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| **University Assessment Committee**  Meeting Date: Sept. 14, 2020 | Time: 3:00 p.m. – 5:00 p.m.  Room: Zoom | GVLEFT |

**2020-21 UAC Members**

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| **Brooks College of Interdisciplinary Studies (1)**    Peter Wampler, Honors (20-23)  **College of Community & Public Service (2)**    Scott Berlin, School of Social Work (18-21)    Christine Yalda, School of Criminal Justice (18-20)  **College of Education (2)**    Wei Gu, Teaching & Learning (18-21)    Greg Warsen, Ed. Lead. & Counseling (19-22)  **College of Health Professions (2)**    Denise Ludwig, Communication Sciences (19-22)    Libby MacQuillan, Allied Health Sciences (18-21)  **College of Liberal Arts and Sciences (11)**    Richard Besel, Communications (20-23)    Jon Hasenbank, Mathematics (19-22)    Julie Henderleiter, Chemistry (18-21) **chair**    Mike Henshaw, Biology (19-22)    David Laughlin, Movement Science (20-23)    Keith Oliver, Physics (20-23)  Zsuzsanna Palmer, Writing (21-23)    Janel Pettes Guikema, Modern Lang & Lit (20-22)    Carolyn Shapiro-Shapin, History (20-23)    Al Sheffield; Music, Theatre, and Dance (19-22)   Fang (Faye) Yang, Communications (18-21)  (bold, in attendance; *italics, notified absence*) | **Kirkhof College of Nursing (1)**    Sue Harrington, College of Nursing (18-21)  **Padnos College of Engineering and Computing (2)**    Greg Schymik, Computing & Info Systems (19-22)    Sung-Hwan Joo, School of Engineering (20-23)  **Seidman College of Business (2)**    Anne Sergeant, School of Accounting (18-21)    *Unfilled SCB seat*  **Service Unit Representatives (6)**    Colleen Lindsay-Bailey, Housing & Res. Life (20-23)  Breann Galvan, CCHP Advising (20-21)    Susan Mendoza, OURS (18-21)    Betty Schaner, Assistant Dean, CLAS (19-22)    Kate Stoetzner, Padnos International Center (19-22)  *Unfilled Service Unit Seats (1)*  **University Libraries Representative (1)**    Scarlet Galvan, University Libraries (20-23)  **Student Senate Representatives (2) (1-year terms)**    Undergraduate: *TBD*    Graduate: *TBD*  ***Ex Officio* (Office of the Provost)*:***  Chris Plouff, AVP for SPAA  Taylor Boyd, SPAA Assessment Specialist |

**Agenda:**

1. Arrivals and pre-meeting review of the Minutes (3:00 – 3:10).   
    **Meeting will be called to order at 3:10 p.m.**
2. Introductions and welcome incoming members
3. Approval of minutes from 2/10/2020 (attachment a)
4. Report from the Chair
   1. Election of a vice-chair and minute-taker
   2. UAS charges for the committee
      1. Reviews
      2. Self-studies
      3. Final actions on the task forces is tabled until next year
   3. Fall task list, review changes due to covid-19
      1. Winter 2020 data may be largely absent, appropriate response is to note missing data then state that we look forward to a future when data collection, analysis, and reporting can resume as normal.
   4. AR review assignment for 9/21/2020 meeting (new members and others who want to join in)
   5. Items from last Winter
      1. Consider a change to one of the Self Study prompts (attachment b)
      2. Guidance to units and programs about assembling Self Study reports (attachment c)
      3. Revisit implementing plans for the CC+A task force recommendations (see 2/10/20 draft Minutes, attached), TABLED to 2021-22.
      4. Decide how (and if) UAC will review and provide feedback on Self Study reports; what role is most beneficial? (see note, end of attachment b)
      5. Discuss whether UAC will continue to review Strategic Plans and/or review SP Reporting Updates in the future.
         1. Will require change to committee responsibilities, as per Faculty Handbook.
      6. Discuss graduate program assessment planning and reporting expectations (see 12/2/19 Chair report); these are currently the same as undergraduate expectations (6-10 SLOs per program).
5. Report from the Provost’s Office
6. New business
   1. Taylor – walk through GVAdvance and key review information
   2. Off-week training session for new members, Sept 21; select “experienced” members to lead and the AR to review.
7. Adjourn

Team Assignments (tentative)

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| **Team 0** | **Team 1** | **Team 2** | **Team 3** | **Team 4** | **Team 5** | **Team 6** |
| Julie Henderleiter-CLAS-CHM  (need person from team 6, and one from teams 1-5) | Sung Hwan Joo-  PCEC-EGR  Anne Seargent-SCB-ACCT  Al  Sheffield-CLAS-MTD  Peter Wampler-BCOIS-HON | Scott  Berlin-  CCPS-SOC  Richard Besel-  CLAS-COM  Carolyn Shapiro-Shapin-  CLAS-HST  Greg  Warsen - COE-EDL | David Laughlin-CLAS-MVT  Denise Ludwig-  CHP-CSCI  Greg Schymik-PCEC-CIS  Christine Yalda-  CCPS-CJ | Scarlet Galvan-  UL  Jon Hasenbank-CLAS-MTH  Mike Henshaw-CLAS-BIO  Keith  Oliver-  CLAS-PHY  Fang (Faye) Yang-  CLAS-COM | Wei Gu-  COE-EDI  Janel Pettes Guikema-CLAS-MLL  Sue Harrington-KCN-NUR  Libby MacQuillan-CHP-AHS  Zsuzsanna Palmer –  CLAS-WRT | Colleen Bailey-Housing  Breann Gorham -  Advising  Susan Mendoza-OURS  Betty Schaner-CLAS-AD  Kate Stoetzner-  PIC |