

Grand Valley State University

University Academic Senate

Minutes of March 2, 2007

PRESENT: Majd Al-Mallah, Kirk Anderson, David Bair, Kurt Fanning, Roger Ferguson, Paul Fishback (for Steve Schlicker), Rob Franciosi (Chair), Joe Godwin (ex officio), Linda Goossen, Rita Grant, Jennifer Gross, Alicia Haven (Student), Joe Helgert, Robert Hendersen, Hugh Jack, Sue Jensen, Brian Kingshott, Paul Leidig, Elena Lioubimtseva, Chuck Lowe, Neil MacDonald, Linda McCrea, Melissa, Kristine Mullendore (Vice Chair), Jean Nagelkerk, Harvey Nikkel, Steve Nizelski, John Peck, Robert Schoofs, Ted Sundstrom (for Karen Novotny), Robert Swieringa (for Roy Winegar), Kathleen Underwood, Jereon Wagendorp, Deana Weibel, Wendy Wenner (ex officio), Don Williams

GUESTS: David Cannon, Sigrid Danielson, Steve Glass, Norman Christopher

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of March 2, 2007 was reviewed.	The agenda of March 2, 2007 was approved.
2. Minutes Approval	The minutes of February 2, 2007 were reviewed.	The minutes of February 2, 2007 were approved.
3. Report of Chair	<p>a) The Chair distributed the campus-wide interview schedule for the College of Health Professions Dean position.</p> <p>b) The Chair reported that the Winter Commencement will be split into two ceremonies. Material from the Dean of Students outlining the changes was distributed.</p> <p>c) The Chair reported that it is the opinion of the University Counsel that with the passage of Proposition 2 changes are required in the Faculty Handbook language for the membership of college personnel committees that reference gender and minority representation. The University Counsel is developing a memorandum that identifies options and will present the options to the senate.</p> <p>d) The Chair reported that significant progress has been made on the Graduate Council's proposal for establishing policies for Graduate Program Certificates and expects that will be ready for ECS action this term. He also reported that the Faculty Personnel Policy Committee is very close to having a proposal on the criteria for tenure ready for senate review.</p>	
4. Report of Provost	<p>a) Assistant Vic- Provost for Academic Affairs Jean Nagelkerk reported on behalf of Provost Davis in her absence. She confirmed that the commencement in during the Winter semester has been divided into two ceremonies.</p> <p>b) Dr. Nagelkerk reported that no additional news has been received regarding the State budget.</p> <p>c) Dr. Nagelkerk invited all senators to attend the campus-wide interviews of the four candidates for the position of Dean of College of Health Professions.</p>	

	<p>d) Dr. Nageikerk also reported that additional unit head meetings have been held to discuss the implementation of individual workload plans.</p> <p>A question was posed from the floor regarding the University's planning process for a new library regarding the amount of space that will be allotted for students and the amount of space assigned for books and journals. After discussion on this and related issues the Chair stated that he will invite the Dean of University Libraries to attend an ECS meeting for a Question & Answer session.</p>	
<p>5. Report of Student Senate President</p>	<p>a) Alicia Havens reported that Dean VanOrsdel attended the Student Senate meeting yesterday regarding the proposals and plans for a new library. The Student Senate intends to host a forum for students to identify and discuss what they would like in a library facility.</p> <p>b) Ms. Havens reported that two Student Senators attended a meeting of the Allendale Township regarding the lack of heat and mold issues at Copper Beach Apartment complex.</p> <p>c) Ms. Havens reported that the orientation process for transfer students to GVSU is being revamped.</p>	
<p>7. Report on University Building Plans</p>	<p>The Vice President for Finance and Administration, Jim Bachmeier, presented an overview of the current University plans for building new facilities.</p> <p>Mr. Bachmeier reported that the building projects approved by the Board of Trustees total approximately \$150 million. The projects, which are in addition to any proposal for a new library facility, include: the addition of a new wing onto Mackinac Hall; expansion of the Kirkhof Center; enhancements to infrastructure including the electrical system switch gear and loop; reverting previously converted classrooms in Padnos Hall back into laboratories; a new facility for Movement Science and Recreation; a new facility for Honors classrooms; and additional Housing Units for 450-460 beds.</p> <p>These additions and enhancements are being funded in a variety of ways that include \$38-40 million in bonds, \$6 million from donors and \$16 million in university funds.</p> <p>Mr. Bachmeier reported that student recreational activities are generally paid for with student fees and that student housing funds are kept separate. The rent charged is expected to cover all the costs of repair/replacement and maintenance. He reported that traditionally academic spaces are usually built with state money. He noted that it is the intention of the university that all future buildings will be LEED certified.</p> <p>In response to a question on how projects are prioritized for funding, Mr. Bachmeier</p>	

	<p>responded that it depends on the number of factors including the type of building and the political/economic climate in the Michigan at the time of the building project initiative. A review of requests for additional building space, or reallocation of existing space, occurs regularly between Administration and Facilities Planning.</p>	
6. Sustainability Initiative	<p>Steve Glass and Norman Christopher were in attendance to present material on the Sustainability Initiative. Dr. Glass presented a PowerPoint that identified ways members of the campus community can embrace this philosophy.</p>	
8. New Business	<p>a) The Senate reviewed the Final Plan for Major and Minor in Art History and the additional support material.</p> <p>A motion was made and seconded that the University Academic Senate forward the Final Plan for the Major and Minor in Art History to Administration with a recommendation to implement the program</p> <p>b) The Senate reviewed the proposed changes to the Graduate Council's Bylaws and posed Questions were to David Cannon, Graduate Council Chair. Discussion</p> <p>A motion was made and seconded to approve the changes to the Bylaws of the Graduate Council.</p> <p>Changes to the Graduate Certificate are being revised and will be re-presented.</p>	<p>MOTION: The University Academic Senate forwards the Final Plan for the Major and Minor in Art History to Administration with a recommendation to implement the program. APPROVED: Unanimously</p> <p>MOTION: The University Academic Senate approves the changes to the Graduate Council Bylaws and recommends that the Faculty Handbook is updated to reflect the changes. APPROVED: Unanimously</p>
9. Adjournment	<p>The meeting was adjourned at 4:58pm</p>	

