

**Grand Valley State University**  
**Executive Committee of the Senate**  
**March 25, 2005**

**PRESENT:** John Bender, Yatin Bhagwat, Agnes Britton, Gayle Davis (ex officio), Rob Franciosi (Chair), Richard Hall, William Hosterman, Jon Jellema (ex officio), Paul Leidig, George Lundskow, Mullendore (Vice Chair), Jean Nagelkerk (ex officio), Karen Novotny, John Peck, Ellen Schendel, Kathleen Underwood, Don Williams

**GUESTS:** Teresa Beck, Tom Butcher, Elaine Collins, Loretta Konecki, Jean Martin

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of March 25, 2005 was reviewed.	The agenda of March 25, 2005 was approved
2. Minutes approval	The Minutes of February 18, 2005 were reviewed.  The Minutes of March 18, 2005 were reviewed.	The Minutes of February, 18, 2005 were approved.  The Minutes of March 18, 2005 were withdrawn from review at this time.
3. Report of Chair	<ul style="list-style-type: none"> <li>a) The Chair reported that he attended an APSC meeting and met with the chair of FSBC.</li> <li>b) The Chair announced that UAC is preparing a document on assessment policies, and will incorporate the review of departmental self-studies into the procedures. The final document will be presented to ECS on April 8, 2005.</li> <li>d) The Chair proposed a tentative schedule for the ECS Retreat in May that would have two meetings: the chairs of the standing committees would meet separately with just the Chair and Vice Chair of ECS and then there would be another meeting with the entire ECS membership.</li> </ul>	Send any suggestions for the ECS Retreat to the Chair and Vice Chair.
4. Report of Provost	<ul style="list-style-type: none"> <li>a) Provost Davis reported on the state budget update news from Lansing. If state revenues are not sufficiently increased, GVSU could face a cut in appropriations for the next academic year.</li> <li>b) Provost Davis reported that under the proposal the Capital Outlay monies that are received would be used to expand and remodel the engineering wing in the Eberhard Center, and that there is an</li> </ul>	

	<p>ongoing review of space needs at GVSU. She noted that the library continues to be the highest new building priority, but the amount of the current proposed Capital Outlay funding is not sufficient for that project.</p> <p>c) Provost Davis thanked the Grand Valley community for their assistance during the Library Dean Search, and she reported that an offer has been made.</p> <p>d) The Provost reported that FSBC is reviewing proposed changes to the Health Benefit package, and that the committee is the first one to have reviewed it. There was discussion on what role the benefits consulting firm, Advantage Benefits Group, plays in developing medical benefit plans at GVSU.</p>	
5. Report of Student Senate	No Report	
6. Old Business	<p>a) <u>Strategic Planning -- Global Issues from Retreat</u></p> <p>b) <u>Prospectus for MS in Safety Management</u></p> <p>c) <u>Prospectus for Major in Chinese Studies</u></p> <p>d) <u>Library Task Force</u></p> <p>e) <u>College Personnel Committee -- (see attached document)</u>  The Chair reminded ECS that the College Personnel Policy implemented last year expires at the end of the 2004-05 academic year and that the policy either needs to be extended or a new proposal developed for insertion into the Administrative Manual and Faculty Handbook.</p> <p>Sections of the Procedures for Regular Faculty Appointment, Renewal, Promotion, Tenure, Sabbaticals, Periodic Performance Review, and Dismissal for Adequate Cause were reviewed. The following motions and recommendations were made.</p> <p>A motion was made for ECS to approve the first two paragraphs of Section 2.10.2 College/Library Personnel Committees, as presented.</p> <p>A motion was made for ECS to approve the third paragraph of Section 2.10.2 College/Library Personnel Committees, as</p>	<p>No Discussion</p> <p>No Discussion</p> <p>No Discussion</p> <p>No Discussion</p> <p><b>MOTION:</b> ECS approves the first two paragraphs of Section 2.10.2 College/Library Personnel Committees as presented.  <b>APPROVED Unanimously</b></p> <p><b>MOTION:</b> ECS approves the third paragraph of Section 2.10.2</p>

presented.

A motion was made for ECS to approve the fourth paragraph of Section 2.10.2 College/Library Personnel Committees, as presented.

A motion was made for ECS to approve Section 2.10.2.A College/Library Personnel Committees, Composition, as revised.

- Paragraphs #2 and #4 were modified such that College/Library Personnel Committee members from outside the College/Library be "elected by the College (Library) faculty from a slate provided by the Provost."
- University College (CUII) title has been replaced by College of Interdisciplinary Studies.

A motion was made for ECS to approve Section 2.10.2.B College/Library Personnel Committees, Personnel Committee Meetings, as presented.

A motion was made for ECS to approve Section 2.10.8.C College's Personnel Committee Action, Reporting, as revised.

- A new sentence has been inserted and reads " The

College/Library Personnel Committees as presented.  
**APPROVED Unanimously**

**MOTION :** ECS approves the fourth paragraph of Section 2.10.2 College/Library Personnel Committees, as presented.  
**Approved with 1 descent**

**MOTION:** ECS approves Section 2.10.2.A College/Library Personnel Committees, Composition, as revised.  
**Approved Unanimously**

The Chair suspended the discussion of the proposed changes to the personnel policy at 4:10pm and moved to Agenda item 7.(a) Prospectus for the Educational Specialist Degree in Leadership.

At 4:40pm the Chair returned the discussion to the proposed changes in personnel policy.

**MOTION:** ECS approves Section 2.10.2.B College/Library Personnel Committees, Personnel Committee Meetings, as presented.  
**Approved unanimously**

**MOTION:** ECS approves Section 2.10.8.C College's Personnel Committee Action, Reporting, as

	<p>College/Library Personnel Committee shall provide the Dean with a written recommendation and rationale for each personnel action."</p> <ul style="list-style-type: none"> <li>● The phrase "and rationale" has been added to the second sentence.</li> </ul> <p>Additional discussion ensued on Section 2.10.5. <u>Unit Notification and Candidate Materials</u>. It was suggested that Faculty appointment and renewal letters be identified for inclusion in faculty personnel actions for renewal and tenure. Questions were raised as to where these documents fit in the process and what becomes part of the personnel file.</p>	<p>revised.  <b>Approved unanimously</b></p>
<p>7. New Business</p>	<p>a) <u>Prospectus for an Education Specialist Degree in Leadership</u>  Loretta Konecki, Professor of Education, and Dean Elaine Collins presented an overview of the Prospectus for an Educational Specialist Degree in Leadership.  A motion was made to send the prospectus for an Educational Specialist Degree in Leadership to the Graduate Council and the Faculty Salary and Budget Committee for their review.</p> <p>b) <u>Academic Calendar</u></p>	<p><b>MOTION:</b> ECS recommends sending the prospectus for an Educational Specialist Degree in Leadership to the Graduate Council and the Faculty Salary and Budget Committee for their review.  <b>Approved Unanimously</b>  No Discussion</p>
<p>8. Ideas for Future Fora</p>	<p>Workload equity and enlarging regular faculty  The "Next Level." What is it?  Graduate versus Undergraduate Programs</p>	
<p>9. Adjournment</p>	<p>The meeting adjourned at 5:08pm</p>	