

# Grand Valley State University

## Executive Committee of the Senate #15

### March 19, 2004

**Present:** Doug Chung, Jay Cooper, Rob Franciosi (Vice Chair), Richard Hall, Cindy Hull, Harold Larson, George Lundskow, Sue Martin (ex officio), Jean Nagelkerk (Chair), Lisa Rigsby, Ellen Schendel, Rachael Voorhees (student), Wendy Wenner (ex officio)

**Guests:** Teresa Beck, Priscilla Kimboko

Agenda Items	Discussion	Action / Decisions
1. Approval of Agenda	The agenda of March 19, 2004 was reviewed	The agenda was approved.
2. Approval of Minutes	The Minutes of February 13, 2004 were reviewed. Jay Cooper moved to approve minutes; Rob Franciosi seconded.	The minutes of February 13, 2004 were approved as submitted
3. Report of Chair	<p>a) A proposal for the Center for Science Excellence is being presented to the Provost's Office. Once reviewed, it will be forwarded to ECS for discussion.</p> <p>b) Upcoming issues for ECS:</p> <ul style="list-style-type: none"> <li>• College Curriculum Committee Composition</li> <li>• College Personnel Committee Composition</li> <li>• Final Plan - Minor in Entrepreneurship</li> <li>• Final Plan - Athletic Training.</li> <li>• Final Plan - Graduate Council</li> <li>• Election of Chair &amp; Vice Chair</li> </ul> <p>c) A standard representation model for University Committees was established: One representative for each college &amp; the length of the term extended to 3 years. Current university committee list will be reviewed to see if some of them can be consolidated.</p>	<p>Item being distributed to ECS</p> <p>Item being distributed to ECS</p> <p>Item being distributed to ECS</p> <p>A task force will be formed to review all university governance committees to assess their purpose, necessity, potential for consolidation or elimination, and their reporting structure to ECS/UAS.</p>
4. Report of Provost	a) No Report	
5. Report of Student Senate President	<p>a) The Student Senate supported an Income Tax Credit for Textbook purchases, and a resolution was passed to have contributions of fraternities/sororities designated as tax deductible.</p> <p>b) The "First-Year Experience" is being promoted; a common book is being used: "Soul Catcher."</p> <p>c) April 12-16 is designated as "Fire &amp; Ice Week"</p> <p>d) The Student Senate is re-working their constitution.</p> <p>e) All ECS members are welcome to attend the Leadership Roundtable scheduled for April 1.</p>	

6. Report of Standing Committee Chairs	f) The Senate Newspaper advisor is Nate Hoekstra No Report	
7. Old Business	<p>a) Workload Equity – Release time equity – Accountability re: release time, unit projections, sabbaticals, administration promises.</p> <p>b) Visioning the “next level”</p> <p>c) Discuss faculty representation on Deans Council and Budget Committee.</p>	
8. New Business	<p>a) Reorganization</p> <ul style="list-style-type: none"> <li>i. Transition</li> <li>ii. Faculty Governance Representation (elections)</li> <li>iii. <u>Personnel Issues</u> <ul style="list-style-type: none"> <li>▪ Discussion on the green pages (Board approved) of the <i>Faculty Handbook</i>. Some items are not consistently reflected in the white section.</li> <li>▪ Faculty want to maintain a two-tier structure of personnel review, when possible, at the unit and college level.</li> <li>▪ Faculty want to make sure there is diversity within committee structure &amp; objectiveness at the college level. A concern was expressed on how to conduct elections. A suggestion was made to use the divisional structure for the transition period.</li> </ul> </li> </ul> <p>A straw poll was conducted on whether all personnel committee members should be tenured.</p> <p>ECS understands and supports that each college is able to determine what is best for the review of their personnel. Two representation schemes are under consideration</p> <ul style="list-style-type: none"> <li>• 2 representatives from within unit; 3 external representatives</li> <li>• 3 representatives from within unit; 2 external representatives</li> </ul> <p>iv. Other Issues</p> <p>b) Final Plan for Entrepreneurship Minor</p> <ul style="list-style-type: none"> <li>i. UCC Recommendation</li> </ul> <p>c) <u>Hiring of Assessment Coordinator</u> UAC recommends that an assessment coordinator be hired to work with faculty on self-studies and assessment; the individual would work closely with FTLCAC. The UAC recommends that the position not be housed in Institutional Analysis.</p>	<p><u>Straw Poll:</u> All personnel committee members should be tenured. <u>Not Supported:</u> 2 Yes; 11 No</p>

	<p>A motion was made for ECS to recommend that the Administration, through the Provost's Office, look into hiring an Assessment Coordinator as funds are available.</p> <ul style="list-style-type: none"> <li>d) Graduate Council Final Plan (UCC Log #4124)</li> <li>e) Final Plan B.S. in Athletic Training (UCC Log #3268)</li> <li>f) Intellectual Property Task Force – new policy</li> </ul>	<p><b>MOTION</b> The ECS recommends that the Administration hire an Assessment Coordinator as funds are available.  <b>Approved: Unanimous.</b></p> <p>No Discussion  No Discussion  No Discussion</p>	
<p>9. Adjournment</p>	<p>The meeting was adjourned at 5:00pm</p>	<p>The next ECS meeting is scheduled for 3/26/04</p>	

# Executive Committee of the Senate

Friday, March 19, 2004

3:00-5:00pm

## **Proposed Agenda**

1. Approval of Agenda
2. Approval of Minutes (Approval of Minutes 2/13/04)
3. Report from the Chair
  - Brief discussion of priority items for Academic Year 2003-04
4. Report from the Provost
5. Report from the Student Senate President
6. Reports from Standing Committees
7. Old Business
  - a. Workload Equity - Release time equity - Accountability re: release time, unit projections, sabbaticals, administration promises
  - b. Visioning the "next level"
  - c. Discuss faculty representation on Deans Council and Budget Committee
8. New Business
  - a. Reorganization
    - i. Transition
    - ii. Faculty Governance Representation (elections)
    - iii. Personnel Issues
    - iv. Other Issues
  - b. Final Plan for Minor In Entrepreneurship (*Please bring your copy of the final plan*)
    - i. UCC Recommendation
  - c. Hiring of Assessment Coordinator
  - d. Graduate Council Final Plan (UCC Log #4124)
  - e. Final Plan, B.S. in Athletic Training (UCC Log# 3268)
  - f. Intellectual Property Task Force – new policy
  - g. Administrative Manual

## **Ideas for Future Fora**

- Workload Equity and Enlarging Regular Faculty
- The "Next Level": What is it?