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| **`1`University Assessment Committee**  Meeting Date: Oct. 19, 2020 | Time: 3:00 p.m. – 5:00 p.m.  Room: Zoom | GVLEFT |

**2020-21 UAC Members**

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| **Brooks College of Interdisciplinary Studies (1)** **Peter Wampler, Honors (20-23)**  **College of Community & Public Service (2)**    **Scott Berlin, School of Social Work (18-21)**    *Christine Yalda, School of Criminal Justice (18-20)*  **College of Education (2)**    Wei Gu, Teaching & Learning (18-21)    **Greg Warsen, Ed. Lead. & Counseling (19-22)**  **College of Health Professions (2)**    **Denise Ludwig, Communication Sciences (19-22**)    **Libby MacQuillan, Allied Health Sciences (18-21)**  **College of Liberal Arts and Sciences (11)**    **Richard Besel, Communications (20-23)**    **Jon Hasenbank, Mathematics (19-22)**    **Julie Henderleiter, Chemistry (18-21) chair**    **Mike Henshaw, Biology (19-22)**    **David Laughlin, Movement Science (20-23)** **Keith Oliver, Physics (20-23)**  *Zsuzsanna Palmer, Writing (21-23)*   **Janel Pettes Guikema, Modern Lang & Lit (20-22)**    **Carolyn Shapiro-Shapin, History (20-23) recording    Al Sheffield; Music, Theatre, and Dance (19-22)** **Fang (Faye) Yang, Communications (18-21)**  (bold, in attendance; *italics, notified absence*) | **Kirkhof College of Nursing (1)**    **Sue Harrington, College of Nursing (18-21)**  **Padnos College of Engineering and Computing (2)**    **Greg Schymik, Computing & Info Systems (19-22)**    **Sung-Hwan Joo, School of Engineering (20-23)**  **Seidman College of Business (2)**    **Anne Sergeant, School of Accounting (18-21)**    *Unfilled SCB seat*  **Service Unit Representatives (6)**    **Colleen Lindsay-Bailey, Housing & Res. Life (20-23)**  **Colin DeKuiper, PCEC Advising (20-21)**  Breeann Gorham, CCHP Advising (20-21)    **Susan Mendoza, OURS (18-21)** **Betty Schaner, Assistant Dean, CLAS (19-22)**    **Kate Stoetzner, Padnos International Center (19-22)**  **University Libraries Representative (1)**    *Scarlet Galvan, University Libraries (20-23)*  **Student Senate Representatives (2) (1-year terms)**    Undergraduate: *TBD*    Graduate: *TBD*  ***Ex Officio* (Office of the Provost)*:*  Chris Plouff, AVP for SPAA**  **Taylor Boyd, SPAA Assessment Specialist**  **Anca Enache, Graduate Assistant** |

**Agenda:**

1. Arrivals and pre-meeting review of the Minutes (3:00 – 3:05).   
    **Meeting called to order at 3:05 p.m.**
2. Approval of minutes from 10/5/2020 (attachment)
   1. Include nature of task force – Plouff
   2. Motion to accept as amended:
3. Report from the Chair
   1. Changes to charges approved by ECS on behalf of UAS – for suspending assessment reporting to Fall and Winter approved by ECS and memo sent to university.
   2. Graduate program meeting, clarification of reporting expectations for this year
   3. Training video, comments welcome

<https://gvsu.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=c8b6dd00-1cae-4a3e-afe2-ac5401487a0c>

1. Report from the Provost’s Office
   1. ABET is on campus reviewing Computer Information Systems program
   2. Plouff met with ABET representative concering

c) Putting together a steering team of chairs/co-chairs for planning. Schaub, Winter, Bivens. Five faculty will serve on the steering committee, as well. Grad association and PSS will send representatives. Will meet in next week or two.

1. New business
   1. Training Video OK? Thanks to Chris, Taylor and Greg W for input on revisions
      1. Video seems to cover main points and folks are in agreement that it turned out well.
   2. Recommendations for the Self-Study Example (attachment). Any further revisions?
      1. Not trivial to have hotlinks in GVAdvance – there will be separate documents
      2. Suggested that examples be provided to work as a framework or guideline that can be used if helpful.
      3. CHM could draft one piece of the report as an example.
      4. Give more room for where next steps might come from. Need not only build off of earlier strategic plan objectives. Allow for new plans that do not depend upon earlier plan.
   3. Decide how UAC will review and provide feedback on Self Study reports; what role is most beneficial? (Suggest discussing this in Winter, 2021)
      1. Agreement to give more time to small groups and discuss this in the Winter.
   4. Discuss whether UAC will continue to review Strategic Plans and/or review SP Reporting Updates in the future; will require change to committee responsibilities, as per Faculty Handbook. (Suggest discussing this in Winter, 2021)
2. Adjourn to small groups
   1. Motion at 3:27 p.m. Moved and seconded.

**Team Assignments (Final)**

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| **Team 0** | **Team 1** | **Team 2** | **Team 3** | **Team 4** | **Team 5** | **Team 6** |
| Julie Henderleiter-CLAS-CHM  Susan Mendoza-OURS    Christine Yalda-  CCPS-CJ | Sung Hwan Joo-  PCEC-EGR  Anne Sergeant-SCB-ACCT  Al  Sheffield-CLAS-MTD  Peter Wampler-BCOIS-HON | Scott  Berlin-  CCPS-SOC  Richard Besel-  CLAS-COM  Carolyn Shapiro-Shapin-  CLAS-HST  Greg  Warsen - COE-EDL | David Laughlin-CLAS-MVT  Denise Ludwig-  CHP-CSCI  Keith  Oliver-  CLAS-PHY  Greg Schymik-PCEC-CIS | Scarlet Galvan-  UL  Jon Hasenbank-CLAS-MTH  Mike Henshaw-CLAS-BIO  Fang (Faye) Yang-  CLAS-COM | Wei Gu-  COE-EDI  Janel Pettes Guikema-CLAS-MLL  Sue Harrington-KCN-NUR  Libby MacQuillan-CHP-AHS  Zsuzsanna Palmer –  CLAS-WRT | Colleen Bailey-Housing  Colin DeKuiper- PCEC  Anca Enache- Grad. Assist.  Breeann Gorham -  Advising  Betty Schaner-CLAS-AD  Kate Stoetzner-  PIC |