4.7 Graduate Council (GC)

4.7.1. Faculty Membership: The Graduate Council is composed of no more than thirteen faculty members elected by the faculty: base membership includes one representative from each college (Business, Community and Public Services, Education, Liberal Arts and Sciences, Engineering and Computing, Health Professions, Nursing, Interdisciplinary Studies), plus one from the Library. Colleges will have an additional faculty representative when the number of regular faculty teaching graduate courses exceeds 25 (this number is subject to change, if numbers exceed the 13 person limit). Additional representation will be based on an AY review completed in Winter Semester each year of the number of eligible faculty by program. Faculty will serve for staggered three-year terms. It is desired, that, to the extent feasible, representatives on the Graduate Council be faculty who teach courses at the graduate level. At least one member of the Graduate Council shall serve as a representative *a non-voting ex-officio member* of the UCC.

4.7.2 Student Membership: Two graduate student representatives from different graduate programs, selected by the Student Senate *the Graduate and Professional Student Association or, in the dissolution of or inaction of this body, by the Student Senate.*

4.7.3 Administration Membership: The Graduate Dean serves as an ex-officio member, as a representative of the Provost. Other ex-officio members include administrative staff that have a central role in graduate education, to include Registrar, Admissions, and Continuing Education designees.

4.7.4 Responsibilities: The Graduate Council is responsible for matters related to graduate education at GVSU, to include (but not limited to):

1. To review and recommend actions upon new courses proposed for graduate programs and/or revisions to current graduate courses or programs.
2. To review and recommend actions upon and, as needed, initiate policies and standards related to graduate education that ensure consistency, equity, and fairness, while not impinging upon the disciplinary expertise and responsibility of the program faculty. This shall include matters related to admission, program progress, and completion for post-baccalaureate students in non-degree, certificate, and degree program statuses.
3. To review and recommend actions upon requests for exceptions to university minimum standards or policies.
4. To review and recommend actions related to new graduate degree and certificate programs and to review and recommend actions related to existing graduate programs at the time of assessment and/or program review and/or accreditation.
5. To consider and recommend graduate financial aid policies and options and advise on allocation of university financial support for graduate students.
6. To call meetings of all faculty to discuss emerging issues in and strategic planning for graduate education at GVSU.
7. To identify and monitor quality indicators of graduate education.

4.7.5 Procedures -- Curricula and Program

1. Course proposals and requests for program exceptions from graduate policies will be sent from the College Curriculum Committees to the UCC, which will transmit such proposals and requests to the Graduate Council. ~~Recommendations for proposals and requests approved by the GC will be returned to the UCC for final review and approval.~~

2. *Course Curriculum* proposals submitted to the GC should be as detailed and complete as possible. Requests for program exceptions should contain a complete and convincing rationale for the exception and show what other aspects of the program address the policy to which an exception is being requested. *Course Curriculum* proposals and exceptions will be reviewed and evaluated on the basis of graduate policies in place at the time of the review.

3. *Curricular proposals to be considered by the GC will be referred to its Curriculum Subcommittee (GC-CC). While the GC-CC is reviewing proposals, the documents will be available for review of the entirety of the GC on the Council's web site, or general web sites of GVSU Faculty Governance. Proposals requiring vote of the GC to formalize the actions of the GC-CC include the following: a) all final plan documents, b) program changes with associated course proposals, c) prospectuses of all types, d) proposals denied approval by the GC-CC. Proposals approved by the GC-CC that do not fall within the categories above will be forwarded to UCC for action by the GC chair no sooner than five (5) calendar days after the GC-CC's approval.*

4. *At any time subsequent to the GC-CC approval and prior to the forwarding of proposals to UCC, action of the GC as a whole may be requested for documents that would not usually be reviewed by this governance body in its entirety. These requests may be made by any GC member, deans, department heads or faculty of the proposing college/department, chairpersons of any other faculty governance body including the ECS/UAS, or the Provost. Such requests shall be directed to the GC chair. Consideration of the proposal(s) referred to the GC general membership will then be scheduled for the next regular meeting of the GC.*

3 5. Positive recommendations from the GC related to curriculum and program matters will be referred to the UCC for final action.

4 6. As curriculum and program matters are reviewed by the GC, the proponents of the matter will be invited to participate in the discussion and review process. If, upon review, there are concerns or problems with the request it will be referred back to the appropriate College Curriculum Committee and the initiating unit, with clarification of concerns and suggestions for revision.

5 7. If the item is resubmitted, and if the GC again rejects it, an appeal of the GC decision may be taken to the UCC.

6 8. The UCC may convene representatives of both parties to review the matter. The decision of the UCC will be final.

4.7.6 Policies and Standards: Positive recommendations regarding policy changes or new policies and standards for graduate education will be referred to the ECS for final action.