of Minutes from November 10, 2017 as modified. Attendance list requested by chair for AY 2017-2018. | Agenda approved. Minutes approved. Attendance list updated in alignment with GVSU Faculty Governance Weblink and emailed to Chair by G. Terry. |
|  | 2) Meeting Location-Winter 2018 - Discussed Eberhard versus Allendale as well as the rescheduled March meeting. Committee members were notified that March 2018 meeting has been changed from 9th to 16th and staying at the usual time and place. | By majority, location and time to stay the same - Eberhard, and 7-9AM. |
|  | 3) Affiliate Faculty Definition update - E. Aboufadel distributed a handout concerning Fall 2017 Faculty distribution by role across GVSU as compiled by Phil Batty; highlights include:* There are 185 Affiliates (10% of all faculty) who teach 610 sections (13.8% of all course sections)
* Average Affiliate workload is 5.2 sections and 14.2 credits.
* These are “good” numbers for the Board of Trustees’ awareness and reflect the significant teaching role of Affiliates.

 E. Aboufadel - presented his ongoing work to integrate Affiliated Faculty Definition. There are 3 subcategories under consideration - Teaching Specialist Affiliate, Clinical Teaching Affiliate (such as, labs, healthcare), and Specialist of Practice Affiliate (such as, research other - this is anticipated to be a small group). He will be vetting the definition with the Dean’s Tues, 12/12/17. He anticipates continued feedback from AFAC, FPPC, Deans, and the Provost; and the need to build consensus. There was vigorous discussion concerning who can update policy? Faculty Senate? Provost? - Continued issues of concern for Affiliates include: Workload, salary differential between Affiliate and Regular Faculty, distinctions from Adjuncts, and permanence of Affiliate role. | E. Aboufadel will update AFAC at the Feb 2018 meeting. |
|  | 4) Review of Meeting with Provost/Low Hanging Fruit - E. Hoogstra lead the discussion of what these issues could be; such as, little-to-no cost Affiliate retirement benefits (on-campus parking, library card, and Medicare coverage the subset of 185 Affiliates who were hired on or before January 01, 2014). It was noted that the last FSBC data about Affiliates ages was from 2010. E. Aboufadel offered his support to get more current data.  | E.Hoogstra to seek more current data at GVSU HR/Health and Wellness Website and/or from L.Yuhas at HR |
|  | 5) Review of Mentoring Recommendation (Attachment A)6) Proposal from CLAS (Attachment B)7) Contract Renewal Charge DiscussionLastly, E. Hoogstra offered a structure for how AFAC would continue to as Subcommittees concerning these issues such that these recommendations would be available as sections for Affiliates in the Faculty Handbook. The remainder of the meeting was in these Subcommittees. The expectation is that at the February meeting, the Subcommittees would report on their progress. | Subcommittees to meet in January and give progress report at February meeting. |

Meeting to adjourned @ 8:30AM

NEXT MEETING:

February 9, 2018

March 16, 2018

April 13, 2018