

**Faculty Salary and Budget Committee
Minutes of March 17th, 2006**

PRESENT: Larry Burns (Chair), Lee Copenhaver, Marinus DeBruine, Gregg Dimkoff, Milt Ford, Khedija Gadhoum, Zachary Kurmas, Sue Martin (ex officio), Callie Melton (student), Kim Ranger, Donijo Robbins, Paul Stephenson, Patrick Thorpe, Frank Ward

1. Call to order

The meeting was called to order at 12:02PM.

2. Review of minutes of 3/3/06

The minutes of 3/3/06 were reviewed and approved as submitted.

3. Announcements

(a) Sue Martin, Executive Associate Vice President for Academic Affairs distributed material on the Michigan Senate Higher Education Committee recommendation for appropriations to GVSU. A tentative increase amount of 7.5% has been recommended.

(b) The Chair read a synopsis of an email series between himself and Catherine Frerichs regarding regarding FSBC's discussion of the importance of rewarding teaching at GVSU.

(c) The Chair reported that he met with Jim Bachmeier, Associate Vice President for Business and Finance to discuss GVSU budgets in general. It appears higher appropriations from the State of Michigan will be granted to GVSU.

(d) The Chair reported that he has invited Lee Van Orsdel, Dean of University Libraries, to join FSBC at their meeting on September 29, 2006.

(e) The Chair reported that he is meeting with the Executive Committee of the Senate this afternoon to discuss the annual Faculty Salary Newsletter.

(f) The Chair reported that the Consumer Price Index (CPI) is up to 3.6% this month.

(g) The Chair distributed representative schemes of whether it would be better to use a "moving" CPI figure or have a model with a fixed CPI. Discussion.

(h) The memo forwarded to ECS regarding the Minor in Applied Linguistics Prospectus was distributed, along with an email response from the ECS Chair. The FSBC Chair will continue discussing the issue with the ECS Chair and keep the committee informed about the outcome.

4. Discussion of Handbook 2.04 B Program Budgetary Review Process
No Faculty Handbook changes are pending or anticipated for Section 2.04 Budgetary Review Process, so the Chair will respond accordingly to Administration by the deadline.

5. Update on proposed Adjunct pay increase
Susan Martin distributed material on the proposed adjunct pay increase, and reported that there has not been any action taken nor a response made from Administration regarding this issue. The vast majority of adjuncts are used in clinical or field supervision areas. Discussion.

The FSBC Chair will report to ECS that progress has been made, but to mandate an increase now does not seem reasonable. The situation will continue to be monitored.

6. Two- and Four-Year Budget Review Comments
Donijo Robbins presented an overview of what the current process is. Material on enrollment in various programs was distributed. Discussion.

A concern was raised on how many years it takes for a new program to stabilize and if a two-year review was actually too soon to have an accurate reflection of the program.

A recommendation was made to consider the elimination of the two-year review and instead, to begin the program budget reviews in year four. If the budget projected by the department has not been met by that time, the department must provide a detailed explanation and outline what measures are being taken to rectify, and if a program has a high service component that must be taken in to consideration.

The Chair will ask Philip Batty, Director of Institutional Analysis, to provide more historical data to review the cycle of enrollment for new programs to help identify in what year(s) a program budget should be examined. The Chair and Dr. Robbins will examine the data and present to FSBC.

The programs "under-achieving" would have an FSBC-initiated memo of recommendation for the Provost's Office to scrutinize the program more closely in the upcoming year.

7. Adjournment
The meeting was adjourned at 1:21 pm